

**MINUTES OF A MEETING OF PUBLLOW WITH PENSFORD PARISH COUNCIL
HELD ON MONDAY 11th JULY 2011 AT 7.15p.m. AT
CHURCH ROOM CHURCH STREET PENSFORD**

Present: Chairman: Mr T Heaford.

Mrs J Stephenson, Mrs J Jones, Mrs S Grimes, Mr L Seymour.

Clerk: Mrs J Bragg.

Members of the public Mrs Morgan, Mrs Hartrey & Mr Bewley.

1) Members of the Public: Copies of letters of objection to the planning application submitted by Mr Rigby, Holly House Hillcrest were left for the Parish Councils attention by members of the public.

2) Apologies for Absence were received from Mr B Watson, Mr S Filer, Mr P Wareham, Cllr P Edwards, Mrs J Gully, Mr J Kelly.

3) Minutes of Monday 13th JUNE 2011 to be signed as a correct record

4) Matters Arising from the previous minutes:

Police: No further action regarding parking issues given to police at the June Meeting.

Filming in Village: Hilary Cox a librarian for BANES made contact with the Chairman regarding the filming on the viaduct. Contact has been made with the filming company and a copy will be kept in the library.

George & Dragon: The music festival is going ahead, however it will now take place at the pub over the weekend of the 22nd July. Contact has been made with Environmental Department and the number circulated. Neighbourhood Watch have been informed.

Retirement of Sheila Loney: Donations to be sent to Clerk. Gift ideas were discussed. Presentation to take place on Monday 8th August, 7p.m. at Bellevue, Publow Lane.

Defibrillator: Janette to look into getting a second key cut for the defibrillator in Woollard. The second key will stay with Janette.

Benches: See Clerks progress report.

5) Items for Discussion:

a) Affordable Housing: The survey forms, letters, posters and flyers will be printed by KC Printing and Clerk to collect on 12th July. 13th July parish council members to meet to assemble packages of surveys etc with distribution planned for w/c 18th July. Posters and flyers will be put up around the village and flyers will go home with all primary school children in their book bags. The Consultation Event takes place on 27th July at the Memorial Hall between 3.15 and 6.15p.m.

- b) Bristol Airport Visit proposed for Tuesday 19th July at 6pm:** Tuesday 19th July was agreed. Clerk to circulate to other parish council members and get back to Mike Littleton.
- c) Parish Liaison Meeting Report:** A busy meeting was reported. The Core Strategy was submitted on 3rd May for examination. A place making plan now in place to take parish views into account. Small Grants Programme was discussed. An update on Parish on-line programme was given. Clerk to follow up with Martin Laker further training. Sale of MOD Lane for housing was discussed. Park & Ride Bath: Not going to be as large as envisaged due to the Rapid Transit System which will link Newbridge to Bath. Resources Money: Will be less at Parish Council level. Suggestions made that 2 or 3 parishes could join together for greater resources and organise their own cleaning, litter picking, street sweeper.
- d) Parish Councils Airport Association Meeting:** Results of the noise monitor were discussed at length. It was suggested that a report is put together and submitted to our MP for Ministry of Transport and Civil Aviation. Bristol Airport have applied for permission for 7 new stands under permitted development. The Judicial Review is awaited.
- e) Chew Valley Area Partnership Meeting:** The meeting was attended by the Village Agents who now have funding for the next two years by Lloyds Bank. Clerk to invite them to a future meeting. Constitution was discussed. Mr Heaford pointed out that this should only be reviewed at an AGM. Therefore the AGM was agreed for September 9th 2011.
- f) Parish Cluster Meeting:** Mrs Jones attended the meeting along with only two other parishes. The response to the agenda item raised by the Parish Council regarding Planning, was that we need to make sure our response is comprehensive.
- g) Financial:** The quarterly report to the 30th June 2011 had been prepared and was circulated with no questions raised. Clerk reported that Underwood Lamb had completed their audit. Clerk and Chairman signed the Annual Report. Clerk to forward details to Mazars.
- h) Back Lane:** Parish Council agreed that they would not support an application made by a member of the public to adopt the lane.
- i) Community Centre Network Meeting Report:** Mr Heaford & Mr Seymour attended the meeting to lend support to the Memorial hall. The meeting consisted of a group of halls, community centres who meet to discuss grants, information on health & safety, vat, electrics etc.
- j) Chairman's Community Awards/Ward Councillor Initiative:** The Community Awards take place on 21st November 2011, nominations have to be submitted by Friday 21st October 2011. Chairman suggested Mr P Baxter be nominated for Good Neighbour of the Year following his work on the Redundant St Thomas a Becket Church. Chairman to speak with Mr Baxter. It was not thought necessary to advertise the nominations in the Parish Magazine.

Ward Councillor Initiative: An email had been received from Cllr Edwards regarding allocation of monies. Whitchurch and Publow with Pensford have been allocated £8,000 on a 50/50 basis i.e. £4,000 each. Chairman suggested that the monies received could go towards a defibrillator for Hillcrest, Pensford.

6) Clerks Progress Report:

Items reported at the meeting:

Church Street: It was reported at the meeting that there was a digger in the car park digging a trench and putting shingle in it.

Culvery Lane: Top soil has been seen being brought down from this direction.

Footpath leading up to the Garage: It was reported that the bungalow along here has made a good job of tidying up however overhanging vegetation remains on the footway. Clerk to report.

Tree in River in Woollard: Has now been removed.

Dog Fouling - Church Street: Following the request for extra signage the dog warden was informed that signage is needed along Church Street and in the Car park area. She reported that signs were already put up and that lack of lamppost space stops any extra being put up. Clerk suggested that Dog Warden check these signs are still in place and they are still in good condition, if not then replacements should be put up.

Footpaths Officer: Contact was made with Andy Sobey, he is regrettably too busy to undertake the duty of Footpaths Officer. Contact not made yet with John Wilkins. Clerk will pursue, and advertise the position on notice board and next available parish magazine. An update was given regarding the situation at the meeting. Mr Wilkins had made contact with the Clerk and wishes to continue with the clearing of the footpaths. Timesheets were not completed for last year and therefore no claim has been made. It was proposed that the money received from BANES should be used to purchase a better strimmer. It was also proposed that the hourly rate is increased to £8 per hour. Parish Council supported this. Clerk to contact John Wilkins to confirm.

Litter Bin: A follow up email has been sent to Jo Brain regarding a new bin by the lock up and the request to move the bin by the old bus stop closer to the new one. No further update as yet. Clerk was asked to contact Jo Brain and request that this matter is attended to urgently. Bus Stop: Is in a mess and the edges need weeding.

Hedge at top of Woollard Hill which was removed and a wall put up. No word from Enforcement Department.

Hillcrest: No reply from Enforcement regarding the building works on the bungalow at Hillcrest.

Log Cabin, Woollard Lane: Aerial photographs from 1999 and 2005 have been done which appear to show a building of sorts on the land in question and at the position of the log cabin. BANES which to know if anyone has evidence of the arrival of the cabin on site and the approximate date it arrived. (This is an update from Compton Dando Parish).

Recent Fire behind the Wickets/Greenfields/Roundlands Farm in Blackrock Lane: Highways have reported that having researched landowner details no information has been found as to who owns the land either side of the lane. Highways are now doing a land registry search. Trina Cummings is now on holiday for a fortnight so no details will be received soon.

Pensford Bridge: The concerns regarding possible movement were reported to Structures Department. They are looking into it.

Old Wall/A37 - An email received from structures on 14th June 2011 reported that they will be carrying out works here within the next three weeks.

Pensford Car Sales: Concerns regarding the disposal of water from the car wash was raised with BANES. Clerk has been advised to contact Wessex Water. A reply is awaited from them.

Highways: A request has been made for the sign to be put back up on Nursery Corner following the tree which fell and brought it down.

War Memorial: Clerk has emailed Simon Memory with comments from last month's meeting. A reply is awaited.

List of assets: Was presented to Parish Councillors at the meeting. The location of the five benches - Pensford Hill, Opposite Station Approach. Old Road, near Junction of the A37. Publow Lane, next to the Lock Up. Woollard, near the bridge. Woollard Hill near the triangle.

Footpath by Church Farm: A dead sheep in the river by the footpath which runs alongside Church Farm was reported, also a dead sheep in woodland behind the allotments was reported. Clerk to contact Environmental department.

Pensford Hill - A37: An email was sent to Nick Jeanes, Highways to pass on the Parish Councils appreciation to those involved with coning off the A37 in order to streamline the Glastonbury Festival Traffic. Nick replied saying thank you and that it is nice to be appreciated.

Web Site: Steve reports that he has been doing a bit of spring-cleaning and made a few changes to the web site to make it look even better. He suggests that Parish Council take a look at the most recent Guest Book entry from William P. Cheshire posted on 8th June from USA!! www.publow-with-pensford-pc.gov.uk

It was suggested that the Clerk send an email to Cllr Edwards regarding the apparent lack of follow up on items sent to BANES and the length of time it is taking for matters to be dealt with.

Planning:

Mrs Jones, Elm Tree Cottage: A letter was sent to BANES Planning to register the Parish Councils' disappointment that the application was refused and in the opinion of the Parish Council the proposal would of enhanced the look of the property.

Mr J Rehbein Hillside View Pensford Hill: Original objections were re-iterated along with concerns regarding the East Elevation proposals to include a number of windows which are not in keeping with surrounding properties.

Mr Daniels 58 Hillcrest: Original objections were re-iterated to Planning.

7) Planning:

Applications discussed by Sub-Committee:

11/02068/FUL Mr J Rehbein Hillside View Pensford Hill. Provision of a new raised roof with addition of dormer windows. A part three-storey part single storey rear extension and a front side extension to provide a new garage and associated works (revised resubmission) Parish Council object. Letter sent to planning.

11/02525/FUL Mr J Rigby Holly House Hillcrest Pensford. Erection of a dwelling following demolition of barn (resubmission). Parish Council object to this proposal as it would lead to an overdevelopment of the site obscuring the light and view of the neighbouring property. Clerk to write to planning.

11/02533/REN Mr J Rigby Holly House Hillcrest Pensford. Renewal of application 08/02237/OUT Erection of dwelling following demolition of barn.

Applications Discussed:

10/02905/LBA Mr & Mrs Britton Guys Farm Stanton Lane, Pensford. Internal & External alterations for the conversion of barn into additional residential accommodation and replacement of the roof structure. Chairman to discuss application with the Case Officer.

11/02585/FUL Mr B Toase Viaduct House Culvery Lane Pensford Bristol. Erection of a 2.3m high stone wall along the garden boundary line adjacent to Culvery Lane between Pensford Viaduct and Culvery Wood, stone wall to be backfilled level with existing land which is 1.8m above Culvery Lane and re-instate existing gateway to provide a circular driveway for Viaduct House. Parish Council are concerned that it will alter the character of the lane because the wall is so high. Would not object to a wall lower in height.

8) Financial Matters:

Payments to be authorised:

Mrs J Bragg	Clerk Salary June	555.04	
Mrs J Bragg	Clerk Imprest		24.03

Mrs J Bragg	Computer Ink & Stationery	18.37
Mr J Wilkins	Cutting of Woollard Triangle	25.00

9. Any Other Business:

Footpath C117/22 (Part) Woollard, Publow with Pensford: Notice has been given that the Order to divert this footpath has been submitted to the Secretary of State.

10. Notice of Future Meetings:

**PACT Meeting, Wednesday 13th July at Memorial Hall, Pensford.
Affordable Housing Presentation Wednesday 27th July 2011**

DATE OF NEXT MEETING: MONDAY 12th SEPTEMBER 2011, 7.15p.m.