

**MINUTES OF A MEETING OF PUBLLOW WITH PENSFORD PARISH
COUNCIL HELD ON TUESDAY 14TH APRIL 2009 AT 7.15p.m. AT THE
MEMORIAL HALL PUBLLOW LANE PENSFORD**

Present: Chairman: Mr T Heaford **Vice-Chairman:** Mr B Watson
Mr D Chilcott, Mrs S Grimes, Mrs S Loney, Mr S Filer, Cllr P Edwards
Mr P Wareham, Mr L Seymour. **Clerk:** Mrs Julie Bragg
There were two members of the public present.

1) Members of the Public: It was confirmed to members of the public that a planning application had not been received in relation to the land being cleared in the garden of 148 High Street, Pensford. An application to move the footpath to the side of the land could be made but this application may take four to five years to be completed, but details had not been received by the Parish Council.

2) Apologies for Absence were received from Mrs J Gully.

3) Minutes of Monday 9th MARCH 2009 after being circulated and read were signed as a correct record

4) Matters Arising from the previous minutes:

Community Action: Will establish a Community Village Officer based in Chew Magna to cover the B&NES district.

Community Liaison Officer: Had been contacted regarding a litter pick after the 10K Road Race. Mrs Stephenson reported that she was in receipt of 12 litter picks, bags and gloves from the Community Liaison Officer, Jo Brain.

Car Park: No feedback from B&NES has been received.

Development in Keynsham: A pre-planning consultation is being held in relation to proposals for approximately 500 houses along Charlton Road in Keynsham. No supporting infrastructure or improvements to Charlton Road and roads into Keynsham have been shown. It was reported that the Regional Spatial Strategy have delayed making a decision until the end of June due to the large number of objections. The next Roadshow event takes place in Whitchurch between 2pm & 6pm.

Church Magazine: The Parish Council hope to see the minutes published in the magazine.

5) Items for Discussion:

a) Police Lane: The contractors have put up the nameplates; however one is in the wrong location. This will be rectified and the naming of Police Lane process is complete.

b) Hinton Organics: A site visit was made on Tuesday 24th March by Mr Heaford, Mr Seymour, Mrs Gully and Mrs Stephenson. Hinton Organics have now acquired the neighbouring Kelston Sparkes site and wish to restore it. However problems are being encountered with the planning department. Clerk to write to B&NES and ask them to be specific about the reasons behind

not allowing the site to be restored. The proposals by Hinton Organics are to have a large covered building on site with their whole project inside the building. The main advantage they say will be no odour from the site. A recent waste disposal strategy did not mention the Hinton Organics site. Supporting roads and vehicle movements were discussed and food waste was discussed. Hinton Organics wish to involve the Community as much as possible. A copy of the Environmental Permit in draft had been sent to the Parish Council. Clerk to reply and acknowledge receipt and state that compliance of the conditions of the permit and enforcement of these conditions is of paramount importance.

c) PCAA Meeting: This was attended on 24th March 2009. The Parish Council were reminded about how much work the PCAA put into trying to restrain the Bristol International Airport development. It was reported that passenger numbers are down by 20%. Low flying small aircraft have been reported to the airport recently.

d) Presentation at Bristol International Airport: Mrs Stephenson and Mrs Loney attended this presentation on Monday 6th April 2009. A presentation with not many answers being given to specific questions. Flights and Night Flights were discussed. An underground Car Park was discussed but not able to be built due to flood risk etc. The B3130 was discussed with the response being that most who use this road are commuters and not airport traffic. The problem of no airport transport from Bath to the airport was raised. Further discussions took place between Parish Council members regarding the airport. It is hoped that once the Tracker System is in place planes won't be deviating from flight paths. Cllr Edwards reported that progress is needed, however proper facilities need to be provided to meet this progress. Infrastructure is a very valid point which needs to support the proposed Terminal Expansion.

e) Footpath by the Allotments: It was reported that the existing footpath runs up through the allotment site and through the middle of newly drawn out allotment plots. It is hoped that people using the footpath will walk around and not through the allotment plots. Mr Watson and Clerk to look into an application to move the footpath to go around the allotment site. The possibility of a notice board to display each plot and who it belongs to and rental charges etc will be looked into.

Weir at rear of Rising Sun: Following an enquiry made with Public Rights of Way it is reported that the footpath across the Weir is not a recorded Public Right of Way. It is understood that the Weir is in the ownership of the Rising Sun. This will be looked into.

f) Financial Report 2008/09: The Financial Report for the three months ended 31st March 2009 had been prepared. The Income and Expenditure sheet and the Financial Summary for this period were tabled with no queries. A copy of the draft accounts were given to each Parish Council member. It was proposed that the accounts would be sent to Underwood Lamb for the Internal Audit to enable the Annual Return to be adopted at the May meeting. On discussions in relation to the draft Balance Sheet it was noted that the Tennis Court Lights and the Clerks computer are fully depreciated, other items listed show their insured value such as the Lock Up, Bus Shelter etc. Clerk was asked to write to Customs & Excise regarding the over claim of VAT. Following consultation of the draft set of accounts it was agreed to

proceed with the Internal Audit. The Annual Return had been drafted and the Annual Governance Statements were discussed. Risk Assessment: Tennis Court Lights are insured. Playground Equipment: Remedial work should have been carried out from last year. Clerk to check with the Hall Committee that there is insurance cover for the BMX track and newly installed equipment. Bus Shelter: work is all complete. Footpaths Officer: A risk assessment was submitted but will need to be reviewed with the appointment of a new officer. 3rd Party Liability Insurance: This will be brought to the attention of allotment plot holders. Financial Regulations: No changes. Risk Signage for the BMX Track: It was understood that a Health & Safety Officer had been asked to check the site. Clerk to follow up. New Wooden Hut: Has suffered vandalism, clerk to find out about insurances held by the Memorial Hall Committee. Clerk to obtain minutes from Memorial Hall Committee Meetings. Wall at the Memorial Hall: Following an accident where it was knocked down, the wall is continually vandalised each time it is repaired. It was agreed that Mr Chilcott and Mr Watson would take on responsibility of discussing the five-year plan with the Memorial Hall Committee.

g) Neighbourhood Watch Scheme: It was agreed that the Clerk should be the Parish Council representative included in the Scheme to receive information as the Co-ordinator of the Scheme, Mr James.

h) Memorial Hall: Clerk reported that a letter had been sent to Western Power in respect of the recent charges incurred following a power surge. The repairs to the boiler and the programmer at the Memorial Hall totalled £724.56. Clerk secured a goodwill payment of £500 from Western Power and has sent this to the Memorial Hall Committee.

6) Clerks Progress Report:

Car Sales on A37: The problem with cars parked on the pavements outside the car sales was reported to the PCSO's. They are monitoring the site on a regular basis.

Music Licence: The music from the Car Sales has been brought to the attention of the Environmental Health Officer who is investigating.

Weir at Rear of Rising Sun: Clerk has sent an e.mail to Enterprise Inns regarding this; however they cannot trace the Rising Sun as being one of their Public Houses.

Possible Traffic Regulation Orders on Birchwood and Ringspit Lane: The council's response has been sent to B&NES. Residents of Ringspit Lane have been encouraged to attend the next PACT meeting to discuss the 4 x 4 issue. It was confirmed that there is a sign at the top of the lane, which says Unsuitable for vehicles, but there is not a "No Through Road" Sign. Problems with broken fencing to fields in Ringspit Lane have been encountered. Police have been carrying out vehicle licence checks on 4 x 4's using the lane.

Highways: Overhanging branches at the top of the High Street and Woollard Lane have been reported.

Parsonage Lane: The pot holes and bad road surface has been issued to contractor for action. This is to be resolved by 22nd April.

Birchwood Lane: Pot Holes. Council confirmed that this had been passed to the contractor. Following a visit made by a surveyor it was reported that work had started on the potholes and the very bad road surface of the lane on a Saturday.

Church Street: An inspection has been carried out, the surface is agreed by B&NES to be uneven and action will be taken.

Priestdown: 8 potholes have been marked, action to be taken.

Blackrock Lane: Has been allocated a job number for work to be undertaken on potholes.

Blackrock Lane: 12 bags of builder's rubble were fly tipped and reported on 9th April, since then four tyres have been dumped. This will be reported again. A Parish Council member had encountered difficulty whilst trying to take a car and trailer to the local tip.

Clerk reported that the Highways Inspector is Mr Aurther Morgan.

Mobile Library: Concerns regarding where the mobile library parks were taken up with B&NES. The library at present parks in the lay-by by the school every other Wednesday. This sometimes creates a problem for the 376 bus to pull in and drop passengers off. Mr Seymour held a meeting with the library bus driver and he has agreed to park on the opposite side of the road on the other bus stop for a trial period. It was reported that a van parks in the bus stop all day whilst the owner gets a lift to work in another vehicle.

Affordable Housing: An e.mail had been received from Gary Ward reporting that the current affordable housing survey expires at the end of August this year, should this expire another expression of interest day to gauge demand. Clerk to reply to B&NES reminding them that the point of contact is Mr Chilcott and that we await further reply following the meeting held in February.

Dog Fouling and Running loose on Allotment Site: An email from the Dog Warden reported that she had received a complaint about a resident allowing their dog to run riot and foul in the allotments. As this is private land she was unable to do anything further. Clerk reported to the Dog Warden that deterrent signage had been requested from the Community Liaison Officer, Jo Brain. A problem with a dog biting the postman was also reported.

Clerk read out an e.mail received from a member of public asking about Police Lane and the Closure of the Weirs Footpath. Clerk has replied giving an update on both situations.

It was also reported that the 1st Stage work was completed on Pensford Church tower, the original doors had been found and were now being renovated. Further work is planned.

Acker Bilk Evening: A tribute to Acker Bilk is being held at the Thistle Hotel in Bristol on 21st April. Clerk advised the organiser to contact Ros Anstey at the Gazette to obtain further information and local stories about Acker.

A concern regarding rubbish dumped at a property in Gibbett Lane has been reported to the Environmental Health department following an allegation of

rats. There is also a car wash and valet service being operated from this property. Planning Enforcement have been made aware of this.

Planning & Enforcement: Mountain Stables, Woollard: The appeal paperwork contained a mistake in the address. B&NES had 198 Woollard instead of 178 Woollard, this was brought to the Planning Inspectorates attention, a corrected copy was not issued.

3 Wesley Terrace: A letter had been sent to Planning Enforcement regarding the Summerhouse and the advert in the Chew Valley Gazette. A reply from B&NES explained that the matter had been discussed with a senior planning officer and providing the use of the Summerhouse is ancillary to the main house no breach of control has occurred. With regard to the installation of electricity, no condition to prevent works was imposed and these installations do not require planning permission.

58 Hillcrest and 1 Belluton Villas: Both addresses were visited on 18th March and no evidence of businesses being operated from them was found.

Hursley Hill Plantation: No further update. Acknowledgement of the Parish Council enquiry has been received. The lorry trailer has now been moved further down into the field.

178 Woollard Lane: A letter was received from the owner informing the Parish Council of the application in association with the revised scheme for a riding arena, and asking if the Parish Council had in place an opportunity for members of the public to address the Parish Council in support of applications. A reply was sent explaining that time is very limited at our meetings and agendas are very full, therefore the Parish Council do not normally permit applicants to speak. It was further explained that the parish council were familiar with the site as a site visit had been made, therefore further explanations were not necessary. It was reported that a lot of time has been spent on this application with many objections being raised.

Incoming Post:

a) Public Rights of Way – Vegetation Clearance notification had been received. The total for the year is £758.66. Clerk has returned an invoice to B&NES.

b) CPRE have sent details of their 13th Village of the Year Competition. Details were given to Mrs Stephenson for Woollard Village.

7) Planning:

Applications considered by the Sub-Committee:

09/00793/TCA St Thomas A Becket's Church, Church Street, Pensford. Fell Sycamore Tree. Parish Council Support.

09/00825/FUL Mr K Showering Mountain Stables Publow Lane. Provision of an all weather horse-riding arena for personal use. Parish Council Object. Letter sent to planning.

Outcomes:

07/03793/FUL Mr & Mrs Roberts 1 Hillside Villas Pensford Hill, Pensford. Single-storey detached residential annexe after removal of existing garage and outbuildings. **PERMITTED.**

09/00155/FUL Miss Tonks The Old Surgery Wick Lane. Change of use from Doctors Surgery (Use Class D1) to two bedroom dwelling (Use Class C3) (Resubmission). **PERMITTED.**

08/04629/FUL Mr & Mrs Tremlett 49 Hillcrest Pensford. Two-storey side extension (Revised Application). **PERMITTED.**

Planning in relation to Stable Blocks: It was reported to the Parish Council that the planning permission for Stables was renewable every five years. B&NES planning are now asking for a full planning application, this could possibly mean that many stables in the parish will require a full application. Clerk to write to B&NES for formal clarification to this matter and ask for an indication of sites which may fall into this category.

8) Financial Matters:

Payments to be authorised:

Mrs J Bragg	Clerk Salary March	515.85
Mrs J Bragg	Clerk Imprest	23.77
CPRE	Annual Subs	20.00
Pensford Memorial Hall Committee – Room Hire April Meeting		11.00
ALCA Membership Renewal		241.89

Payments Received:

BANES	1 st Part Precept	5375.00
Nat West	Reserve A/C interest 31/3/09	0.04
Nat West	Capital A/C interest 31/3/09	5.90
HM Revenues & Customs	VAT Refund	432.50

9. Notice of Future Meetings:

PACT Meeting, Bishop Sutton, Tuesday 28th April 2009

10. Any Other Business:

Youth Worker: The complaint lodged regarding a Youth Worker has now been investigated and no further action will be taken.

Woollard Lane: A property in Woollard Lane appears to be building more than permissions were granted for. Clerk to follow up with Enforcement.

George & Dragon Public House: It was reported that the licensing times may not be being followed and reports of vandalism late at night have been reported. The question of a licence holder on site was also raised. This will be reported to Inspector Stuckes.

30MPH Sign: Is reported to be working properly.

Apologies for the May meeting were received from Mrs Stephenson and

Mr Wareham.

Mrs Stephenson had recently attended a History evening to discuss Rivers and Railways and presented Clerk with some complimentary photographs!

DATE OF NEXT MEETING MONDAY 11th MAY 2009 7.15p.m.
THIS WILL BE AN AGM/ANNUAL AND A MONTHLY MEETING