

**MINUTES OF A MEETING OF PUBLOW WITH PENSFORD PARISH COUNCIL HELD ON
MONDAY 14th DECEMBER 2009 AT 7.15 pm AT CHURCH ROOM CHURCH STREET
PENSFORD**

Present:

Chairman: Mr T Heaford Vice-Chairman: Mr B Watson
Mr L Seymour, Mr D Chilcott, Mrs J Gully, Cllr P Edwards, Mrs S Grimes
Mrs J Stephenson. Clerk: Mrs J Bragg

PC S Glanfield was also present at the start of the meeting.

Prior to the start of the meeting it was reported to the Clerk that manhole covers at the bottom of the High Street have tarmac breaking up around them. There is a small piece of path which still requires tarmac at the top of Woollard Hill just past the triangle. Clerk to report to Council connect.

1) Members of the Public:

PC Glanfield attended the meeting to report of three recent burglaries in the area.

School: High visibility jackets have been donated to the school. It is hoped to create a walking bus.

Church Street Parking: In hand with Stefan Chiffers, Traffic & Safety.

Tractor at Priestdown: A ticket has been issued and conversations in hand. Guidance is being sought regarding operators licence and insurances held. A Traffic Unit will be contacted. Parish Council urged to write to the owner with their grievances.

Unoccupied House Scheme: Available for residents to fill in their holiday details and log with the Police. Clerk to obtain further forms.

2) Apologies for Absence were received from Mr P Wareham, Mr S Filer

3) Minutes of Monday 9TH NOVEMBER 2009 after being circulated and read were signed as a correct record.

4) Matters Arising from the previous minutes:

The five-year span of the housing needs survey is now at an end. A further needs survey can be carried out. Available land would remain the same.

Allotments: Clerk to add a covering letter with the January invoices reminding allotment holders that they cannot use spaces designated to Publow Lane residents. A communal composting area was discussed although not thought viable. Clerk and Mr Watson to look at costs to tidy the bottom area of the allotments.

The Chapel, Mill Lane, Woollard: No further progress to report.

Speed Camera: It is hoped that this will be commissioned by the end of December. Clerk to question if it is two-way operation.

Footpaths from Garage to Whitley Batts: Although BANES have reported that they are not a hazard, Parish Council disagree.

Keynsham Development Plan: The first stage will be put before the planning committee this month (16th December 2009). Cllr Edwards to speak to Les Kew for further information.

5) Items for Discussion:

a) Memorial Hall - Flat Roof: The works are now complete. The final invoice was more than originally quoted for. All extras were agreed by Vice-Chairman before the works were carried out. Moore Roofing are currently working on their quote for the Main Roof as are Matthews Roofing. Once quotes are in a meeting will be convened with the Memorial Hall Committee representatives. Clerk had emailed Chairman of the Memorial Hall details received from the Funding & Programmes Department of BANES. A copy was also given to Sue Grimes for the Tennis Club.

b) Core Strategy: Meetings had been attended by Mr Chilcott and Mr Heaford. A response had been drafted and was circulated prior to the Parish Council meeting. Parish Council agreed it was well put together. Clerk to forward the response. Details will be added to the Parish Magazine with a link to the Web Site.

c) School/Village Parking: Recent concerns have been raised by the Head regarding parking for teachers and visitors to the school and the bus stop proposals which will cut down the parking outside of the school. It was reported that a recent change in the bus times means that they now clash with end of school. Parish Council will consult with Dorothy Miley, BANES parking team.

d) Parish Mapping Initiative: Mrs Stephenson attended an evening event at Bath Spa University. Parish Mapping Initiative is an on-line mapping system which allows the Parish to build their own maps of their parish based on aerial photographs and local knowledge. Information can be added by the Parish Council. A student will be allocated to the Parish to help install and understand the programme. Parish Council agreed to take part in the initiative. Clerk to inform Martin Laker. A review meeting is to be held on 24th February 2010.

e) Consideration of donation to Pensford Brownies: Parish Council agreed to help the Brownies continue with a donation of £150.00 towards their costs. A suggestion was made to discuss with them ways to raise their profile.

f) Remembrance Sunday Parade - Donation: Parish Council agreed to donate £25.00 to the Jerome Harvey Trust who are a small Church Charity involved with Compton Dando and Publow Church. The trust make donations to people less fortunate at Christmas. Clerk read out a letter of thanks from Noreen Busby.

g) Parish Charter Review Questionnaire had been completed by the Chairman. The aim of which is to review the operation of the Parish Charter to ensure the principles and commitments in the Charter are upheld.

h) A questionnaire had been received from Keynsham regarding the Town Plan. A copy was given to Mrs Gully to complete. Clerk to also complete a copy.

6) Clerks Progress Report:

Play Area: Emails have been exchanged with Graham Evans, a meeting has not taken place. The quarterly inspection report had been received. A copy sent to Chairman, Hall Committee.

Youth Workers: No reply has been given to date to the clerk's enquiry regarding their activities with the youth in Pensford. It was reported that the Youth Workers have been at the Tennis Courts on a Tuesday and the Bus has been seen at the Hall on a Saturday morning.

Highways: Nursery Corner: The zigzag sign will be replaced soon. A site visit has been made by highways.

White Lining: The request for the re-painting of the white lines by the Church in Publow Lane have been issued to the contractor. Give Way lines at the bottom of Parsonage Lane will also be completed.

Dirty Road Signs, Woollard: A site visit has been made. No further action taken at present.

Wall on A37: Awaiting an inspection from the Highways Inspector.

High Street: Overhanging brambles and the poor road surface have once again been reported.

Overhanging Conifers by Riverside Cottage: A letter has been sent to BANES. The War Memorial may need to be professionally cleaned due to the algae build up.

Footpaths: Footpath by Mouse Hole is Parish Council responsibility.

Kissing Gate, Woollard: Colin Hudson is to contact the Land owner.

Remembrance Sunday: A letter of thanks was sent to the Police for their help on the day. A letter of thanks was sent to the Bugler, David Brunskill.

The Chapel, Mill Lane: No update from the Fire Authority.

Church Street Parking: Clerk has spoken with Stefan Chiffers who has sent the drawings to the Parking Team. A further meeting will be arranged in the New Year to discuss further suggestions.

Bus Shelters: The bus shelter on Pensford Bridge travelling towards Wells, and Hursley Hill, Gibbet Lane shelter will now be installed in early January. They were cancelled due to bad weather conditions.

Web Site: Anyone organising a local event should be reminded that they can send details to the web site to be published free of charge. Email only can be sent to webmaster@publow-with-pensford-pc.gov.uk

Chew Valley Leisure Centre: Cllr Edwards has received a letter in relation to what help or observations he can make as Ward Councillor for the Leisure Centres long-term business plan. A suggestion to visit with the clerk of Whitchurch Parish and Pensford Parish was made. Visit to take place on Friday 15th January 2010 at 2.30 pm.

Planning/Enforcement:

09/00773/UNAUTH Possible unauthorised use as stables, Blackrock Lane. A site visit was made and it appears that a breach of control has occurred. It has been advised that a planning application should be submitted for consideration.

Incoming Post:

a) The Parish Precept form 2010/11 Financial Year has been received. The return date is 8th February 2010

b) Environment Agency have reported that in relation to Hinton Organics the Permit has been issued.

7) Planning:

09/04550/FUL Mr G Carpenter Windyridge Woollard Lane. Erection of a replacement dwelling.

09/04583/FUL Mr Keith Dawe Church Farm Peats Hill Publow Bristol. Erection of a new agricultural barn.

Clerk reported that both applications had been received by email. Not having the facilities to print out the applications clerk has requested paper copies. The Planning Sub-Committee will discuss the applications.

Planning Outcomes:

09/0331/LBA Miss J Flower, Bridge House Stanton Lane Pensford. Internal & external alterations to include repairs & alterations to roof structures & chimneys & repairs to existing windows. **CONSENT.**

09/02918/FUL Mr Colin Smart Leigh Farm Old Road Pensford. Creation of 2no. fishing lakes and change of use of land from agricultural. **REFUSE**

09/02540/FUL 4 Ways Pensford Ltd Development Site The Orchard, Pensford. 4 Bed house with garage and gardens. **PERMIT** - A question was raised as permission has also been granted for two three-bedroom houses on the same plot.

09/03026/CA Mr & Mrs D Parnell 148 High Street Pensford. Demolition of existing 2 no. garages and stone wall. **CONSENT**

09/03326/FUL Mr M Younie Old Church Cottage Church Street Pensford. Conversion of property into 2 no 1 bed dwellings with parking and erection of a rear extension (Resubmission). **PERMIT**

09/03387/FUL Mr A Hucker Railway Bungalow Bristol Road Pensford. Erection of a two storey dwelling to replace existing single storey dwelling (resubmission). Refer to Committee on 16th December 2009.

Police Lane Site: It was reported that Arboriculture Department had visited the site.

8) Financial Matters:

Payments to be authorised:

Mrs J Bragg	Clerk Salary Nov	535.39
Mrs J Bragg	Clerk Imprest	29.56
Bristol Water	Allotment Water 15/5/09 - 11/11/09	54.14
Moore Roofing	Flat Roof Repairs	3592.60

Payments Received:

Pensford Memorial Hall	Donation to Flat Roof Costs	3124.00
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Clerk to complete a VAT return.

9) Any Other Business: Precept: The quarterly report and draft budget will be on the agenda for the January meeting.

Footpath - Pensford Hill: The path from the Travellers Rest up to Belluton needs attention.

Church Street: Overhanging branches were reported to be coming over the wall of the car park. Mr Watson will look at this.

Rising Sun, Weir: Clerk to contact the Environment Agency.

Back Lane: Is in need of clearing. Clerk to contact Council Connect.

Tennis Club: Recently held its AGM which was very well attended. The courts have been cleaned. Grants have been applied for in relation to re-surfacing. More Juniors have joined.

Blue Recycling Bags to date have not been delivered to Woollard.

Cardboard was not collected because it was not in a Blue Bag.

Corner by the Lock Up - the sign is hanging down.

Parking: Problem parking at the High Street and Old Road has been reported to PC Glanfield.

Parsonage Lane: The wall on the corner has fallen down again.

Apologies given to the Chew Valley Area Partnership Meeting.
Mrs Stephenson gave her apologies for the January meeting.

10) Notice of Future Meetings:

DATE OF NEXT MEETING MONDAY 11th JANUARY 2010 AT 7.15 pm.
Chew Valley Area Partnership 16th December 2009
Parish Cluster Meeting, Thursday 21st January 2010.