

**MINUTES OF A MEETING OF PUBLLOW WITH PENSFORD PARISH COUNCIL HELD ON
MONDAY 14th APRIL 2014 7.15 p.m. AT THE MEMORIAL HALL PUBLLOW LANE
PENSFORD**

Present: Vice Chairman Mrs J Stephenson

Mr L Seymour, Mrs J Jones, Mrs L Cains, Mr S Filer, Mrs S Grimes,

Clerk: Mrs J Bragg

There were six members of the public who attended the meeting.

Prior to the Meeting starting the question of banners on the bridge was raised and the need for a Licence. Clerk to look into this.

It was also noted that the WI Notice board had now been removed.

1) Members of the Public:

Parish Council had received a letter giving clarification of alleged Commercial Activities on site at Railway Bungalow. The owner of the property attended the meeting to confirm the letter contents. Thanks were extended in relation to the letter.

Re-Organics, Charlton Road: A Member of the Public attended the meeting to discuss two planning applications recently submitted by Re-Organics. As the Parish Council had no sight of the planning applications they were unable to make comment and further advised attendance at the Compton Dando Parish Council as Re-Organics is within this Parish.

2) Apologies for Absence were received from Chairman Mr T Heaford, Mr J Kelly, Cllr P Edwards, Mrs J Gully.

3) Minutes of Monday 11th March 2013 after being circulated and read were signed as a correct record.

4) Matters Arising from the previous minutes:

Bus Shelter: Ongoing item on the Agenda. No suggestions to date as to what to do with it.

Log Cabin Woollard Lane: An update had been circulated amongst the Parish Council. No further comments made.

Elm Tree Cottage: A letter had been sent explaining the Planning Guidelines required. The offer of assistance from the Parish Council was given. No reply received.

Placemaking Plan: A reply had been received from BANES; there are points which require further consultation. BANES did report that the Parish Council submission is an "excellent Character Assessment full of lots of local detail and information."

Parish Ranger Scheme: No information has been received regarding this initiative.

St Thomas a Becket Churchyard: Clerk had replied to Church Commissioners confirming that the Parish Council had no representations to make in relation to the Commissioners selling part of the land for use as garden space.

Railway Bungalow: Clerk read out letter from the owner of Railway Bungalow.

5) Items for Discussion:

a) **Defibrillator Training Reminder - 28th April 2014 7pm:** Mrs Stephenson ran through the proposed Training Evening. Parish Council hope to receive support to this.

b) **Donation to Publow Church Organ:** Due to the absence of Chairman and Responsible Financial Officer it was agreed to defer any decision until the May Meeting.

c) **A37/Old Road Traffic Lights:** A large exchange of emails had taken place between different departments in BANES. It was reported that the lights are the Landowners responsibility. Highways at present have no idea of the time-scale that the lights will be in situ. Highways have been made aware of the increase of traffic along Old Road and the increase of speeding along Old Road and High Street areas. Clerk to contact BANES further and also the Police.

d) **Publow Lane:** An email had been received from a member of public raising concerns about the speed of traffic along Publow Lane. Concerns are that the National Speed limit applies to this lane and could it possibly be reduced to a 30mph. Following this email, a meeting was convened between the Chairman and Stefan Chiffers to discuss the speeding issue. It was agreed that a Traffic Count would be put down outside of Bellevue in Publow Lane.

e) **The North East Somerset Parish and Town Council display unveiling Reception:** Mrs Stephenson attended this. Six other Parish Council representatives attended. The Council unveiled a large notice board, which had a picture of every Parish in BANES.

6) Clerks Progress Report:

Priestdown: Pot Holes have been reported to Highways.

Belluton: The need for this area to be cleared of loose stones has been re-iterated, also the tree cuttings have been reported which are dumped in the hedge.

Footpath by Thompsons Pond: This has been reported to the Footpaths Officer to take a look and if necessary report to the Public Rights of Way Officer - Sheila Petherbridge.

Footpaths Church Farm: Emails & Telephone conversations have been exchanged between our Chairman, Sheila Petherbridge and Mr J Dawe. Works identified by the Public Rights of Way Officer are being attended to. It is hoped that Chairman will arrange a further meeting with all parties on his return from holiday.

Litter Bin by Lock Up: BANES have confirmed that they have now assessed our request for a litterbin to be sited next to Pensford Lock Up and are pleased to inform us that they will be installing a new bin at this location. The bin should be installed before the end of April.

Parking: Parking Services have been emailed regarding the current use/or lack of use of Disabled Parking Bays in the village and the question posed could these be removed to allow regular parking for residents.

War Memorial: Quotes have been requested for the cleaning of the War Memorial.

Commemorative Poppies: Jane Robson Parks & Grounds Officer has asked if the Parish would like commemorative poppies planted in the Parish. Suggestions have been returned to Jane asking if poppies could be planted in Woollard, around the area of the Memorial Hall Grounds and on the triangle at the bottom of the High Street.

Training: The next training session for “Being a Good Councillor” is **Saturday April 26th** from 9:30 to 13:30 at **Long Ashton** Community Centre, Keedwell Hill, Long Ashton, Bristol BS41 9DP. This is a four-hour course covering the legal status, duties, powers, responsibilities and conduct of town and parish councils and their individual councillors in our fast paced society. It is equally relevant to new and experienced councillors, as it contains all the basic information that is vital for councils and councillors to operate efficiently, effectively and within the ever-changing modern law. Anyone interested please let Clerk know.

Play Area - Memorial Hall: The latest inspection report has been received and forwarded to the new Chairman. It is hoped to hold a meeting with Mr Heaford, Mrs Bragg and the new Chair & Vice Chair of the Memorial Hall soon.

Housing Needs Survey: BANES reported that A number of Parish Councils have started or are considering undertaking local/parish/village housing needs surveys in support of either their work on the Placemaking Plan or Neighbourhood Plans. BANES were advised to look at our web site for a copy of our Housing Needs Survey.

Log Cabin: Parish Councillors have been updated on the latest progress.

Greenacres: At the last meeting of Whitchurch Parish Council, it was reported that Greenacres in Woollard Lane has several caravans parked on its land. Enforcement have been asked to investigate.

7) Planning:

Applications to discuss:

14/00590/FUL Mr K Dawe Church Farm Peats Hill Publow. Conversion of outbuilding to form holiday let accommodation. An overdevelopment of the site was raised. How much traffic will the holiday let create.

14/00931/FUL Mr J Beacham Chapel Mill Lane Woollard. Change of use from building (chapel) to use as office/business. Parish Council to raise the following points with BANES 1) How often will the foul waste be emptied. What type of business will be conducted on site and how many employees will there be. Parking will be an issue and access. No Fire Exit. Recommend a Fire Officer visits.

14/00214/FUL Mrs Sharon Sheppard Roundlands Stables Blackrock Lane Publow. Installation of a ménage 20m x 40m to replace existing grass ménage (Retrospective). Parish Council Support.

Application discussed by Sub-Committee:

14/01123/LBA Mr & Mrs Clouting Newbridge House 198 Hunstrete Lane Woollard. External work to facilitate erection of a conservatory. **Parish Council Support.**

Planning Outcomes:

14/00646/FUL Mr L Grigg 135 High Street Pensford. Subdivision of 135 High Street into 2no bed dwellings. Erection of single storey extension following the demolition of existing late c.19 extension. **PERMIT.**

14/00236/CLEU Mr T Budd Broadoak Sidings Wick Lane Pensford. Stationing of a residential caravan and use of land for residential purposes. **LAWFUL**

Tree Works:

14/01003/TCA Devon House Pensford Hill. Reduce 4 Beech to a further reduced height of 2.5 metres retaining all growth to encourage and form a Beech Hedge. **Parish Council supported this application.**

8) Financial Matters:

Payments to be authorised:

Mrs J Bragg	Clerk Salary March	604.78
Mrs J Bragg	Clerk Imprest	25.80
CPRE	Subscription 2014/15	36.00
Zurich Insurance	Policy 1/6/2014-31/5/2015	721.60
Pensford Hall	Hall Hire 6 Meetings, Nov 2013-April 2014	54.00
HMRC	6/3/14-5/4/2014 Clerk NI & Tax	28.60

Payments Received:

BANES	1 st Part Precept	5500.00
BANES	Parish Grant	345.00

9) Any Other Business:

Pensford 10K: The Road Closure Notice in relation to the 10K had been confirmed and a copy received.

Gospel Hall Donation: A donation of £10 was suggested for the Gospel Hall.

Verge Cutting: As BANES appear to be cutting back the verges to hard and causing erosion to the banks it was suggested that we find out who is in charge of cutting the verges and suggest that they are left a little longer to re-claim the banks and edges of the highways, which are continually eroded. Clerk to follow up.

Woollard Bridge: Still has not been re-painted. Clerk to follow up.

Notice board Woollard: Will be put up soon. The new glass and posts will cost approximately £190.00 + VAT

War Memorial: A member of the public asked if the names on the war memorial were those of Woollard residents.

Telephone Kiosk: Paint still to be sourced.

Lock Up Key: Still with Mr Newey. Mrs Stephenson to follow up.

Man Hole Covers at the bottom of the High Street: BANES still need to repair these.

10) Notice of Future Meetings:

Defibrillator Training at the Gospel Hall, High Street Pensford 28th April 2014 7 pm

DATE OF NEXT MEETING MONDAY 12th May 2013 AT 7.15 pm

This will be the AGM & ANNUAL MEETING of the Parish Council.