

**MINUTES OF A MEETING OF PUBLLOW WITH PENSFORD PARISH COUNCIL
WILL HELD ON MONDAY 8th JUNE 2009 AT 7.15p.m. AT CHURCH ROOM
CHURCH STREET PENSFORD**

**Present: Chairman: Mr T Heaford Vice-Chairman: Mr B Watson
Mr L Seymour, Mrs J Gully, Mrs J Stephenson, Mr P Wareham,
Cllr P Edwards, Mr S Filer, Mrs S Grimes, Mrs S Loney.
Clerk: Mrs J Bragg
Two members of the public present**

1) Members of the Public:

It was confirmed to members of the public that now the potholes had been white lined in Church Street, their repairs should be imminent. Once a white line has been put around a pothole it becomes BANES responsibility and they could possibly then be liable for any damage it may cause.

Member of the public attended the meeting to bring to the attention of the Parish Council proposals for new properties on the High Street. Advice given was to hold a meeting with the architect and a planning officer prior to submitting a planning application. The Parish Council could then discuss the proposal once a formal application had been received. It was confirmed that the proposal would not encroach on the footpath.

Litter Pick - Publow/Woollard:

Jo Brain the Community Liaison Officer attended the meeting to discuss this. It was confirmed that it will take place on Sunday 12th July at 11.00 am starting at the Memorial Hall. Jo Brain will produce leaflets and provide all necessary litter picking equipment. Clerk's telephone number will be added to the leaflet for volunteer contact. Cleansing will collect all rubbish in their own vans. Funding may be possible to provide refreshments on the day. A risk assessment will be carried out by BANES prior to this date. Council press office will be contacted and the Chew Valley Gazette will be notified. The routes will include the main lanes through Publow and Woollard, Priestdown, Woollard Hill up as far as the Cattery. The Centre of the village and the A37 will be included.

2) Apologies for Absence were received from Mr Chilcott.

3) Minutes of Monday 11TH MAY 2008 meeting of the AGM/Annual & Monthly meeting after being circulated and read were signed as a correct record.

4) Matters Arising from the previous minutes:

Bristol Airport: The planning application for the extension had not been submitted. Confirmation was made that the Certificate of Lawfulness in respect of the two-storey walkway is permitted development.

Parsonage Lane: Has now been repaired, however the lane surface is still poor.

Blackrock Lane & Priestdown were reported at the meeting as particularly bad. Clerk to refer to Council Connect/Highways.

BANES / ALCA Meeting: Chairman was unable to attend. The next AGM will take place on a Wednesday in the hope that more members will be able to attend and the meeting will not have to be deferred.

Car Park: No further update. It was confirmed to Members of the Public that gaining ownership will not be straightforward because of the three ownerships involved.

Joint Waste Core Strategy Preferred Options Consultation: The public consultation took place between January - March 2009. A progress update has been produced. Technical reports can be viewed on www.westofengland.org/waste/planning/progress-update- Reports have to be received by Friday 17th July 2009. Parish Council to make reference that Hinton Organics have not been featured in this consultation.

5) Items for Discussion:

a) Memorial Hall/Play Area: Parish Council await a copy of the minutes and the Chairs Report for the AGM. Memorial Hall Committee are seeking copies of an agreement to see who is liable for the upkeep of the Play Area. Clerk to look back through records held. It was reported that the shed is broken and the new swing is broken, although two new benches have been installed in the toddler play area. The site is in great need of a rubbish bin. Parish Council suggest a meeting as soon as possible with the committee to discuss the five-year plan.

Dan Norris recently held a meeting to discuss playgrounds. The vandalism has been reported to him. The meeting was not well attended.

b) Affordable Housing: An email updating the Parish Council was received from Hayley Austin. A meeting has been held with the Architect who is going to complete another sketch layout taking into account the feedback given to Somer from Gary Ward. If the revised scheme is considered to be workable then a consultation plan will be developed working with the parish council members on a design and then submit a planning application. Firstly a meeting needs to be set up week commencing 15th June 2009. Clerk to arrange with the sub-committee.

c) Litter Pick request for Publow/Woollard: Dealt with under members of public.

d) Pensford Hill: Concerns have been raised regarding the bent railings outside of the Primary School on the bridge. A member of the public who is also a School Governor has emailed Traffic & Safety Team, but an unsatisfactory reply was received. Parish Council still wish for the camera to be sited up the hill and agree with the alteration of the road and speed

limit. Clerk confirmed that Traffic & Safety have put money aside to possibly alter the junction for the B3130 at the top of Pensford Hill.

Parish Liaison Meeting: Mr Heaford is to attend the Parish Liaison meeting on Wednesday 10th June and reported on three items of interest on the briefing notes.

1) Update on the Regional Spatial Strategy: An update will be given following the resignation of the Secretary of State.

2) Planning for Stables: There is no statutory requirement for the local planning authority to maintain a separate register for “temporary planning permissions” alongside the main register of all permissions and consents granted. In the case of “temporary planning permission” it is in the first instance the responsibility of the landowner to ensure that any condition imposed on them permission is complied with. To ignore such a condition would be breach of planning control and therefore liable to enforcement action. The ultimate responsibility is with the applicant to ensure that an application for renewal of any “temporary planning permission” is submitted in good time.

3) Village Agent Pilot Scheme: BANES are currently exploring the possibility of supporting a pilot “Village Agent” scheme, initial thinking is that the Chew Valley Area would benefit from improvements to access to services.

6) Clerks Progress Report: Highways: Parsonage Lane: An email had been received from Mrs Reid, thanking Cllr Edwards for chasing up highways. An apology had also been given to Mrs Reid by Highways for the lack of attention to Parsonage Lane. Out of ten holes marked for repair only five had been carried out. All are now filled in.

Japanese Knot Weed: Reported to the footpaths department.

Stiles behind the Grange in Belluton: Have now been replaced with Kissing Gates.

Footpath at the top of Pensford Hill: Still awaits strimming.

Airport Noise Line: Clerk has asked if the number can be included on the back page of the Church Magazine, along with the numbers for the PCSO's.

Community Bus: Details of this were emailed to the Primary School and details were added to the church magazine and the web site. The bus will be at the Memorial Hall again on 11th June and 9th July in conjunction with Health Visitor visits.

Old Road Sign: It is hoped the sign will be in place within the next four weeks. It will be positioned on the grass verge opposite no.1 Hillcrest.

George & Dragon: The licensing hours were emailed to Inspector Stuckes. This has been flagged with his Beat Team.

Neighbourhood Watch Scheme: As the nominated representative clerk is receiving updates and will circulate if necessary.

4 x 4's Pot Holes/TRO Ringspit Lane: An email had been received from a resident who is in strong support of the proposed TRO for Ringspit Lane. The resident is asking if something can be done about the 4 x 4's and the current state of the lane with large potholes. Clerk has forwarded details to Colin Hudson.

Footpaths Officer: A meeting will be held between Mr Heaford and our new footpaths officer. Clerk has spoken to the Insurance company regarding the Public Liability Insurance cover and confirmation obtained that the Parish Councils policy provides sufficient cover.

Birchwood Lane: Various sections of the lane are scheduled for work for the 2nd July - No road closure will take place, limited access will be implemented during the works.

Planning/Enforcement: Stoneycroft, Woollard: The enforcement officer has been emailed reporting that the Parish Council are happy that building works at this site have not transgressed from the original application.

Holly House: A lengthy update has been received from the Enforcement Officer. Cllr Edwards has been kept up to date with progress here.

Hillside Cottage: A planning contravention notice will be issued by 19th June 2009.

Wick Lane: A new case has been raised with the Enforcement Officer. A large amount of tree felling and clearing is taking place on a site along Wick Lane. A site visit will be made.

The Chapel, Mill Lane, Woollard: Possible unauthorised building works are taking place at this location. They have been reported to the Enforcement Team and the Historic Environment Team. A site visit will be made.

Waterside Cottage, Church Street: A wooden construction in the garden can be seen from the bridge. This property is within the Conservation Area. The enforcement officer has been notified.

Church Farm, Peats Hill: A lot of clearing is now being undertaken on this site, it is reported that work is as specified on the planning application.

Incoming Post:

a) An acknowledgement has been received from BANES in response to the Parish Councils reply to the TRO on Ringspit and Birchwood Lane. Objections were received to the proposals therefore the issue will be referred to the Cabinet Member for Customer Services for a decision.

b) The Parish Council have received the Avon & Somerset Policing Pledge and the Summary Policing Plan for 2009 - 2012

- c) The Spring Issue of Somer Times has been received.
- d) The Forest of Avon Annual Review has been received.

7) Planning:

Applications discussed:

09/01581/FUL Mr J Packer, Agricultural Buildings between The Bungalow and Cottles, Blackrock Lane, Publow. (Revised Proposal). Parish Council support however clarification will be sought regarding the positioning of the solar panels.

09/01893/FUL Mr Dilley, Sunny Acres Woollard Lane Publow. Front porch extension following demolition of existing. Parish Council support.

8) Financial Matters:

Payments to be authorised:

Mrs J Bragg	Clerk Salary May	515.65
Mrs J Bragg	Clerk Imprest	27.80
Bristol Water	Allotment Water 28/01/09 - 14/05/09	21.27
Church Room	Hire Feb, March, May & June '09	40.00

9. Any Other Business:

Bridge/Mill House Woollard: It was reported that the gate to this bridge has been sawn through and a new gate will be needed. Clerk to report to Colin Hudson. Also the footpath beyond the gate is in need of clearing.

Dogs on Footpaths: It was noted that there are signs on footpath entrances saying that dogs should be on leads. Parish Council are urged to contact the dog warden should problems arise. Kim McGarva - 01225 396633
Kim_mcgarva@bathnes.gov.uk

Motorbikes/Scooters: It is noted that there is an increase in the village of scooters and some have been seen racing around the field at the Memorial Hall. The problem needs addressing - PCSO's have been notified. It was also reported that children have been throwing mud balls at passing cars on Publow Bridge.

Anti-Social Behaviour: Will be raised with Inspector T Stuckes in relation to the youths/scooters/bridge.

PCAA Association: Mr Wareham agreed to stay on this committee, although he may step down in the future.

Aircraft Noise: Continued noise from aircraft was reported to have been particularly bad recently. Cllr Edwards to arrange for a noise monitor to be

installed. A letter will be written by Chairman to Bristol International Airport in response the noise issue since the change in flight paths in 2006.

Footpath - Culvery Wood: Up through the wood is particularly overgrown.

Gypsy Travellers: Problems have been encountered at two sites in Whitchurch recently. It was reported that a landlord has to apply for a writ which can take up to seven days and costs £190, the landowner has to pay £200 to have the land cleaned after the travellers have left. Under the Regional Spatial Strategy 19 pitches for Gypsies have to be identified.

Tennis Club: Have a new junior coach. There will be summer holiday coaching for the juniors.

Pensford Festival: It was reported that there may be a Pensford Festival next year. A committee has been formed to organise this event.

Allotments: It was agreed that the £1,500 quoted to put in a small car park would not benefit the site greatly.

10. Notice of Future Meetings:

Parish Liaison Meeting 10th June.

ALCA AGM 23rd September 2009.

PCAA AGM Tuesday 16th June 2009.

DATE OF NEXT MEETING MONDAY 13TH JULY 2008 AT 6.15 pm.