

**THE NEXT MEETING OF PUBLLOW WITH PENSFORD PARISH COUNCIL WILL
BE HELD ON MONDAY 11th FEBRUARY 2008 AT 7.15p.m. AT CHURCH
ROOM CHURCH STREET PENSFORD**

Present:

Chairman: Mr T Heaford **Vice Chairman:** Mr B Watson.

Mr D Chilcott, Mr L Seymour, Mrs S Loney, Mrs J Stephenson, Mr S Filer and Clerk: Mrs J Bragg.

Mrs Barbara Bowes, Jessica Hunisett from B&NES and one member of the public were also present.

The meeting opened with a presentation to Mrs Barbara Bowes in recognition of her many years of service to the parish council. Mrs Bowes was presented with a gift of a large candle and holder purchased in Spain. Mrs Bowes' great knowledge of History had helped with the putting together of the Conservation Character Appraisals.

1) Welcome Jessica Hunisett: Draft Conservation Character Appraisals: Jessica Hunisett was thanked for the extremely professional documents and a short debate took place in relation to the contents and maybe what the Parish Council would like included these were as follows:

- a) Could Publow be included within the survey. Would it be possible to link Publow Bridge and the Church within the existing survey.
- b) Guys Farm, Stanton Lane shows an Atcus concrete building, the building show is actually a barn and not the farmhouse.
- c) Woollard - What is the original area boundary - we do not know a revised boundary?
- d) The Mead, Woollard was mentioned - but confirmed by Jessica that this is in the green belt area and already has suitable protection against development.
- e) Woodborough Mill - Could this be included in the appraisal - It was confirmed that there is justification to include it.
- f) Hillside Cottage - A property that has been empty for approximately 18 years and is deteriorating. Confirmed that it is not a listed building however it is one of the few remaining properties with Popham windows, it was suggested that maybe the owner could be encouraged to renovate it.
- g) Mill House, Woollard - The name is not on the map? Possibly because the names are taken from the Ordinance Survey Map. The name will be included.

The consultation period will close on 15th February 2008 when all comments will be collated and minor alterations will be amended and anything more significant to change will be considered. Once adopted this document and be used for material consideration in all conservation areas for planning decisions which need to be made by the Parish Council.

2) Members of the Public:

A member of the public attended the meeting seeking the parish councils support in relation to a proposed planning application to lower a kerb and the provision of a parking area, the area will be parallel to the A37 on Pensford Hill. A previous application had been turned down by the Planning Authority so too had an appeal in relation to the application. The Parish Council will consider the application when it is received and comments will be given to the case officer in charge of the application.

3) Apologies for Absence were received from Mr P Edwards, Mrs S Grimes Mrs J Gully, Mr P Wareham.

4) Minutes of Monday 14th January 2008 having been circulated and read were signed as being a correct record.

5) Matters Arising from the previous minutes:

Bank Visit: A visit still has be arranged.

6) Items for Discussion:

a) Car Park: Copies of letters from the Parish Council files have been sent to B&NES along with copies of the original licence with Wansdyke District Council. The area still remains in dispute and a response is awaited from B&NES.

b) Bus Shelter: The bus shelter on Pensford Bridge had suffered damage from an accident. The bus shelter needs repairing. Clerk confirmed that B&NES had been asked to secure the shelter and that the Insurers had been contacted. Parish Council will look into having a more modern Bus Stop installed.

c) PACT Meeting Report: This meeting was held on 16th January 2008. Firstly previous issues raised were discussed and outcomes given. They were Nuisance Mopeds in the Chew Stoke area: Youths have now moved on, mopeds were ticketed in the Witchurch area and two mopeds had been seized.

A crime prevention survey had been undertaken at Churches in the Chew Magna area following the theft of lead. Anti-theft paint is now being used.

Three arrests had been made in connection with burnt out cars in the Norton Malreward area.

New issues raised were Traffic Management in Harford Square, damage to Birchwood Lane and the 4 x 4 problem in Ringspit Lane, speeding along the A37 and parking problems outside the George & Dragon and along the High Street will be looked at. The next meeting will be held in Ubley. Date to be arranged.

Flood Meeting Report:

Mrs Stephenson attended this meeting on the 29th January 2008. The recent flooding and affected villages was discussed. It was reported that the first warnings from the Environment Agency were given at 12.55 p.m on 11th January 2008. Three thousand sand bags were used as flood defences at a cost of £21,000.

The Environment Agency will be working with farmers to try to re-instate ditching and the growing of different crops to stop water from running off of the fields.

Gully Emptying: Clerk confirmed that no map is held on file showing all gullies in the Parish.

Highways: the Highways department have been asked to look at all the pot holes caused by the recent floods and the debris left on the roads.

Pensford School: It was reported that the emergency plan at Pensford School was put into action and equipment within in the school was moved to a safer location in plenty of time.

Flood Awareness Day: 4th March 2008 - The Parish Council await further details.

d) Woollard Meeting Report:

Following a meeting held on Monday 21st January 2008 it was agreed that the road from the A37 at Whitchurch all the way down into Woollard and then onto Rankers Lane should remain as Woollard Lane. From the Lock Up in Pensford through to the telephone kiosk in Woollard is to remain as Publow Lane. The road from the telephone box to Mill House will remain as Mill Lane.

Mrs Stephenson had recently held a site meeting with Lyn Parfit from B&NES to discuss these proposals. Under a new government directive all streets in the country have to be named. Emergency services will be notified of any changes.

e) Affordable Housing:

A meeting had been arranged for Tuesday 12th February 2008 between Parish Council members, Mr James Read of Somer Housing and Architect.

f) Financial Information on Web site:

Parish Council agreed that Pages, 2, 3, 4 of the Annual Return could be displayed on the web site.

g) BIA Airport Meeting:

Mr Wareham attended this meeting on 22nd January 2008. It was confirmed that the Parish Council had submitted a reply to North Somerset Council in response to their planning proposal for a new Walkway, and supporting the PCAA that a full application is submitted. The next meeting takes place on 18th March 2008.

h) Memorial Hall:

Clerk had written a letter to the Memorial Hall Chairman in relation to any major works on the hall roof and the requirement of a job specification and tender process. It was reported that a survey carried some four years ago had at the time reported that the Hall was a structurally sound building.

Boiler: Now under a service contract and is sound.

Sub-Committee: Mr Watson, Mr Heaford and Mr Chilcott agreed to form a sub-committee with delegates from the Memorial Hall Committee.

Beer Festival proposals: The Parish Council had no objections to this proposal.

I) Wick Lane Pensford:

An email had been received from a resident in this area with concerns in relation to the problem of the collapsing of a mud bank wall in Wick Lane. The problem is where a new access was recently created. Details have been forwarded to the Highways department for inspection and a following a site visit by Spencer Toghill it was agreed that the owner should re-grade the bank from the top, cover it in netting and re-plant to get a new root system growing.

7) Clerks Progress Report:

Highway Issues:

Birchwood Lane:

Highways have been informed of the amount of potholes along the lane and report that they will be dealt with once the lane is dry enough. Colin Hudson has been made aware of the damage to the new membrane put down.

Back Lane:

Cleansing team still have a note to clear the lane.

Parsonage Lane:

A site visit has been made and highways report no problems. Highways have been made aware of the amount of water which pours from the newly installed entrance.

Pensford Hill:

A hedge overhanging the pavement on the opposite side to the Travellers Rest has been report to Highways.

Ringspit Lane:

No further action to date Cllr Edwards was to contact Steve Hill at B&NES. It was reported at the meeting that Ringspit Lane is now blocked by a caravan.

Footpaths:

A letter of thanks has been sent to B Gillett for submitting his annual report and his cheque for work carried out has been forwarded to him. Mr Gillett has also been reminded of the need for a risk assessment.

High Street Parking:

There has been no further action at present. Discussions within the Traffic & Safety department are yet to be carried out. Clerk had received a telephone call from a resident on the High Street regarding this issue. She was assured that residents will be consulted prior to any changes proposed by B&NES.

A short discussion took place problems of traffic speeding on Old Road still remains an issue. Could a traffic-calming project be introduced and speed bumps installed? Clerk to follow up.

Street Lighting - Busy Junction A37:

Clerk read out an email from Cllr Edwards to Mr Showering at B&NES asking if anything could be done for street lighting to be installed at the junction of Woollard Lane/Sleep Lane/Norton Lane and the A37. It was reported that there are plans to replace the street lighting on the A37 from the Bristol Boundary to this location due to the age and condition of the columns on this section of the road. This request will therefore be added to the programme of lighting.

Chew Magna Parking:

An email had been sent to the Clerk of Chew Magna Parish Council once again highlighting the difficulties visitors to Chew Magna have when trying to find a parking space there and also to find out if there were any further proposals to enforce any further parking restrictions. Clerk replied that

Chew Magna Parish Council is very concerned and aware of the parking problem and the impact it has. They are currently exploring a number of options and have been in discussion with B&NES for well over a year to try and get a 2-hour limit on some of the spaces in the car park.

Planning & Enforcement:

Wooden Cabin next to Memorial Hall: A site visit is to be carried out.

3 Hillside Cottages: It was reported to the clerk that works were being carried out here. Enforcement to make a site visit.

The Old School House: A site visit had been made, no enforcement action is to be taken.

The Sidings, Wick Lane: No further action at present. A Planning Contravention Notice is still awaited to be served.

Entrance onto Wick Lane: No further action at present. The enforcement department continue to try and contact the owner regarding submitting a planning application. Enforcement are aware of the current highway issues here.

Parsonage Lane: No further enforcement action interest. They hope that the gateway will be restored properly when all building works are completed.

Westleigh Publow Lane: No further enforcement action, satisfied with the aerial photographs showing a substantial entrance.

41 Hillcrest Pensford: A site visit is to be made however the storage of building materials could possibly be in relation to the proposed planning application.

Hillcrest - the JCB may need a material change of use to store the JCB on the drive.

Lack of response from Enforcement: An email has been forwarded to Malcolm Hanney giving copies of all instances when no response has been received. However clerk reported that memo. Type letters are being received when an enforcement issue is lodged.

Incoming Post:

1) B&NES Emergency Management Unit are holding their Flood Awareness Day at the Central Library Suite in the Podium Bath on 4th March 10.00a.m. - 7.00p.m Details were given to Mrs Stephenson.

2) Communities and Local Government have produced a consultation of Orders and Regulations relating to the Conduct of Local Authority Members in England. Clerk to hold on file.

3) Keynsham Town Council with the assistance of Rachel Ward from B&NES have called a meeting for Wednesday 13th February at 7.00p.m. The meeting forms the Keynsham and Chew Valley Partnership. Mr Heaford to attend

4) A letter of thanks from the British Legion has been received in relation to the donation for the poppy wreath.

8) Planning:

Application to be looked at:

08/00084/FUL Mr C Courtney 41 Hillcrest Pensford Detached garage and store room to rear (resubmission). Parish Council no objections raised.

9) Financial Matters:

Payments to be authorised:

Mrs J Bragg	Clerk Salary January	480.55
Mrs J Bragg	Clerk Imprest	24.80

Payments Received:

Allotment Rental		120.00
English Heritage	Grant re: Repairs to Lock Up	600.00

10. Any Other Business:

Allotments: A request has been received for another allotment plot. Mr Watson to measure out another plot although it may be smaller

Web Site: It was reported that Woollard is not mentioned in the introduction on the web site. Clerk to get in touch with Webmaster.

Telegraph Poles: It was reported that many posters are now being put up on telegraph poles in the Parish. Posters are often not taken down and become very unsightly. Clerk to follow up with B&NES.

Woollard: It was reported that an electric fence had been put up across a public Right of Way. It was considered that it is ok for the farmer to do this as long as a sign is put up notifying members of the public about the electric fence. All dogs should also be kept on leads.

Woollard Lane: Rubbish along this lane appears to be worsening.

Publow Lane: It was also reported that much more traffic appears to use Woollard Lane travelling into Woollard and into Publow, often travelling at speed. Clerk to contact B&NES in relation to the traffic problems. It was reported that the hedge overhangs the road by the Vicarage.

Youth Bus: Concerns were raised regarding the apparent lack of supervision outside of the youth bus, with many cars in and out of the car park area of the memorial hall. The cost of the bus is £2,600 for twelve weeks.

11. Notice of Future Meetings:

DATE OF NEXT MEETING MONDAY 10th MARCH 2008 AT 7.15p.m