

**MINUTES OF A MONTHLY MEETING OF PUBLOW WITH PENSFORD
PARISH CHOUNCIL HELD ON MONDAY 9TH JULY 2007 AT 7.15p.m. AT
THE CHURCH ROOM CHURCH STREET PENSFORD**

Present: Chairman: Mr T Heaford. Vice-Chairman: Mr B Watson

Mr L Seymour, Mr D Chilcott, Mrs S Grimes, Mr P Wareham, Mr S Loney,
Cllr P Edwards, Mrs J Stephenson, Mr S Filer. **Clerk: Mrs J Bragg.**

1. Welcome M Baynham, Planning Enforcement B&NES: Mr Heaford opened the meeting and reported that unfortunately due to holiday Mr Baynham would not be attending the meeting.

2. Members of the Public: One member present wishing to sit and listen to the parish council meeting.

3. Apologies for absence were received from Mrs J Gully.

4. Minutes of Monday 11th June 2007 having been circulated and read were signed as being a true record.

5. Matters Arising from the previous minutes: A gift for Mrs Bowes has been identified and a presentation will take place after the summer break.

Fernlea: It was noted that we still await a planning application in relation to permission for the entrance created onto Parsonage Lane.

It was reported that delivery lorries parked in Blackrock Lane and Parsonage Lane recently have been making it difficult for members of the public to use the lanes. It was reported that one lorry remained in situ for four hours. Clerk to follow up.

Publow Bridge: Vegetation has been removed from the side of the bridge.

Public Rights of Way Improvement Survey: The questionnaire has been returned with Birchwood Lane mentioned in the survey.

White Lining: It was reported that the white lining promised in Blackrock Lane had still not been carried out.

6. Items for Discussion: a) Financial/Quarterly Report: Mr Chilcott circulated the Financial report to 30th June 2007. The income showing that payments for the Footpaths Officer, VAT refund, donation in respect of the memorial hall electrics, English Heritage contribution, investment income and part precept had all been received, although the Parish Council await the £280 in respect of the electrical survey carried out by JRD Electrical. The overall expenditure left a net surplus/deficit of £ -2103. The Treasury Stock redemption monies is still awaited. Ways of investing this money will be looked into.

Parish Council agreed that the Bank Account should be moved from Midsomer Norton to Chew Magna Branch of the Natwest Bank.

There are still outstanding risk review issues in relation to the Memorial Hall and the risk review is still awaited from B Gillett. Clerk to chase.

b) PACT Meeting Report: Mrs Stephenson attended this meeting on Tuesday 12th June 2007 at Bishop Sutton which had a good police attendance and many members of the public attending mainly from Bishop Sutton. Three main priorities came out of the meeting 1) Speeding through the village of Bishop Sutton. 2) Youth and Anti Social Behaviour. 3) Cleansing/Dog Fouling and Graffiti.

The next meeting takes place on 19th September 2007 and will be held in Chew Magna. A report will be given on each of the priorities at the next meeting. The Police and Communities Together hope to hold a meeting four times a year. It was agreed that Pensford and the Play Park are continually suffering from Anti Social Behaviour. It was reported that there is to be a set project on the Play Park in Norton Lane.

Crime Survey Report: Clerk to try to obtain a copy of a crime survey report which was carried out by the Police at the Memorial Hall.

c) ALCA Meeting: Mr Heaford attended and reported that representatives from North Somerset, South Gloucester, B&NES and the Secretary of ALCA were in attendance. The Treasurer presented the accounts. ALCA had received a grant from the Rural Society Community Programme and had spent a lot of money on producing a very informative leaflet explaining what councils do. This has been circulated to schools and libraries as well as Parish Councils. Clerk to contact Janet at ALCA to obtain more copies. The ALCA survey had been completed with a response rate of 42%. 56 members out of a 134 had returned the survey. Monies from the RSC grant has enabled ALCA to hold more training for Parish Councillors and Clerks. Parish Councillors interested were told to contact clerk for further details.

d) B&NES ALCA Meeting: Mr Heaford attended with a good representation from Parish and Town Councils. The new Chairman is Mr E Potter. A sub-committee are to look at double taxation. Mr Chilcott has agreed to sit on this committee if needed. A presentation was given on World Heritage Status of Bath and it was reported that pressure being put on B&NES by the Regional Spatial Strategy which could possibly prejudice the World Heritage Status. The plans for 2000 houses at the Bath Western Riverside would need possibly to go elsewhere to protect the heritage status, with questions raised about where they would go.

e) Parish Councils' Airport Association: Mr Wareham attended this meeting and reported that those attending were very well informed and also passionate and dedicated about their concerns regarding the expansion of the airport. The possibilities of a bypass for Barrow Gurney was discussed. Noise Line: Although not as fruitful as many would like should continue to be used.

A discussion between Parish Councillors took place on damage limitation and why perhaps Exeter Airport is not being expanded which has an ideal motorway network serving it.

Cllr Edwards recently attended a workshop where an analysis of airports was given. It was reported that the planning application for BIA will be out later this year with a 21 day consultation period for the public.

f) Affordable Housing/ i) Allotments: An update from Gary Ward reported that the allotment site remains the most appropriate candidate for a small development of affordable housing. Land adjacent to Hillcrest emerged as the next most appropriate. Somer Housing are poised to draft and submit a pre-planning application, although confirmation of notes of a recent meeting of internal officers involved in the planning process is needed before the application can be submitted. The Parish Council have now been asked to show that if allotment plots have to be lost on the existing site that they can offer plots on land elsewhere. It was reported that 2/3 plots may possibly have to be lost. A discussion regarding the purchase of land ensued. Clerk to suggest that Somer Housing, Gary Ward and the Parish Council meet and talk through the possibilities.

Clerk also to continue looking into the possibility of a global insurance policy through the Allotment Association which may cover third party liability insurance. Concerns regarding a hedge which has been planted around one of the allotment plots have been raised. Clerk & Mr Watson to meet to discuss further.

g) Conservation Character Appraisal: A meeting is due to take place on Friday 13th July between Jessica Hunisett and Richard Salmon from B&NES, Mr Heaford and Mrs Bowes.

h) Memorial Hall: April Cleghorne is to be invited to the September meeting for an update on the Hall.

David Chilcott is to look further into Charitable Trusts relating to the Miners Welfare and if there is a Trust Deed available.

7. Clerks Progress Report: Rural Youth Team Open Day: Expected to be July 31st at the Memorial Hall Car Park. Clerk has asked for flyers to advertise the event.

Zero Waste Week: Clerk has made further contact with the Waste Campaigns Officer (Sarah Raban). The proposal is that over the course of one week to encourage householders to produce little or no waste and also to think more about composting to reduce waste. It has been suggested to propose Church Street and the Car Park area to take part in this initiative. Clerk has e.mailed suggestions to Sarah who is on holiday until 25th July. Sarah may possibly attend the September meeting.

Highways: Clerk received a report from S Toghill that all issues from last month had been dealt with. However the vegetation still remains to obscure the road sign at the end of Priestdown Lane where it meets Woollard Lane, the road markings requested have not been put down and the junction of Charlton road and Woollard Lane has yet to be cut back. The new white lines requested for Parsonage Lane where it meets Blackrock Lane were also requested again. Clerk contacted Highway Maintenance and spoke to them about these outstanding issues. The vegetation overhanging the flashing 30mph sign is reported to be being dealt with. Pot holes were reported in

Woollard village and passed to Highways. It was reported at the meeting that Priestdown Lane has a large, long channel along the side of the lane which needs filling in.

The Batch: The old rusty railings here thought to be on order are apparently not. Highways have suggested removing the railings completely. The Parish Council agreed that they are a necessity as there is a steep drop to one side of them. Clerk to notify Highways.

Patient Participation Group: The next meeting takes place on the 25th July at Chelwood Village Hall. Clerk has e.mailed to confirm attendance.

Mrs Loney is to attend.

Bristol International Airport: Mr Mike Littleton is to attend the September meeting. Clerk has e.mailed to confirm this. mikelittleton@bristolairport.com

Church Street Car Park: No further update to report.

Bristol International Airport Chew Valley Cluster Meeting: The next meeting takes place on 17th July 2007 at 7p.m. at The Old School Room, Chew Magna. Paul Wareham is to attend.

The Society of Local Council Clerks: After seeking advice from Peter Duppa-Miller, Clerk has sent off the Membership Application Form to the SLCC. The first years membership is offered free of charge following which the cost is £85. The SLCC produce a magazine every two months, they hold branch meetings in Wells attended usually by 25 – 35 clerks and they have a web site with an E.Forum which is good for obtaining answers to queries or concerns a clerk may have.

Disabled Parking Bays at Hillcrest: Cllr Edwards called to the properties in question three times and was unable to obtain an answer. Clerk has e.mailed and telephoned parking services who report that no further problems have been experienced at the moment. It was reported that the parking bays are purely advisory and not enforceable.

Planning/Enforcement Issues:

Clerk had no update on Enforcement Issues following the absence of Morgan Baynham. Contact had been made with his office but other colleagues in the department were unable to provide the necessary update. It was suggested that clerk e-mails David Trigwell to report how extremely disappointed the Parish Council were at not receiving an update on current outstanding issues.

Incoming Post:

a) An e.mail received from Community Action reported a new informal drop-in-session called Bid Club which is taking place at Chew Valley School on 19th July 2007 between 6.30p.m. & 8.30p.m. The club has been set up to help with general advice and support about fundraising. Clerk reported that details have been sent to April Cleghorne.

b) A review of Polling Districts and Polling places is being undertaken by B&NES. Representations should be sent in to the Electoral Services office by Monday 30th July 2007.

- c) Notification of a briefing paper outlining the three month GP Out of Hours Pilot had been received. Clerk gave Mrs Loney the details.
- d) A letter of thanks was received from Sue Ryder Care and the North East Somerset Citizens Advice Bureau in respect of the recent £50 donations to each made by the Parish Council.
- e) B&NES have finalised their report on the Children's' Play Area at the Memorial Hall which was carried out in April. Papers relating to this years grant aid scheme have also been received with it. Clerk to forward original to April Cleghorne
- f) The monthly police update report had been received with nothing to report.

8. Planning: Applications looked at: **07/01617/AR** Marketing Force Ltd, Chelwood Roundabout Wells Road Chelwood. Display of free standing sponsorship acknowledgement signs. **Parish Council Object** as it would provide a traffic distraction.

Outcomes: **07/01302/FUL** Mr & Mrs Shaddick Hillcrest Woollard Lane. Garage with hobby room over. **Refused.**

07/01254/FUL Mr & Mrs Wilcox Whitley Batts Farm Wells Road Chelwood. Conservatory. **Permitted.**

07/01278/FUL Mr & Mrs Roper Sunningdale Hillcrest Pensford. Extension of existing balcony. **Permitted.**

07/01093/FUL Mr James Hillside House Pensford Hill Pensford. Installation of velux windows to single storey extension, new pitched tiled roof over existing flat roof. **Permitted.**

It was reported that Mrs Fords' re-submission application in relation to a temporary mobile home for an Alpaca business has been turned down by the sub-committee. An appeal has been lodged in respect of the original application.

Westleigh, Publow Lane: A discussion took place regarding the apparent lack of enforcement regarding this property and the installation of entrances onto a very narrow lane, also the creation of a large field gate from what originally was only a small picket gate. It was reported that there may be a Building Restriction on the piece of land), this will be looked into further.

Cllr Edwards suggested that contact should be made with David Trigwell now Director of the Planning Department to bring this problem to his attention.

9. Financial Matters: Payments Authorised:

Mrs J Bragg	Clerks Salary June	471.11
Mrs J Bragg	Clerks Imprest	29.13
Mrs J Bragg	Computer Ink Cartridges x 2	20.00
The Church Room	Room Hire May,June,July	30.00

Receipts to note:

Revenues & Customs VAT Refunds	299.45
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10. Any Other Business: Mr Watson reported to the Parish Council that there will shortly be a planning application submitted in respect of Security Fencing around the Primary School this is following a recommendation from an Ofsted inspection.

St Tomas a Beckett Church: It was suggested that following the recent closure of an airport car park thought to be owned by Mr Wedlake, who is reported to be the owner of the church knave, the PCC should be made aware of the situation.

Web Site: Will shortly have a link to the Chew Valley Gazette. Information regarding Dial-a-Ride may be added. Clerk to speak to dial-a-ride and ask if there have been any developments.

Cardboard Collections, Woollard: The lack of attention to the Woollard collections was brought to the attention of Cllr Edwards who has been in touch with the Waste Collections Manager.

Speeding Lorries on Pensford Hill: A resident of Pensford has been in touch with Cllr Edwards raising concern in relation to lorries and cars that regularly break the speed limit on Pensford Hill. Further discussion has taken place with Mike Weston of Traffic & Safety Department. Lines are to be put down on the road to count vehicle movements and past accident reports are being looked into.

Safer Communities Initiative Fund: An e.mail had been received from R Ireson regarding the Safer Communities Initiative Fund 2007 – 2008. The maximum per bid is £5,000 with a closing date of Friday 31st August 2007. Clerk to obtain an application form. A bid to secure CCTV at the Memorial Hall was suggested.

Woollard Lane Sign: It was reported that a road sign is needed to show the direction to Woollard and Compton Dando.

Police: A suspicious looking car parked in Woollard following the Music Festival was reported to the Police. The response time was a pleasing ten minutes.

Village Green: Clerk to report a bollard which has been knocked over.

The Orchard: Access into and out of The Orchard is being hampered by a White Land Rover which is continually parked opposite the turning. Recently an ambulance had difficulty accessing and exiting the site.

Lower Orchard? It was reported that many delivery drivers and also oil lorries which should be delivering to the new houses are turning into The Orchard and not Lower Orchard. Clerk to look into correct address for the new property development.

11. Notice of Future Meetings:

BIA Consultative Committee Meeting – Old School Room Chew Magna, 17th July 2007.

DATE OF NEXT MEETING: MONDAY 10TH SEPTEMBER 2007 AT 7.15P.M.

Clerk: Mrs J Bragg 01275 333549 e.mail: braggs@tiscali.co.uk

Web Site: www.publow-with-pensford-pc.gov.uk