

**MINUTES OF A MEETING OF PUBLW WITH PENSFORD PARISH COUNCIL HELD ON
MONDAY 10th JANUARY 2011 AT 7.15 pm. AT CHURCH ROOM CHURCH STREET PENSFORD**

Present: Chairman: Mr T Heaford Vice-Chairman: Mr B Watson
Mrs J Stephenson, Mr P Wareham, Mr J Kelly, Mr S Filer, Cllr P Edwards,
Mrs S Grimes, Mr L Seymour. Clerk: Mrs J Bragg

1) Welcome Mike Littleton/James Gore Bristol International Airport:

The Parish Council welcomed Mike Littleton, Community Relations Manager and James Gore Head of Communications to the meeting. A slideshow presentation was given firstly showing departures over Weston Super Mare direction approaches from the Bath Direction. The airspace corridors are 10 miles wide and the aircraft are at a height of between 3,000 and 5,000 up.

Results of the Portable Noise Monitor placed at Publow were explained.

The Tracker was introduced a year ago.

All flights from 2nd - 8th August 2010 in our airspace numbered 681 and the total number of commercial arrivals and departures at Bristol Airport totalled 1273. Flights over Publow with Pensford Parish between 2nd & 8th August totalled 12.

Night Flight criteria hasn't changed, night flight landing fees are a lot more than daytime fees. Daytime flying hours are between 6.00 am and 23.00. Draft noise action plan documents are being prepared and copies will be forwarded to the Parish Council.

Mike Littleton invited the Parish Council to visit the Control Tower later this year.

2) Members of the Public: There were none present.

3) Apologies for Absence were received from Mrs J Gully, Mrs S Loney.

4) Minutes of Monday 13TH DECEMBER 2010 after being circulated were signed as a correct record.

5) Matters Arising from the previous minutes: Allotments: Chairman liaising with Whitchurch Parish Council who are in the process of preparing signs for their allotment site.

Land Adjoining the Allotment Site: Hi-Line Power Company have been in touch with Chairman regarding a tree on the allotment site which needs some branches cutting back as they are touching overhead cables. Mr Watson to look at. A copy of the property Register has been received. Parish Council to proceed to have land valued. David James will be contacted.

Car Park: A response had been received from BANES but confirming no progress had been made on this matter. The Parish Council need to know what fees are involved to resolve this issue.

Footpaths: Clerk to make contact with John Wilkins, Footpaths Officer.

6) Items for Discussion:

a) Defibrillators: The defibrillator has been installed outside of the Post office. Some remedial work to the light and the sealing of the cabinet is awaited. Mr Watson will be the guardian for this defibrillator and will check the equipment once a fortnight.

We await installation of the defibrillator in the telephone kiosk in Woollard and details from the electricity supplier.

The cost of the electricity is approximately £20 per year.

Training: A public session has been booked for Wednesday 30th March 2011 at the Memorial Hall. A leaflet drop will be carried out to approx 420 properties in Woollard and Pensford. Cost of printing the leaflets is £15.

Jacob Rees-Mogg will be invited to come along to unveil the defibrillator at the Post Office.

Telephone Kiosk at Hillcrest: Mr Seymour suggested looking into adopting this kiosk and the possibility of raising further funds for a defibrillator to be positioned in it to be closer to Hillcrest. Mr Wareham to give clerk telephone number of the kiosk. The availability of the kiosk will be looked into.

Village Hall: It was reported at a recent hall meeting that the boiler is Ok and only needs parts replacing.

b) Core Strategy: Was passed by full council in December and will go out to public consultation from Mid December to early February. Consultation ends on 3rd February. Parish Council will submit a reply.

c) Quarterly Financial Report:

Budget 2011/2012: Precept 2011/2012:

Mr Kelly circulated the Income and Expenditure Account for 9months ended 31st December 2010 and the Balance Sheet as at 31st December 2010. No questions were raised. Parish Council have surplus reserves to dispose of. Purchasing a further defibrillator will be looked into. A gate and posts are still needed at the Allotment site and will be considered. Precept will not be raised this year.

d) Gritting/Grit Bins: A long discussion took place on the gritting/non-gritting of the High Street and Old Road following an email from a resident on the High Street who believes that although criteria are necessary for gritting they should be applied with flexibility and common sense to take account of particular situations which affect Public Safety. It appears that Publow Lane is gritted because of the school bus but it is still gritted in the school holidays. A problem with gritting the High Street is the car parking, and in the same way that emergency vehicles find it difficult to gain access so would the gritter lorry. Parish Council concluded the practical solution was more grit bins, however these are extremely difficult to obtain from BANES. Clerk to contact Wayne Honey.

e) War Memorial: Simon Memory from BANES has been tasked as the War Memorials Officer working with the War Memorials Trust to locate where the memorials are in BANES. Clerk has reported to Simon where the War Memorial is located in Pensford and will further report what works are currently needed. Simon Memory will then look into possible grants for the work through the trust. It was reported that the war memorial is very wet and green at the back. Each tier appears to need sealing and the front wall needs re-pointing.

f) ALCA Executive Meeting Report: Reductions are to be made. A Management Team is in place and working. The office will move to Blagdon saving £4,000 per year. End of year financial reserves still look good and the budget is on target. Subscriptions will remain the same as last year.

g) 2011 Elections: Take place on 5th May 2011, Parish Council members were asked to think about if they wish to stand again as a Parish Councillor. Chairman reported that the AGM/Annual meeting may take place in April, and the May meeting may be deferred to 16th May. Clerk obtain forms on ALCA web site to advertise election. BANES will cover the cost of the hire of the hall for the election.

7) Clerks Progress Report:

Affordable Housing: James Read, Somer Housing has confirmed that he will attend the February meeting to discuss the Affordable Housing, he will attend with his Project Manager, Craig MacDonald.

Man Hole Cover: BANES telephoned to report that the man hole cover in Station Approach belongs to Bristol Water, BANES contacted them in August and asked them to repair it, but will contact them again and ask them to put the problem right within the next 7 days (their telephone call was on 14th December).

Nelson House: Although the extension was confirmed as permitted development, Clerk asked Planning Enforcement if special conditions were needed in respect of the property being in the conservation area. Planning Enforcement have replied stating that “basically materials used for the exterior finish must be of a similar appearance to those of the original dwelling unless a conservatory is being built”.

Highways: Church Street: The road surface has again been reported as needing attention. A reply is awaited.

Railway Bungalow: The footpath which runs past this property is in need of a clean and has soil which needs removing. This has again been flagged up with Highways.

The Orchard, High Street: BANES have been asked to contact Mrs Bignell and place a vegetation order to have the overgrown vegetation cut back on her plot of land.

Back Lane: Was reported to Highways as needing a thorough clean and tidy with overhanging vegetation to be cut back.

Publow Lane Sign: Clerk has contacted BANES and told them that the Parish Council would like to see the freestanding sign put back up.

Remembrance Sunday: A letter has been sent to the vicar thanking him for the service.

148 High Street: An email has been sent to Colin Hudson reporting that the diversion sign remains in situ and that a car was blocking the footpath prior to the Christmas holidays. Clerk follow up with Colin Hudson any progress here.

Hillcrest: Mr Seymour has been in touch with Dorothy Miley who reports the yellow markings will be going down .

Incoming Post:

1) The Environment Agency report that a third round of bio-aerosol monitoring has just been completed at Hinton Organics. Levels did not exceed permitted conditions. One more round of monitoring will take place in the Spring which allows the Environment Agency to assess the site during all seasons.

2) A letter from BANES reports that the amount for the Footpaths Officer will not increase in the year 2011/2012 it will remain at £786.76

3) Core Strategy Document from BANES had been received. Mr Heaford to consult.

8) Planning:

Applications to discussed by Sub-Committee:

10/05076/FUL Mr & Mrs T Jones the Hollies Pensford Hill Pensford. Provision of a rear veranda. Parish Council Support.

10/04973/FUL Mr R Wynn Rosemere Publow Lane Woollard. Erection of a two-storey rear extension and a double garage and demolition of an outbuilding and conservatory. Parish Council Support.

Neighbouring Application:

10/05142/FUL Mr J Beacham Whispers Hunstrete Lane Woollard Bristol BS39 4HU. Erection of a rear orangery. Although not in our Parish, Mrs Stephenson will consult the plans as a concern was raised regarding the flood plain and Candlestick Brook.

Planning Outcomes:

None to Report

9) Financial Matters:

Payments to be authorised:

Mrs J Bragg	Clerk Salary Dec	536.84
Mrs J Bragg	Clerk Imprest	25.65
Jerome Harvey Trust	Donation	25.00

Payments Received:

None to report

10) Any Other Business:

Chinese Lanterns: Many of these were set off in Whitchurch over the New Year Holiday. They are reported to be a danger to the public. Pensford did not encounter any problems with them.

Hillcrest: A problem with Commercial Vehicles parking on pavements was reported. Also a transit van and a tipper truck are often parked on the verge. Clerk to contact Parking Services and the PCSO and report that the vehicles are there from 7pm onwards.

Insurance: Clerk to add the defibrillators to the Insurance Policy.

11) Notice of Future Meetings:

Chew Valley PACT Meeting - Millennium Hall, Wednesday 19th January 2011 at 7pm,

**Parish Cluster Meeting, Monday 17th January Keynsham Town Hall.
PCAA Meeting Tuesday 25th January 2011**

BANES ALCA Meeting Wednesday 26th January 2011

Parish Liaison Meeting Wednesday 16th February 2011

DATE OF NEXT MEETING MONDAY 14th FEBRUARY 2011 AT 7.15 pm.