

**MINUTES OF A MEETING OF PUBLAW WITH PENSFORD PARISH
COUNCIL HELD ON MONDAY 13th JUNE 2011 AT 7.15 p.m. AT CHURCH
ROOM CHURCH STREET PENSFORD**

Present: Chairman: Mr T Heaford Vice-Chairman: Mr B Watson

Mr L Seymour, Mrs J Gully, Mr J Kelly, Mr P Wareham, Mrs S Grimes,
Mr S Filer, Mrs J Jones. Clerk: Mrs J Bragg.

In attendance: P.C.Simon Glanfield & PCSO Martyn Bragg.

Police: PC Glanfield and PCSO Bragg attended the meeting to bring to the attention to the Parish Council a number of recent burglaries which had occurred in the parish. Theft of garden machinery had taken place. Damage to cars and verbal abuse to a member of the public had also occurred. Metal stolen from the church was reported to have been sold.

Viaduct: Recent incidents had taken place with people getting onto the Viaduct. PC Glanfield reported that a local builder had offered to put up a fence once necessary permissions had been sought. Parish Council supported this. Clerk to obtain details of owners of the viaduct,

BRB Residuary. Mr Heaford reported that a short film is being produced as part of a Community Arts not-for-profit- project. Filming will take place on 1st – 4th July and will take place on the viaduct. Permissions have been obtained.

Parking: Residents and Parish Council remain unhappy with the parking problems in the village. Particularly the car parking across the pavement on Pensford Hill and also parking which occurs in the Bus Stop, especially at school time. PC Glanfield to visit school and speak to parents and teachers. Problems with cars parking on pavements at Hillcrest was also raised.

A proposed Music Festival on the Memorial Field by George & Dragon, will not go ahead due to lack of attention to Health & Safety rules.

Road Safety Event: Proposed to hold in Bishop Sutton. Aimed at the Youth who own scooters/mopeds who can attend this workshop.

1) Members of the Public: There were none present.

2) Apologies for Absence were received from Mrs J Stephenson & Cllr P Edwards. As Chair of the BANES Council, Cllr Edwards was absent carrying out Ceremonial duties but will be present at the July Meeting.

3) Minutes of Monday 16TH MAY 2011 after being circulated and read were signed as a correct record.

4) Matters Arising from the previous minutes:

Affordable Housing: A meeting takes place on Wednesday 15th June 2011 with Louise Davidson and the sub-committee.

Tea Party at the Tower: Parish Council were informed of this event which takes place on Sunday 19th June 2011. Clerk had asked for details to be put on the web site.

Parish Council Member – Mrs Loney: Chairman proposed that a collection should be carried out and a presentation ceremony to take place in early August. Clerk to liaise with Sheila regarding possible gift ideas.

5) Items for Discussion:

a) Defibrillator Update: Clerk & Mr Watson were pleased to report that the Defibrillator had been installed on Friday 10th June 2011 by Accolade Electrical. Accolade had obtained the necessary paperwork from Western Power. The installation was now complete and no problems had arisen. Clerk has emailed AED to inform them of the installation. The guardians whilst Janette is on holiday have been given the necessary paperwork and keycode. Mr Watson was concerned that there appeared to be no spare key. This will be checked when Mrs Stephenson returns from holiday.

b) Bristol International Airport – Visit to Control Tower: Clerk to contact Mike Littleton and obtain dates for July, evenings from 6pm.

c) Memorial Hall following Meeting 18th May 2011: The sub-committee held a meeting on Wednesday 18th May 2011. The hall looked very smart. Painting had been carried out, new chairs had arrived, and new curtains had been put up. Parish Council members were encouraged to take a look. Bath Community Energy also attended the meeting to look at the possible provision of Solar Panels on the hall roof. This will not proceed as Bath Community Energy do not think there is sufficient unshaded roof space area for the minimum requirements. A Community Centre Network meeting takes place at the Memorial Hall on Thursday 23rd June 12pm – 2pm. Clerk will circulate details to all Parish Council.

d) Patient Participation Meeting Report: Mrs Grimes & Mrs Gully attended. They reported a well attended meeting. The new surgery was discussed, the footings have now been started with completion hoping to be March 2012. The new building will include facilities for mini operations, physiotherapists etc. The dispensary will remain. There will be adequate car parking. A bus service is being looked into. The next meeting will take place in the Autumn.

e) Youth Steering Group Report: The third meeting had taken place on Monday 16th May 2011. Following the last meeting all Parish Councils in the Chew Valley had been contacted seeking their support. Only Chew Stoke, Chew Magna & Publow with Pensford had responded. A survey of more than 50 young people from parishes across Chew Valley and in Chew Valley School presented evidence of the need for youth provision in the valley. The next meeting takes place on 23rd June. This meeting is targeted at those who are interested in becoming Trustees. Mrs Gully offered to attend future meetings after the June meeting.

f) Financial Update: Following discussions with the Chairman and Responsible Financial Officer the accounting entries for the Defibrillator had

been finalised. Return of accounts awaited from Underwood Lamb. The Parish Council now have a further asset – telephone kiosk.

6) Clerks Progress Report: Dog Fouling: Contact has been made with Kim McGarva the Dog Warden and a request made for extra signage along Church Street. Kim has replied to the Clerk seeking exact locations. New signage will be available soon and new laws will be brought in for Aug/Sept. It was reported that a dog had been seen fouling on the sports field.

Footpaths Officer: A letter has been sent to Footpaths Officer requesting again, an update on his current position and outstanding hours which need to be paid.

Litter Bin: This had been chased again; the need for a new one by the Lock Up and the problem with litter by the new bus stop has been re-iterated. Jo Brain from BANES has contacted Clerk. She reported that new criteria has now been brought in regarding the installation of litter bins. She will also look at getting the bin by the old bus stop moved closer to the new stop.

Environment Agency: Another request regarding the removal of the tree from the river in Woollard has been made.

Hedge at top of Woollard Lane: This has been reported to the Enforcement Department and a question raised regarding permissions needed for this.

Tree Notification Order: The Clerk at Compton Dando has been emailed to find out if there was a tree notification order raised for works carried out at a property in Compton Dando recently.

Fire – Blackrock Lane: A copy of the email regarding the fire was sent to Council Connect and Trina Cummings in the Highways Department. Trina reported that she was investigating and trying to find out who the landowner is. A request will then be made for the vegetation and overhanging branches to be cut back.

Structures Department: No update has been forthcoming regarding the wall at Old Road.

Music Festival Proposal: An email was received from Sally, Secretary of the Memorial Hall Committee, informing members of a proposal made by the George & Dragon to stage an event in addition to the regular music festival. The Landlord of the George & Dragon has had a meeting with Avon & Somerset Constabulary and a decision made to not take this proposal any further. Little thought had been given to the Health & Safety aspects of hosting such an event i.e. security, Traffic Calming etc.

War Memorial: Contact has been made with Simon Memory regarding our War Memorial. He reports that he has a very intense workload at present and is working on some major projects. He intends to look at the Memorial in the near future. Maybe the Parish Council should press ahead and try and obtain a grant to help with works to update the war memorial?

Parish Cluster Group Meeting: The secretary has made a request for Agenda items. If the Parish Council have anything, I can email on Tuesday 14th June.

Telephone Kiosk at Hillcrest: The application process has been completed on-line. £1 payment now to be sent to BT with a copy of the contract obtained from the web.

Register of Electors: Properties thought not to be included were confirmed as being on the register. No's 199,200 & 207. A reply is awaited from the planning enforcement regarding the building works.

Road Re-Surfacing: Are we receiving value for money in relation to the amount of Council Tax paid. Another possible item for the Cluster/Liaison meeting agenda.

Incoming Post:

1) Pensford Tower Tea Party: Takes place on Sunday 19th June 2011. 2 pm – 6 pm. Clerk has circulated to all on email and arranged for details to be added to the web site.

2) BANES have circulated details asking for Nominations for Chairman's Community Awards. Nominations have to be submitted by 21st October 2011.

3) A Footpath Advice Group from BANES is seeking volunteers to provide advice on improving public access to land in the area for the purpose of recreation and enjoyment. Details given to Jenny Gully.

4) The minutes from the recent Memorial Hall meeting had been received together with an invitation to the Salmon & Strawberry event at the Grange on Sunday 17th July at 12.30 pm. Tickets can be obtained from Jane Stenner, Treasurer of the Memorial Hall. Details have been sent to the web site. Clerk to email the invitation to all Parish Council members. Clerk has emailed Meg & Stephen Thomas to inform them details on the web site.

5) Clerk had received a letter from a company APRE who offer Bus Shelter cleaning services and Street Furniture attention. A discussion followed regarding how many public benches the Parish Council own and what condition they are in. Clerk to find out locations of benches and follow up at the next meeting. Clerk also to forward everyone a copy of the list of assets from the insurance policy.

7) Planning:

Applications to be discussed:

11/02283/REN Mr Daniels 58 Hillcrest Pensford. Renewal of application 08/01231/FUL – Detached dwelling on land of no.58. Parish Council objected to the original application. It appears that these original objections were not taken into account. Clerk to re-iterate objections.

Outcomes:

11/01138/FUL Pensford Social Welfare Centre – Miners Welfare institute New Road Pensford. Change of use from Class D2 to Use Class A1 & D2.

Permitted. Parish Council supported this application but were concerned regarding the parking arrangements. It was noted that following the consultation with neighbours, there were no objections to the application.

11/01411/FUL Mrs L Jones Elm Tree Cottage Publow Lane Publow. Two storey side and front extensions. REFUSE. Parish Council supported this application. Clerk write to planning and point out that whilst the Parish Council understand that the application will increase the size of the dwelling, the Parish Council believe that the application would enhance the property.

A discussion took place regarding the outcomes of planning applications, as it appears that when the Parish Council support an application, in a few cases BANES will then Refuse the application and vice versa. It was suggested that the Planning Department should be made accountable for their decisions.

8) Financial Matters:

Payments to be authorised:

Mrs J Bragg	Clerk Salary May	555.04
Mrs J Bragg	Clerk Imprest	26.80
Mrs J Bragg	Computer Ink	27.00
PCAA	Subscription 2011/2012	50.00
Accolade Electrics	Defibrillator installation	474.00
Post Office Donation	electricity for Defib	20.00
AON Insurance	Admin charge for adding defib to policy	12.65
Wessex Water	Allotment Water Charge	20.59

9) Any Other Business:

Wall by Bus Stop: Has been damaged and needs re-pointing. Clerk to contact BANES.

Bridge on A37: Concerns raised as it appears the bridge has moved. Clerk to ask engineers from BANES to check this.

Pensford Garage: Concerns raised regarding the continuing problem of cars being parked on the pavement. Concerns regarding the Car Wash and where the water filters out from the site were raised. Clerk to ask for this to be looked into.

Nelson House: It is thought that the Hanging Baskets outside are far too low causing members of the public to bang their heads on the baskets when walking past.

Footpaths: Very overgrown. Clerk to try and contact Footpaths Officer again. Request for equipment to be returned to the Parish Council. It was

suggested that contact should be made with Andy Sobey and ask if he may be interested in clearing the footpaths.

Tree in river at Woollard: Chase up Environment Agency again.

Footbridge at Church Farm: It is thought that a new bridge installed at Church Farm will be for the use of Livestock.

Nursery Corner: The fallen tree remains on the bank. The tree brought down a road sign when it fell. Clerk to follow up with BANES.

10) Notice of Future Meetings:

Parish Liaison Meeting Wednesday 15th June 2011 – SG/JAH

Parish Cluster Meeting 28th June 2011 - JJ

Saltford Hall 6.30 - 8.00 pm

Community Centre Network Meeting 23rd June Pensford Memorial Hall

12pm – 2pm - TH

Chew Valley Area Partnership Meeting Monday 20th June 7pm Saltford

Community hall. 7pm – TH

Affordable Housing Sub-Committee, Wednesday 15th June 2011 – TH, BW, JJ, JB

PCAA Thursday 23rd June – TH, PW

DATE OF NEXT MEETING MONDAY 11TH JULY 2011 AT 7.15p.m.

Mrs Gully gave her apologies for the July Meeting. There being no other business the meeting closed at 9.05p.m.