

**MINUTES OF A MEETING OF PUBLLOW WITH PENSFORD PARISH  
COUNCIL HELD ON MONDAY 14th JANUARY 2008 AT 7.15p.m. AT  
PENSFORD MEMORIAL HALL PUBLLOW LANE PENSFORD**

**Present: Chairman** Mr T Heaford Vice **Chairman:** Mr B Watson  
Mr D Chilcott, Mr L Seymour, Mrs J Gully, Cllr P Edwards, Mrs S Loney  
Mrs J Stephenson, Mrs S Grimes, Mr S Filer, Mr P Wareham

**1) Members of the Public:** There were none present.

**2) Apologies for Absence:** No apologies received.

**3) Minutes of Monday 10<sup>th</sup> December 2007** having been circulated and read were signed as a correct record

**4) Matters Arising:**

**Draft Conservation Character Appraisals for Pensford and Woollard:** All Parish Councillors attending the meeting were given a copy of the draft character appraisals and urged to read them prior to the February meeting to which Jessica Hunnisett from B&NES and Mrs Bowes will be invited. The appraisal for Pensford was reported to be comprehensive however it held little reference to Publow and its historical sites. Maps within the appraisals will be put on the web site.

Mrs Stephenson will discuss the Woollard appraisal at the next Woollard meeting.

**Financial:** Chairman and Clerk still to arrange a visit to the bank.

**Core Strategy:** A reply was submitted to B&NES on 14<sup>th</sup> December 2007. Parish Councils concerns related to the proposed development encroaching into villages, the lack of supporting infrastructure, the necessity to improve the A37 and the need for local amenities to support the proposal such as extra schools, medical centres, police stations, shops, religious buildings and the like.

**The Old School House, High Street:** A site visit was promised by the Enforcement Officer however no response had been received to date.

**178 Woollard Lane:** It was reported that the plans submitted for consideration had been changed however the Parish Council did not have sight of these plans. Clerk to raise this question with planning.

**5) Items for Discussion:**

**a) Church Street Car Park:** A meeting had been arranged for Wednesday 16<sup>th</sup> January 2008 between Mr Heaford, Mr Watson and Mr Ramsden from B&NES. Mr Morris secretary to the Trustees of the Miners Welfare Institute is to attend as well. Many emails have been exchanged regarding this site which is located within the Conservation area of the village.

Rubbish left in the car park was reported to the Parish Council and it was noted that a wall on the street side of the car park had been made higher.

**b) Pensford/Woollard Draft Conservation Character Appraisals:** Covered under matters arising.

**c) Quarterly Financial Report:**

**Budget 2008/09: Precept 2008/09:** The Financial Summary showing bank balances and reconciliation to 31.12.07 were circulated with no questions arising. The income and expenditure report was circulated and it was noted that all the Precept money is now in and we await income from the allotment rental and the grant money from English Heritage. An unbudgeted cost was the contribution towards the Memorial Hall Electrics.

**Budget/Precept:** A draft budget had been prepared and following consideration of this it was agreed by the Parish Council that there should be a 4% increase in the precept. The precept amount will be £10400.

**Memorial Hall:** Informal discussions had taken place between Parish Council Chairman and Chairman of the memorial hall in relation to future expenditure for the Memorial Hall.

**d) High Street Parking:** Clerk reported that suggestions made at the December meeting had been put forward to the Traffic & Safety Department at B&NES. This needs further consultation within the department and a site meeting to discuss will be made. Clerk to follow up. It was reported at the meeting that recently cars were parked on the road in front of the whole length of Publow Lane houses and many large vehicles have recently been parked over the white advisory no parking lines.

**e) Affordable Housing:** An e.mail received from Gary Ward reported that the Planning Officer assigned to the project was leaving. It is hoped to arrange a meeting with the new and existing planning officer before he leaves. Clerk to advise Gary Ward of Parish Councils e.mail to James Read of Somer Housing in respect of the recent plans which were drawn up.

**f) Ringspit Lane:** An e.mail had been received from a resident regarding concerns in relation to the high volumes of Quad Bikes, 4 x 4 vehicles and off road Motor Scrambling Bikes which are using Ringspit Lane for evening and weekend activities. Previous complaints have been made to the Public Rights of Way Department but with no successful outcome. It was reported at the meeting that Norton Malreward Parish are suffering the same problem with many residents along Gibbett Lane suffering from the noise problem which these activities create. It was agreed that a joint complaint should be made to the Environmental Department at B&NES and a report made to the Public Rights of Way Department. Mrs Stephenson also proposed that this problem should be raised at the forthcoming Police and Communities Together Meeting.

**Birchwood Lane:** Mr Watson reported that Birchwood Lane is again being used for recreational activities by the 4 x 4 vehicles and the new membrane

put down by the stream is now showing through and could possibly be damaged. Clerk to report this to Public Rights of Way.

**6) Clerks Progress Report: Pensford Lock Up:** The invoice has been paid in respect of the work carried out by Minerva Stone and a copy of the invoice and supporting cheque has been sent to English Heritage. Clerk reported that English Heritage had asked for photographs of completed works; however it was reported that Mel Barge had taken photographs at her site meeting with Mr Watson. Clerk to re-claim the VAT element of £176.57.

**Public Rights of Way:** Clerk reported that an e.mail was sent to Colin Hudson asking that if resources become available could priority be given to Candlestick Brook and the implementation of a Traffic Regulation Order.

**St Thomas a Becket Church:** B&NES have confirmed that they have spoken to the new owner of the Church and explained the reasons why the council would be leaving the No Parking markings in place.

**Highways:** An e.mail has been sent to Highways asking them to look at the drainage situation at the problem areas of Priestdown and also Parsonage Lane area.

**Bus Stops:** B&NES have reported to the clerk that there is no-one in place at B&NES at present who deals with the requests for new bus shelters, however they hope to have someone in place by the end of February. Clerk has spoken with Andrew Radford who suggested e.mailing with a request which will then be held on file for consideration. Clerk has sent an e.mail. A request has also been made for Cleansing to come out and sweep out the two bus stops one on the bridge and one at Hillcrest. The bus shelter at Hillcrest needs repairs to the roof, it was thought at the meeting that this is B&NES responsibility. Clerk to follow up.

**Locally Important Buildings:** A reply has been sent to the Historic Environment Team at B&NES registering the Parish Councils interest in taking part in a survey of the area. They have also been informed of the recent Conservation Character Appraisals. Mrs Gully agreed to be the contact for the survey.

**Village Shop Survey:** Clerk has returned the survey to Community Action detailing the Post Office and the Gift shop on the bridge.

**Footpaths:** Mr Gillett has submitted his annual report with a copy sent to Colin Hudson. Mr Gillett reports that all paths were maintained throughout the year and the general growth was not as vigorous due to the lower than normal sunshine. The Parish Council still awaits a risk assessment from Mr Gillett. Clerk to follow up.

**Mobile Youth Team:** It was reported that the Youth Worker Rob Rummin Pain has been working with a group of young people from Pensford who have successfully secured funding from 'Youth Bank'. The Youth team are now working with them on planning their activities and bringing the mobile youth bus into the village for twelve weeks to deliver a program of DJ Work Shops

as part of the Duke of Edinburgh's' award. Also there will be trips to the zoo, plus ice skating/snow boarding and skiing activities. The bus is hoping to park in the Memorial Hall Car Park on a Tuesday from 6.30p.m. – 9.30p.m. It was reported at the meeting that there is money left in the fund from the Youth Club and could this money possibly be used to fund another 12-week programme? Clerk to follow up.

**Patient Participation Group Meeting:** Mrs Loney attended the last meeting and clerk has now received a copy of the most recent patient briefing newsletter. The next meeting takes place in early March and will be held in Chew Magna. Time/date and venue are to be circulated nearer the time. Items for the agenda will be results from the 2007 Patient Survey and an introduction to Practice Based Commissioning. Other agenda items are welcomed. Mrs Loney reported a very well attended and informative meeting

**Enforcement/Planning:** Clerk reported that although an e.mail had been sent seeking an update on the current position of outstanding issues no reply had been received to date. This is thought to be unacceptable and will be brought to the next Parish Liaison Meeting along with Whitchurch and Norton Malreward Parish Councils combined who are also having problems in obtaining replies from the enforcement department.

**Incoming Post:**

a) A list showing the revised tax base for each Parish and Town Council for 2008/09 financial year has been received.

b) Details of a structural change with regard to Policing arrangements for B&NES has been received.

c) Minutes of the AGM held by Community Action on the 19<sup>th</sup> October 2007 have been received.

d) ALCA newsletter and monthly details received.

**7) Planning:**

**Applications looked at by Sub-Committee:**

**07/03564/FUL** Mr J Packer Conversion of barn to dwelling on agricultural buildings between the Bungalow and Cottles Blackrock Lane Publow. (Renewal of planning permission 02/02825/FUL 4/02/03) Parish Council Support.

**Application Looked at:**

**07/03793/FUL** Mr & Mrs Roberts 1 Hillside Villas Pensford Hill. Single storey detached residential annexe after removal of existing garage and outbuildings. Parish Council have concerns regarding the proposed proportions of the new building. Proposal appears far larger than existing. Clerk to write to planning.

Outcomes:

**07/02965/FUL** Mrs M Bignell Development Site Policeman's' Lane Pensford. Refused.

**07/03060/FUL** Mr Courtney 41 Hillcrest. Detached garage and store room to rear. Refused.

**07/03269/FUL** Mr P Moore. Foxley 2 Publow Lane Publow. Single storey rear extension to form sun lounge and single storey rear extension to provide utility room (Resubmission). Permitted.

**07/02589/FUL** Mr & Mrs Balzan Hillside Parsonage Lane Publow. Two-storey extension to create additional bedrooms and ensuite and demolition of existing outbuildings. Refused.

**Committee Decision: 07/02488/FUL** Mr K Showering 178 Publow Lane, Publow. Change of use of land from agricultural to equestrian and provision of small stable block. Permitted.

**07/0306/FUL** Hursley Hill Garages Hursley Hill. New car showroom following demolition of existing and site alterations. Permitted.

**07/03564/FUL** Mr J Packer Agricultural buildings between The Bungalow and Cottles Blackrock Lane Publow. Conversion of barn to dwelling (renewal of planning permission 02/02825/FUL 4/02/03) Permitted.

**Appeal Decision:**

Mr B Shaddick Hillcrest Woollard Lane, Garage extension with hobby room over. Appeal Dismissed.

**8) Financial Matters:**

**Payments to be authorised:**

Mrs J Bragg	Clerk Salary December	480.55
Mrs J Bragg	Clerk Imprest	25.13
B Gillett	Footpaths Clearance 61.5 Hrs @ £6	369.00

**Payments Received:**

Nat West	Reserve a/c interest 31/12/07	0.80
Nat West	Capital Reserve a/c interest	163.24

**9. Any Other Business:** Bristol International Airport Meeting: Paul Wareham to attend on 22<sup>nd</sup> January 2008.

**BIA Planning Application**

**07/P/3214/PAI – BIA Walkway between Terminal and Western Apron:**

An email received from the Parish Councils Airport Association was received and duly read out at the meeting. The e.mail related to the planning application submitted by BIA which is to be considered by North Somerset Council under General Permitted Development. PCAA feel that it is

necessary for it to be considered as a full planning application and were asking for the Parish Councils support. Following consideration of the points raised by the PCAA it was agreed to support them. Clerk to write to North Somerset Council.

Mr Watson, Mr Heaford & Mrs Stephenson recently attended the licensing of the new Vicar Mr Clive Murrie.

**Old Road:** Another request for traffic calming measures was made. It was reported that although traffic speed is kept slow travelling up the High Street once the road opens into Old Road traffic appears to go faster. This is reported to be an ongoing problem and will be monitored.

**Floods of 1968:** Mr Wareham gave copies of the original newspaper reports covering this to Mrs Grimes for inclusion on the Parish Council Web Site.

**Signs for Woollard:** Traffic & Safety Department have looked at the fingerpost at the junction of Woollard Lane and Priestdown. They recommend maintenance and re-alignment of arms to make it easier for drivers to see the destination. The Highway Inspector for the area is reported to be planning a survey of all fingerposts in the area in the Spring.

**Street Naming in Woollard:** A copy of a letter sent to Lyn Parfitt at B&NES letter had been received from Compton Dando Parish Council. The letter confirms that following consultation with parishioners it was agreed by the Parish Council in Compton Dando that the unnamed section of road within Woollard that is part of the Compton Dando parish should be named Hunstrete Lane. Mrs Stephenson is to discuss this with the Woollard residents.

**Cleansing:** Cllr Edwards was thanked for arranging for the cleansing team to litter pick around the Publow Lane area.

**Council Tax:** It was reported that there is an expected rise of 4% on Council Tax for the 2008/09 year.

**Regional Spatial Strategy:** A very large document has now been released, although it contains very little in relation to the Whitchurch and Pensford area. The document supports the South Bristol Ring Road. New Home location is centred around the Keynsham area which could mean changes to the green belt area.

Bristol City Council have released their response to the Core Strategy.

**Birchwood Lane:** At least ten potholes are reported along the lane. Clerk to notify B&NES.

**Woollard Lane, Sleep Lane & Staunton Lane:** It was reported that all proposed re-surfacing works have now been cancelled.

**Parsonage Lane:** Clerk to follow up the condition of this lane with B&NES.

**Apologies for February Meeting** were received from Cllr Edwards and Mrs S Grimes. The Parish Council wish them happy holidays!

**10. Notice of Future Meetings:**

**PACT Meeting, Wednesday 16<sup>th</sup> January 2008 – Whitchurch Village Hall  
7.00p.m.**

**DATE OF NEXT MEETING MONDAY 11th FEBRUARY 2008 AT 7.15p.m.**