

**MINUTES OF A MONTHLY MEETING OF PUBLAW WITH PENSFORD  
PARISH COUNCIL HELD ON MONDAY 13<sup>TH</sup> FEBRUARY 2006 AT 7.15P.M  
AT THE CHURCH ROOM CHURCH STREET PENSFORD.**

**Present: Chairman:** Mr T Heaford

Mr L. Seymour, Mrs B Bowes, Mr B Coles, Cllr P Edwards, Mr B Watson,  
Mrs J Stephenson, Mrs J Gully, Mrs S Loney, Mr S Filer.

**Member of the Public :** Mr Bond.

Chris Bunton – Keynsham dial-a-ride

Dick Whittington – Community Action

**1) Welcome Chris Bunton and Dick Whittington:** Chris Bunton and Dick Whittington were welcomed to the meeting by Mr Heaford and invited to speak a little about their roles.

Mr Whittington explained that he worked as a Transport Advisor, looking at Community Transport schemes which can help in place of the declining Public Transport, many households have cars but there is a significant minority which do not and these people can become cut off either because of the declining Public Transport or they live too far away from their nearest stop.

Mr Whittington explained the Community Transport Options to the Parish Council, which were detailed as follows: Dial a Ride: An on demand minibus service, in principle door to door, with good access for those with disabilities. Rural areas would have limitation but would not be restricted to older or disabled people. Community Bus: A minibus operated as a charity and driven by volunteers. It could be hired out to all different groups. Community Cars: Volunteer drivers who can claim expenses and would be able to take people to hospital visits etc.

Mr Whittington reported that in order to develop the correct approach to Transport a Transport Needs Assessment would have to be carried out. A copy of which was distributed to Parish Councillors.

Mr Bunton from Keynsham Dial a Ride took over to explain that he had worked as a co-ordinator for dial a ride for three years, having worked within Keynsham District they now hope to expand in and around the area. Dial a Ride are an independent charity supported by B&NES and Keynsham Town Council who provide a service which enables the elderly, disabled or Mothers and Babies to get to medical appointments, shops etc. The journeys are booked on a day before basis and currently runs to capacity with one bus and one driver. Further funding offered to Keynsham Dial a ride could possibly create routes to service surrounding villages, therefore focussing on bringing people into Keynsham. Financial support is always very much appreciated. Mr Heaford thanked Mr Whittington and Mr Bunton for explaining their roles and the following questions were raised.

- a) Insurance issues if using own car? It was reported that current schemes have very limited public liability insurance and that a normal comprehensive policy would adequately cover.
- b) Cost? It was reported that a voluntary contribution of £3 per year for membership of the dial a ride scheme is asked for with a £2 return fare within the Keynsham area. Bus passes can be used. Further distances would be costed on a graduated fare.
- c) As from 1<sup>st</sup> April B&NES will no longer be issuing tokens? Concessions will receive free fares and a standard £2 return fare will still be charged. The drivers are chosen for their sensitivity to older people.

d) Transport Needs Survey? It was reported that Community Action will prepare and print the survey form, the Parish Council will be responsible for distribution and collection of survey forms. Only three parishes have declined to take part in the survey.

Clerk to liaise with Community Action regarding the survey.

Mr Whittington and Mr Bunton were thanked for attending our meeting.

**2) Members of the Public:** Mr Bond reported that bad odour still continues to be a problem from the Hinton Organics site. The Environmental Health officer has been called and made site visits. The B&NES emergency help line was contacted and it was reported that the operators were based in Gloucester and had no knowledge of the area in question. Cllr Edwards at this point offered to take this query up for further investigation. It was suggested that as there are quite a few residents in Woollard Lane suffering because of this site they should personally put pressure on Hinton Organics directly on a continual basis in the hope of achieving a solution to this ongoing problem.

**3) Apologies for absence:** Were received from Mr D Chilcott, Mrs S Grimes.

**4) Minutes of Monday 9<sup>th</sup> January 2006** having been circulated and read were confirmed as being a true record and signed accordingly.

**5) Matters Arising from the Previous Minutes:** It was reported that Cllr Edwards still awaits a copy of the boundary map from the Police.

**Publow Bridge:** Mr Heaford reported that the bridge is now open. The Parish Council agreed that it would be appropriate to write to Peter Brook and thank him for the way in which the work was carried out and the consideration shown by the contractors to the local villagers. It was reported that some concerns have been raised regarding the kerb stones sticking out. It was agreed that these are there for a purpose to narrow the bridge slightly and to provide a safer route to walk over the bridge. Being part of the design of the bridge it was thought not necessary to follow these concerns up.

**6) Items for Discussion: a)** An e-mail regarding Fly Tipping from a concerned resident in Woollard Lane was brought to the Parish Councils' attention. It reported some nine complaints put through to Action-line regarding fly tipping and street cleaning. The Parish Council agreed that the whole parish area is a mess. Waste lorries and recyclers are large culprits as they leave rubbish from broken bags behind at the side of the road. The suggestion of pressing for a sign to be put up showing maximum penalties for anyone fly tipping was made. Clerk was asked to write to B&NES and tell them that they do not appear to be fulfilling their contract under the Environmental Protection Act. It was noted that the top of Blackrock Lane had been swept, and that Publow Bridge had been cleared of all rubbish from recent works.

**b) ALCA Meeting:** Mr Heaford attended the meeting on 25<sup>th</sup> January 2006. Discussions took place on the Review of revised local councils' charter, and how it is being updated to define the relationship between B&NES and local parishes.

**c) Parish Councils' Airport Association:** The main purpose of the meeting discussed the total inadequacy of the infrastructure connecting the airport to its' surrounds. The Chairman of the PCAA announced her retirement and also the secretary retired after fifteen years. It was reported that car parking for the airport is now being made available on the old Market Site in Winford.

It was reported that a legal test on the Car Park could be made on the basis that the original agreement was for agricultural vehicles. It is understood that the infrastructure timing for the ring road has targeted to 2011 following the A37/A38 from Cater Road in Bishopsworth. Mr Heaford reported that many Parish Councils' have provided the £50 to the PCAA and although the Parish Council initially questioned the donation of the money it was thought that we should continue to support the PCAA. Financial direction will be sought through Mr D Chilcott. Mr Heaford is unable to attend the next meeting on 28<sup>th</sup> March 2006 and has asked if anyone attend on his behalf.

**f) Car Park, Church Street:** The Parish Council agreed that prior to any work being carried out on a wall here, definite ownership of the wall should be sought. Clerk reported that she awaits a map from Property Services at B&NES which should show clear ownership. Once the map has been received it was agreed that Mr Heaford and Mr Watson would take up the matter.

**g) Pensford Lock Up:** It was reported that Mr Bob Sutcliffe from the Listed Buildings Department recently made a site visit to the Lock Up. He reported to Mrs Bowes that the damage it had suffered would need a good stone mason, and would send a report in due course. A visit also took place by Jill Gill Arbery 01225 790606/07909717663 a representative from English Heritage who reported that the ivy growth needs attention, the damage to the lintel above the door needs attention and the wrong cement being used on repairs last time. We now await these reports. Mrs Bowes reported that for work to be carried out in the past the Parish Council received grants from English Heritage and the County of Avon Environment Grant secured through the local history group.

**7. Clerks Progress Report: Police:** Clerk confirmed that she had e-mailed Inspector Stuckes and thanked him for attending the January meeting. An e-mail had also been sent to PCSO Joanna Stagg to find out the situation with the CCV and the Speed Camera. A reply from Jo reported that the CCV is back on the road and the schedule for the stops can be found on the Police web-site. Clerk to speak direct to obtain dates and times. Clerk reported that she had received a visit from Glenn Lord who can be contacted on [glenn.lord@avonandsomerset.police.uk](mailto:glenn.lord@avonandsomerset.police.uk). Glenn reported to clerk that he hopes to attend Parish Council meetings at least twice a year March/April, October/November. Any specific problems can be dealt with by e-mail or phone. Glenn also hopes to attend the quarterly Chew Valley Action Group Meetings. Clerk reported that Glenn has been asked to look into the problem of parking in the village specifically on a Tuesday evening. The Parish Council briefly discussed the parking problems in the Village where it was suggested that people visiting the George and Dragon are probably not aware that they could use the Memorial Hall Car Park, however lack of lighting would probably deter them anyway. The question of putting lighting in the Car Park in Church Street was raised and if properly laid out would people use it? Clerk to speak to Glenn Lord regarding parking on the corner by the lock up.

**Affordable Housing:** Clerk reported that an e-mail received from Gary Ward reported that he waits a reply from Planning regarding the Sequential site appraisal. In the meantime Somer are trying work up a scheme cost for the site if allowed to proceed. The Parish Council were asked if they would consider donating the land at nil value. Clerk to reply that this would not be an option which the Parish Council would consider.

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It was suggested that maybe a future car park could be put on the allotment land should the affordable housing scheme prove unsuccessful.

**Memorial Hall Car Park Wall:** Clerk reported that Martyn Evans from B&NES made a site visit and reported that in his opinion the wall is upright and sturdy. It is reported to be thinner than normal and could therefore possibly benefit from some form of re-inforcement. One crack was noted in it. Clerk has asked Mr Evans to forward the report in writing. Mr Evans can be contacted on 01225 – 477115

**Parish Precept:** Clerk confirmed that all necessary forms have been sent to B&NES indicating our precept requirement of £8,650. Details have been received back confirming that the first payment of £4,325.00 will be made on or after 1<sup>st</sup> April 2006.

**Allotments:** Clerk reported that all allotment rental has been received. A query from a tenant has been received regarding planned changes for the allotment land. Clerk has written to the tenant assuring that it will have no impact this season and allotment land will still be available.

**Bristol Water:** Clerk sent an e-mail raising concerns about the diversion route, and possible access problems whilst the road closure along the B3130 is in place. Bristol Water have confirmed that B&NES implement the diversion routes, emergency vehicles will be allowed through, and access will be allowed with care depending on the location of the main. It was reported that the Police and emergency services have been contacted and are happy with arrangements.

**Footpaths:** Clerk has received a copy of a report submitted to Colin Hudson, from B Gillet highlighting the problem footpaths in the area. Colin Hudson has replied reporting that the footpath under the viaduct has been visited and the stile in place is unauthorised. The matter will be taken up with the new owner of Guys Farm. Clerk to write to Barry and thank him for his report.

**Hursley Hill:** Clerk reported that she had e-mailed cleansing and asked them to clear all rubbish along Hursley Hill and to monitor Stanton Lane due to the extra traffic flow because of the road closure.

**Snack Van:** Clerk is still trying to obtain licence details regarding the new snack van operating in the layby on Hursley Hill.

**Safer Routes to School:** Clerk reported that a complaint from a resident at The High Street had been received regarding the new road markings. Traffic & Safety Team have dealt with nine calls and held one site meeting with an angry resident.

**The Orchard:** Traffic & Safety Team have been asked to look into visibility problems at The Orchard.

**Mendip View:** Clerk has reported fly tipping above Mendip View, Priestdown.

**VAT on Internet Purchases:** Clerk reported that recent details from NALC now suggest that the statutory payment required where the Council duly resolves that in the circumstances relating to the particular purchase the Clerk is authorised in a specific Minute to use their personal credit card for the transaction and for a single specific cheque to be drawn on the Council's own recompense. (Usually relating to purchases of anti-virus software updates or similar). The payment by the Council complies with s150 (5) as two members will sign the refund cheque. Clerk to bring this to the attention of the Financial Officer Mr Chilcott.

**Planning/Enforcement Issues:**

Clerk reported that Mr Seymour kindly made site visits to five properties with the current temporary Enforcement Officer Mr Richard Dale.

**Wyvern, Woollard Lane:** There were no breaches of planning although the residents will be written to and advised that they must retain their recently acquired land as that of agriculture.

**Pensford Garage:** Mr Seymour reported that he informed Mr Dale about the removal of the showroom roof. It was also reported that the site has been in operation since November. Mr Seymour has replied to the planning office regarding the proposed application.

**The Sidings, Wick Lane:** A complaint file is to be raised and further enquiries made.

**Hursley Hill Farm:** An enquiry file will be raised and the Parish Council will be updated as matters progress. It would appear that there is an issue re: the caravan and its occupation, and the number of small out-buildings for animals on this site. The question of its' agricultural status will have to be considered carefully.

**39 Hillcrest:** It appears that the land is being used as a builders yard or similar. The landowner will be approached to attempt to clear the land. On discussion of the enforcement issues it was reported that it is understood that the area of dirt-track at the bottom of Hursley Hill can only be used fourteen times a year and then users can be prosecuted.

**Incoming Post:**

a) A survey for the Community Action, Monitoring & Good Practice Quality Standard Review 2006 had been received, Clerk reported that it had been completed and returned.

b) Details regarding the B&NES Considerate Contractor Works Scheme have been received and will be kept on file.

**8. Planning: Applications looked at by Sub-Committee: 06/00068/FUL**

**Cotswold Homes: The Oaks High Street Pensford.** Redesign of unit including reduced roof height and additional roof light at Plot 5. No Objections were raised, although after several concerns by local residents were raised to this plot the Parish Council re-addressed the application. It was requested that the clerk e-mail the case officer and raise the concerns regarding the height of the roof and ask planning to note that the original site plans led the Parish Council to understand that the proposal would not take the view from existing properties, and following further consideration the Parish Council would like the planning office to re-address the roof line height.

**06/00196/FUL E Winfield Fernlea Blackrock Lane.** Single Storey rear extension and provision of front and rear dormers. No objections raised, although Clerk was asked to confirm applicant.

**05/04007/FUL Mr & Mrs Cook Land South of Jaycee, Back Lane.** Erection of no. 1 dwelling house. Parish Council objected to the proposal on the grounds that in their opinion the proposal is too large for the site and out of proportion to the surrounding properties. The proposal is too high. The entrance/exit is onto a small lane and then main road which would be considered dangerous and should the proposal be considered then all materials should be matching with surrounds. Clerk had sent a letter to this effect to the case officer.

**Application to be looked at: 06/00081/FUL Pensford Vehicle Centre Ltd.**

Construction of a commercial vehicle unit together with parking and ancillary works at: Pensford Garage, New Road, Pensford. After consideration it was proposed that the Clerk write to planning and ask for more details regarding

the size and height of the building, the Parish Council also questioned the use of materials which will not be in-keeping with surrounds.

Whilst on the subject of planning matters, it was reported that the proposal by Castle Tynings for the Land South of Westward, The Orchard has now been refused.

Outcomes: **05/03756/LBA** Mr & Mrs Britten The Farmhouse Guys Farm Stanton Lane Pensford. Alterations and refurbishment to existing farmhouse.

**CONSENT granted.**

**05/03643/FUL** M Vear Stoney Lodge 6 Station Approach Pensford. Extension and alterations to swimming pool building to link to dwelling as amended by plans received 22/12/05. **Permitted.**

**04/02336/FUL** Mr & Mrs P Sessford Pensford Post Office Pensford Hill. First Floor side extension. **Refused.**

**02/02643/FUL** Mr D Parnell Land Adj 148 High Street Pensford. New dwelling and vehicular access. **Refused.**

**9. Financial Matters: Payments to be Authorised:**

Mrs J Bragg	January Salary – Net	£431.70
Mrs J Bragg	Imprest	24.80
Mrs J Bragg	Stationery	27.26

Receipts to Note:

Mrs Cox	Allotment Rent	15.00
Mr Littler	Allotment Rent	30.00
Nat West	Reserve Account Interest – 30/12/05	2.86
Nat West	Capital Reserve A/c Interest – 30/12/05	56.91

**10. Any Other Business:**

Old Road: A large pot hole was reported. Clerk to action.

Blackrock Lane/Ringspit Lane: It was reported that the nameplate still needs replacing/mending. Clerk to action.

Station Approach: The problem with cars parking near the entrance of Station Approach was reported. Clerk to speak to Glenn Lord and ask him to keep an eye on the situation.

Church Street: The situation regarding the removal of the Fir Trees outside of De-Gratton house was questioned. Clerk reported that they were due to be removed shortly but would ask Spencer Toghill for a more definite date.

The Fir trees at the back of the War Memorial were reported as growing rather large again.

Woollard: It was reported that black folding wrought iron gates outside of a property in Woollard actually come out into the road slightly and have caused damage to a wing mirror on a passing vehicle. Mrs Stephenson to let Clerk have the name of the property so that she can look into it.

Housing: Cllr Edwards reported a happy outcome for a family who have been desperately trying to return to Pensford. After many e-mails and discussions they have been granted a three-bedroomed accommodation in Whitchurch which they move into in six weeks time.

Chew Valley Action Group: Mrs Stephenson reported that the next meeting takes place on 21<sup>st</sup> February 2006.

**11. Notice of Future Meetings:** Parish Liaison Meeting at Council Chamber, Town Hall, High Street, Keynsham. Wednesday 15<sup>th</sup> February 2006.

**DATE OF NEXT MEETING MONDAY 13<sup>TH</sup> MARCH 2006 AT 7.15p.m.**

**Clerk: Mrs Julie Bragg 01275 333549 E-Mail:braggs@tiscali.co.uk**