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**MINUTES OF A MONTHLY MEETING OF PUBLOW WITH PENSFORD
PARISH COUNCIL HELD ON MONDAY 12TH MARCH 2007 AT 7.15p.m. AT
THE CHURCH ROOM CHURCH STREET PENSFORD**

Present: Chairman: Mr T Heaford. Mrs B Bowes, Mr D Chilcott,
Mr L Seymour, Mrs J Gully, Mrs S Loney, Cllr P Edwards, Mr B Watson,
Mrs J Stephenson. Clerk: Mrs J Bragg.

1. Members of the Public: There were no members present.

2. Apologies for Absence were received from Mr P Wareham,
Mrs S Grimes, Mr S Filer.

3. Minutes of 12th February 2007 having been altered to include Mrs Grimes
as present at the meeting were signed as being a true record of the meeting.

**4. Matters Arising from the previous minutes: Rural Youth Team/ Open
Day:** Chairman proposed that the Parish Council look into hosting an Open
Day with the Rural Youth Team post the elections in May. Clerk to ask for a
report on the recent open day held in Temple Cloud.

South West Regional Spatial Strategy: This is reported to be proceeding
with the Independent examination. Cllr Edwards has submitted a response
raising points which include comments that at present Whitchurch is a village
of 482 properties and a proposal of 9,000 houses would make it bigger than
Bradley Stoke, and there are no plans to upgrade the A37, and the
infrastructure to support such a development does not appear to have been
addressed.

Parish Councils have not been invited to attend the meeting in Exeter and
were only given four days notice to make comments. It was reported that
those participating at the meeting are mainly from the construction industry.

5. Items for Discussion: a) Parish Liaison Meeting: This was attended by
Mrs Stephenson who reported: There is to be no cost for the elections either
contested or non-contested. The Parish Charter will be looked at in the
future. It was felt that although the number of Liaison meetings had been
reduced to three many members feel that they should be increased to four
again as there is much to discuss. School Transport for the over 16's was
discussed. B&NES are liable to provide transport. Bio-degradable waste was
discussed with proposals for collections on a two weekly basis as from April
2008. This may result in more recycling venues in the area. The Bath West
Riverside was discussed. An 8/9 storey building if built could mean the
withdrawal of World Heritage status if the building has an impact on the
skyline. It is thought there may be a White Paper in relation to this. Traffic on
the A4 was discussed and the need for more people to use the Park and Ride
systems.

Planning: It was reported that there is now a dedicated team of Enforcement
Officers in place and there are 780 reported enforcement issues. Publow
with Pensford issues were mentioned at the meeting.

b) Bristol International Airport Visit: Cllr Edwards, Mrs Stephenson and
Mrs Grimes visited the airport on 6th March 2006. A good visit was reported
with many questions being asked. It was reported that on March 7th two
aircraft came over Pensford at 12.20 and 15.00hrs at low level. It was
ascertained that these were inbound to Bristol, both Easy jet flights one from
Malaga and the second from Barcelona. Aircraft are reported to descend at
300ft per minute and should be flying at approximately 2,400ft over Pensford.

Flights bound for Cardiff should be at their minimum altitude permitted which is 3500ft. Cardiff do not yet have a policy to penalise pilots who fail to comply with their Environmental standards.

Mike Littleton from Bristol Airport would be happy to attend a meeting with the Parish Council in the future. Through the PCAA continued pressure will be put on the airport. There are many members of the community who support the expansion, the development of the infrastructure is a large issue which needs to be considered. Through the PCAA and Consultative Committee the Parish Councils points will be raised.

C) Village Hall Electrics: It was reported that further tenders were being obtained for the electrical work and it was agreed that a contractor would be appointed, in consultation with the Hall Management Committee, as soon as these were available. B&NES invoice for electrical design and CAD work has been received at a cost of £587.50 incl VAT.

d) Village Hall Security: A member of the public has raised concern regarding the security of the village hall and the lack of cleanliness around the area of the hall. CCTV has again been suggested. A meeting between the Tennis Club, Memorial Hall Committee and members of the public concerned about this was suggested.

e) Community Safety Action Group Meeting: This was attended by Mrs Stephenson on Tuesday 27th February. The meeting was reported to have been well attended with an update from the Police being given at the beginning of the meeting. Glenn Lord was thanked by Mrs Stephenson for the patrols that have been undertaken since the closure of the village hall and reported that so far there has been no vandalism.

The Rural Youth Team attended the meeting and have asked for details of where Young people congregate in each parish.

CVCSAG Review: The way forward for the group was discussed, over the years a number of initiatives/issues have been discussed resulting in changes within the Chew Valley i.e. Neighbourhood Watch Network, Speed limits around the lake.

Community Policing: The Police believe that community policing is essential and Glenn Lord is to be supported by two PCSO's (Paul Cornelius) and new to the beat PCSO Martyn Bragg. Inspector Stuckes proposed that quarterly meetings should be held with two each year open to members of the public. The next meeting takes place on June 12th at 7.00p.m. and 8.00p.m. for the public part of the meeting.

g) High Street/Old Road, Parking, Speeding, Signage etc: Clerk reported that many e-mails have passed between herself, Highways, Traffic & Safety Team and Cllr Edwards. It was reported that the speed sign on the High Street was only allocated to Pensford for Two weeks, one week of which it was facing the wrong way. It is proposed to be back in May. Clerk has requested that it is placed further South along Old Road. It was agreed that a more permanent sign would be more beneficial. Clerk to arrange a meeting between the Parish Council, Cllr Edwards, Traffic & Safety, Highways and Wendy Lineham from Avon and Somerset Traffic Department to discuss the current issues.

6. Clerks Progress Report: Pensford Lock Up: English Heritage have agreed to grant Parish Council £695 towards the required £995 + VAT for the cost of the works on the Lock Up. Clerk awaits a form from English Heritage and a formal offer will be made before the end of the Financial Year.

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Publow Lane: Another problem associated with Parking was experienced by a resident of Publow Lane when a car was left parked in a designated parking bay for three days. The landowners Redland Housing were contacted but unable to do anything to help. The Police were notified. Clerk contacted Glenn Lord who informed the clerk that it was neither the Parish Council or Police responsibility it is the landowner.

Affordable Housing: Clerk reported that Gary Ward from B&NES has now had a site meeting with the new planning officer who still favours the allotment site. B&NES need to know who owns the access road to the allotment site. Parish Council report that it is owned in its entirety by Redland Housing Association.

Footpaths: Clerk had reported to B Gillett the complaint regarding the footpath running from Whitley Batts to Pensford Garage, however at the meeting Clerk was informed that this is possibly Highways department as part of the wall is falling onto the pavement and it is not a designated footpath. Clerk to deal. B Gillett is also in the process of putting together his risk assessment for the Parish Council.

Parish Council Web-Site: The web address is now confirmed as being: www.publow-with-pensford-pc.gov.uk

It can be accessed now and seriously lacks information. Any Parish Council related information can be sent to the Clerk or direct to Stephen Grimes.

Highway Issues: Clerk had spoken to Spencer Toghill at Highways and obtained the following progress:

Birchwood Lane: No Through road Sign is in hand and being dealt with by Lyn Parfitt.

Pot Holes in Birchwood Lane: Nothing can be done at present because of wet weather and lack of funds.

Blackrock Lane: Water problem has been solved with a pipe under the bank being cleared and a grill being put in place.

Church Street Car Park: Not Highways area although cleansing will be asked to tidy here.

Charlton Road: The road surface – areas where there is a large amount of chip loss will be done this year. It was reported at the meeting that signs are in place notifying users of Charlton Road that works begin on 19th March.

Missing Chevrons at Whitley Batts: Clerk has arranged a site meeting between L Seymour and S Toghill on Thursday 15th March to discuss this and any other pressing issues which arise.

Publow Lane: Warning signs for the bend in Publow Lane have gone missing. The poles remain in place. It has been reported to the Clerk that road signs are being stolen for their scrap value.

Cats' Eyes: Clerk has e.mailed traffic and safety about the Hursley Hill area and Chelwood roundabout area needing cats eyes. This is being looked into.

Pensford & Woollard Conservation Area Character Appraisals: B&NES Historic Environment Team are currently initiating work on Conservation Area Character Appraisals for Pensford & Woollard. The appraisal will define the Conservation Area Boundary and analyse the special architectural and historic areas of interest. Details given to B Bowes to follow up and arrange a meeting.

Church Street Car Park: Ian Ramsden has now made a site visit and reports that Vehicular Access has been created to no 3 and no 5. There is pedestrian

access to no. 2 3 4. It was reported that B&NES cannot prevent the householders creating the access but they will require a licence to cross the land where the registered title is owned by B&NES. Ian Ramsden has assumed that the vehicular access is causing trouble and that the council would not want B&NES to grant vehicular rights over the land. Clerk to confirm this point.

Dial-a-Ride: No further progress.

Elections: All parish councillors wishing to stand again were given forms to partially complete at the meeting. Clerk to finalise all forms and arrange delivery of completed documents.

Planning/Enforcement:

Clerk reported that the Parish Councils' objections have been sent to planning in relation to the Fernlea, Blackrock Lane application and the creation of the access from Parsonage Lane. The already deteriorating condition of the lane was noted in the letter to planning. Clerk reported that notification of the planning application was also sent to Stonewalls, Parsonage Farm, The Wagon House and Hillside.

The Parish Councils' objections to the proposal at Land at Old down were also sent to Planning. Cllr Edwards also submitted a letter to planning raising objections.

Clerk had taken up two points raised with enforcement in relation to the following:

1) Does a Planning Contravention Notice have an expiry? No expiry date as it is really a questionnaire which must be responded to in 21 days. It is a requirement prior to enforcement action being considered.

2) Permitted development re: Portacabin? Permitted development if it is in the curtilage of the dwelling house and incidental to the enjoyment of the dwelling in the similar way a shed can. It could also be permitted in relation to ongoing works to store tools etc, as long as the works are being carried out or it could be ancillary to a use of land e.g. to store animal feed.

Mr Heaford proceeded to read out a response received from Morgan Baynham at the Enforcement Department giving an update on eight current issues. Morgan Baynham has also offered to attend a future parish council meeting. Clerk to invite him to a meeting post May elections.

Following the update from Enforcement it was noted that the entrance created at Wick Lane has now been fenced and a wood fence higher than 2m put up.

Milestone Bungalow is again offering cars for Sale.

Clerk to respond to the e.mail from enforcement and note these points.

Incoming Post:

1) Nominations to the Royal Garden Party have been asked for by ALCA. Clerk has returned the nomination form in the name of the Chairman.

2) The quarterly inspection of the Children's Play Area has been made by B&NES, this has been forwarded to the Chairman of the Village Hall and a copy kept on file.

3) A copy of the presentation shared at the recent Patient Participation Group Meeting has been received.

4) The monthly newsletter from Avon & Somerset Constabulary has been received.

5) The road report from B&NES shows works to continue on Pensford Hill until 30th March 2007. Details of the road closure for the 10K race which takes place on 22nd April 2007 are on the road report.

6) Community Action are holding a social event on 29th March to promote Parish Plans.

7) Sue Ryder Care have written seeking a donation. Clerk to keep details on file.

7. Planning: Applications to be looked at: 07/00163/FUL Mrs J Ford Parcel 5900 Priestdown Lane Publow. Use of land as a site for a mobile home as a temporary dwelling for five years in conjunction with new agricultural business (resubmission). After consideration the Parish Council agreed that original comments should be re-iterated in relation to poor access to the ground from the Highway and that the proposal would have a detrimental impact on the current green belt. Also to question the facilities needed within the stable block in relation to the breeding of Alpacas.

07/00178/FUL Mr M Howie Land South of Jaycee Back Lane Pensford. Detached House and garage (resubmission). It was noted that the house is lesser in size than the previous application and access/exit onto Back Lane will possibly require a larger splay for visibility purposes. The plans show that the area will appear over developed once finished. Clerk to send comments to planning.

07/00539/CLEU Mr & Mrs Sivier Stoneycroft Woollard Lane Publow. Certificate of Lawfulness for existing use of land as curtilage incidental to the residential occupation of Stoneycroft. Chairman read out a letter supporting the application for lawfulness of use. It was noted by the Parish Council that the barns identified in the application have previously been used for the storage of a number of vehicles of similar make. Clerk to write to planning with comments and also note that the size of the barns should be included in the details of the planning application.

07/00729/FUL Mr & Mrs Davies Sprytona High Street Pensford. Extension of existing first floor dormers. No objections raised by Parish Council.

Outcomes: 07/00026/FUL Land at Old Down Pensford Lane Stanton Drew. Agricultural building and stables and change of use of part of the site to equestrian use. **REFUSED.**

8. Financial Matters: Payments to be authorised:

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| Mrs J Bragg | Clerk Salary February Net | 455.41 |
| Mrs J Bragg | Clerk Imprest | 23.40 |
| Community Action | Membership Renewal | 20.00 |
| ALCA | Annual Subscription | 221.94 |

Receipts to Note: No receipts to note.

9. Any Other Business: Belluton: Clerk to contact Highways regarding the condition of the banks in Belluton. Many stones/rocks are falling into the road and the barricades are causing motorists to swerve into oncoming traffic.

Bus to Wells: It has been noted that the bus is often leaving ten minutes early, clerk to contact First Bus.

Blackrock Lane: Clerk to contact Council Connect and report tyres and wire which have been dumped at the top of Blackrock Lane.

Footpath: A footpath which runs from Flowers Farm to a Ford at the bottom and up Priestdown is reported to be completely impassable, a tree has also fallen. Clerk to ask Barry Gillett for his assessment with a view to contacting Colin Hudson.

Birchwood Lane: The name sign needs replacing, clerk to deal.

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Old Road: The sign is reported to be facing around the wrong way when exiting Old Road.

Clean Up Day: Steve Filer to be asked to get this arranged. A clean up day was recently held by Compton Dando Parish Council.

Council Tax: Reported to be rising by 5.4% with the rise from the Police equating to 6.77% being above the capped 5%.

10. Notice of Future Meetings: Parish Cluster Meeting Tuesday 24th April 2007 Club Lounge Riversuite Keynsham. 6.30pm – 8.00p.m.

DATE OF NEXT MEETING Tuesday 10th APRIL 2007 AT 7.15p.m.

Clerk: Mrs J Bragg 01275 333549 E.mail: braggs@tiscali.co.uk