

**MINUTES OF A MEETING OF PUBLOW WITH PENSFORD PARISH COUNCIL
HELD ON MONDAY 9th JUNE 2008 AT 7.15p.m. AT THE CHURCH ROOM
CHURCH STREET PENSFORD**

Present: Chairman: Mr T Heaford Vice-Chairman: Mr B Watson
Mr D Chilcott, Mrs J Gully, Mr L Seymour, Mr P Wareham, Mrs J Gully
Mrs S Loney, Mrs S Grimes, Mrs J Stephenson, Cllr P Edwards,
Mr S Filer. Clerk: Mrs J Bragg

There were four members of the public present

1) Members of the Public attended the meeting to raise concerns regarding the lack of hedge cutting and poor maintenance of the village green on Woollard Lane. Members of the public were informed that it is the Parish Council's responsibility to arrange for the cutting of the Triangle. However, B&NES responsibility lies in cutting the hedges up to 1m high. If hedges are overhanging the highway then the landowners need to be notified. A 28-day notice can be issued following which the enforcement department are notified. Members of the public reported that they cut back their own hedge and regularly litter pick along Woollard Lane.

Hinton Organics: Odour problems are still being experienced from this poorly managed site.

Junction Woollard Lane/Charlton Lane: Clerk reported to Members of the public that the need to cut the vegetation back at this junction had been reported to both Traffic & Safety and Highways. Clerk reports this as a matter of course each year. Clerk will follow up with Highways.

A member of the public attended the meeting to raise concerns regarding the proposals for 6,000 houses and questioned where all the traffic would go. Further details were reported under e) on the agenda, Planning Workshop.

2) Apologies for Absence: None received.

3) Minutes of Monday 12TH MAY 2008 having been circulated and read were signed as a correct record

4) Matters Arising from the previous minutes:

St Thomas a Beckett Church: No update to report

Memorial Hall: Parish Council concluded that the way forward with this would be to contact the Fire Officer from B&NES to survey the closeness of the log cabin to the Memorial Hall. Contact will be made with Mr Tidcombe again. Clerk to possibly locate planning application/drawings in respect of the kitchen extension, which would hold a site plan showing the boundary. These could be held at the County Archive in Taunton.

Airport/Air Traffic Noise: Mr Wareham is to attend the next Parish Councils Airport Association meeting. The ongoing problem of air traffic noise and deviations of aircraft from their flight path to bring them over Pensford will be raised. It was also suggested that contact is made with Ian Bell the Cluster Representative. Traffic using the B3130 to access the airport is becoming a concern with many cars using this route at night and early morning.

5) Items for Discussion:

a) Car Park Update: Discussions are in place to sort out the problems relating to access. Once these problems are sorted out, the Parish Council agreed that they could then consider taking on the responsibility of the car park.

b) Bus Stop: B&NES have informed clerk that the Greater Bristol Bus Network scheme has now gained final approval. The Parish Council now await dates for future progress. The Parish Council may be responsible for the removal of the old bus stop. Clerk to contact Insurance Company regarding further Health & Safety issues.

c) Affordable Housing: Gary Ward from B&NES had asked for a meeting between the Parish Council, Somer Housing and himself. It was agreed that until further drawings had been received it would be pointless to hold another meeting.

d) Report following a meeting with Traffic & Safety 3/6/08: Mr Heaford, Mr Seymour and Cllr Edwards attended this meeting where parking along the High Street and outside of the Lock Up was discussed. Traffic and Safety are to draw up proposals and send to the Parish Council. Discussions took place on how to prevent traffic entering New Road from the A37 in order to prevent traffic speeding down the High Street, a no right turn was suggested at New Road. Suggestions were made to make the Northern reaches of Pensford Hill into a two-lane section and extend the 30mph limit. A safety area for traffic turning right into Belluton on the B3130 was suggested. Concerns raised were that by slowing the traffic and creating only two lanes may create congestion at Belluton. A give way area for HGV on the narrowest part of Pensford Hill was also suggested.

e) Planning Workshop Report 5/6/08: The workshop was attended by Mr Heaford, Mrs Grimes, Mrs Stephenson and Cllr Edwards. Many points raised at the meeting appeared to be taken on board. Maps were given to the Parish Councils who were asked to draw in where in their opinion a new Ring Road should go. Flight paths and Traffic issues were points raised. The location of proposed houses and numbers of houses still very much to be discussed. The suggested Ring Road route would be from Hicks Gate roundabout to Stockwood Vale on the North Side of Whitchurch along the back of Hartcliffe Way this follows the water and gas mains route.

f) Enforcement Update: Following the meeting with Mr Gerrish an email had been sent to the Enforcement Department raising issues related to properties visited. A reply had been received from the Enforcement

Department to which Cllr Edwards had replied on behalf of the Parish Council with comments in relation to: Fernlea, Westleigh, Peats Hill, Guys Farm - Access onto Wick Lane, and the Old School House. The urgency for the Enforcement Team to make a site visit as soon as a problem is reported was also raised at the meeting.

g) Grass cutting/Woollard: An offer to attend to the grass cutting in Woollard and around the bench area had been made by a Woollard resident. Parish Council to offer payment of £25 per year for one cut and tidy around the Triangle and Bench area. Clerk to find out why Parish Council undertook responsibility of grass cutting.

It was reported that there is a stone wall along Old Road, which is becoming very overgrown and is deteriorating with concerns that it may fall into New Road.

Policemans Lane: Reported to be very overgrown. Clerk to deal.

Japanese Knot Weed: Although patches remain along New Road, it is reported to be smaller. A patch still remains on The Common.

h) B&NES ALCA Meeting 21st May 2008: Mr Heaford was unable to attend this meeting and there were no comments to make.

i) Formal adoption of Accounts 31/03/08: It was reported that Underwood Lamb had now signed off the accounts and the internal audit was complete. The Parish Council formally adopted the accounts and the Annual Return was duly signed by the Chairman and Clerk. The date of announcement is 7th July 2008 and the accounts can be viewed between 21st July 2008 and 15 August 2008.

6) Clerks Progress Report: Culvery Wood: This site is managed by Mr Gordon Purdie who reported to Clerk that the Woodland Trust are responsible for woodland that adjoins gardens of no's 12, 13 and half the garden of 14 Station Approach. Houses either side of these numbers is not their responsibility. Clerk was in receipt of a boundary map showing the location and types of trees. It was reported that if the concerns raised by the lack of view from properties then the Woodland Trust would be happy to receive any questions. Clerk to find out who has responsibility to keep clear from the edge of the wood to Belluton Lane, as this is overgrown.

More trees for B&NES: Clerk is still trying to arrange for Mr Gretton from B&NES to attend a future meeting.

Naming of Roads in Woollard: Clerk has spoken to B&NES who informed Clerk that in the next couple of weeks both Compton Dando and Publow with Pensford Parish Council will be receiving an email giving details of all new road names, house numbers, and postcodes. B&NES are at present in consultation with Royal Mail and the electoral register. Properties in Woollard will have the address of Woollard Lane, Publow (and will lose Pensford from their address), and houses at the top will become Woollard Lane, Woollard (losing Whitchurch), all new numbering will be sorted out at

the same time. Clerk to notify Mrs Stephenson as soon as email details are received.

Redland Housing: Clerk confirmed that details of a family currently seeking B&NES housing or housing association property have been sent to Redland Housing.

Highways: Clerk confirmed that the path from Belluton Lane to the junction of the B3130 has now been cut.

Belluton Narrows: B&NES have reported that this road surface will be renewed during August/September this year.

Telephone Boxes: Clerk received details from Planning Support with a list of Public Telephone boxes which BT intends to remove. The list included the box outside the Miners Welfare Institute, which has already been removed prior to this consultation. Proposals also include the removal of the box at Hillcrest. Clerk has emailed comments regarding losing the BT Phone box outside of the Miners Welfare Institute. The BT phone box at Hillcrest is an old red type one and the Parish Council would like this box retained. Clerk to email and give Parish Councils comments.

Litter Bins: Clerk is still chasing new bins for the Bus Stop on the A37 and by the Lock Up.

Dustbins/Recycling Bins: It was reported that these are being left out on pavements at Hillcrest and are often in the way of pedestrians. This matter has been reported to Council Connect who report that bins can be put out the day before recycling, however they should be brought in after box collection. If boxes or dustbins belong to elderly residents then B&NES are happy to arrange an inside your drive collection service.

Risk Assessment: This has now been received from the Footpaths Officer.

Birchwood Lane: Bristol Water will be working here 11/6/08 to 13/6/08

Planning: Replies were sent to relevant case officers in respect of applications discussed last month.

Mr & Mrs Flexman, Roundlands Farm, Blackrock Lane: A letter was sent to planning raising concerns that the proposed Bungalow appears much larger than the original and plans contain unclear dimensions.

Enforcement Issues: The Enforcement Officer has been asked to visit a property, which appears to be running a car repair business from its address.

Incoming Post:

a) B&NES Safer and Stronger Communities Overview and Scrutiny Panel are undertaking Public Contributor sessions into Community Empowerment. Clerk to hold details on file.

b) Allotments: Clerk has received a proposal form from Newspace Insurance Services and the insurance they offer for allotment holders. Parish Council are still to look at providing a water trough for the allotment site.

c) The monthly newsletter had been received from the Avon & Somerset Constabulary and given to Mr Seymour for consultation.

7) Planning:

Applications looked at by Sub-Committee:

08/01661/FUL Mrs K Dawe Church Farm Peats Hill Publow Erection of extensions, carport and conservatory. A further meeting with Chairman, Architect and Mr Dawe to be made before Parish Council reply. Immediate concerns were that the proposal appears excessive.

08/01772/FUL Mr A Balzan Hillside Parsonage Lane Publow. Two-storey extension and detached double garage following demolition of existing lean-to and outbuildings (resubmission). Parish Council Support.

Outcomes:

08/01231/FUL Mr Daniels 58 Hillcrest Pensford. Detached dwelling on land of no.58 Permitted. Clerk contacted the Planning Department as the Parish Councils objections to this application did not appear to be logged. Clerk was informed that the objections were received after the closure date of the application. Clerk's letter was sent in good time to the planning department. Clerk emailed the Case Officer requesting a site visit but was informed that a visit had been made prior to a decision being made. The planning department reported that they had also taken into account any over development of the site.

Appeal Received:

Appeal Ref: 08/00052/RF Mr A Arnold & Mr P Bishop 3 Hillside Cottages Pensford Hill. Extend existing dropped kerb between No's 2 & 3 Hillside Cottages to allow parallel parking on hard standing in front gardens.

8) Financial Matters:

Payments authorised:

Allianz Cornhill	Insurance renewal	706.96
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Payments to be authorised:

Mrs J Bragg	Clerk Salary May	481.30
Mrs J Bragg	Clerk Imprest	27.42
Parish Councils Airport Association	Subscription	50.00

9. Any Other Business:

Risk Assessment: Clerk to write to Footpaths Officer, thank him for his completed assessment and ask that any incidents that occur, the Parish Council are aware of and any job undertaken which poses a greater risk than that already assessed should be re-assessed.

Chelwood: Concerns were raised regarding the proposed materials for a property at Chelwood, which is currently undergoing a new roof.

Footpath by Publow Church: This is currently very overgrown with stinging nettles.

Footpath from Nursery Corner and from Car Sales down to village - the footpath is very overgrown. Clerk to contact Highways.

Parsonage Lane & The Batch: Some very large potholes here require attention. Clerk to contact Highways.

High Street: Hedges at the top of the High Street on left and right are overhanging the road.

Priestdown: Clerk to find out when the manhole covers are to be replaced as at present they are coned off

War Memorial/A37: A plastic pipe had been left at the side of the road.

Children's Play Area Grant: The recent Council news had an article regarding grants for Children's Play Area. Clerk to make sure Memorial Hall Committee Chair is aware of this.

School Playground: Mr Watson reported that the school playground is now complete.

10. Notice of Future Meetings: Parish Liaison Meeting - 11th June 2008.
Parish Councils' Airport Association Meeting - 24th June 2008
ALCA Executive Meeting - 1st July 2008

DATE OF NEXT MEETING MONDAY 14TH JULY 2008 AT 7.15 pm