

**MINUTES OF A MEETING OF PUBLOW WITH PENSFORD PARISH COUNCIL  
HELD ON MONDAY 11th MAY 2009 AT 7.15 p.m. AT THE CHURCH ROOM  
CHURCH STREET PENSFORD**

**Present:**

**Chairman:** Mr T Heaford, Mr L Seymour, Mr D Chilcott,  
Mrs J Gully, Mrs S Grimes, Mrs S Loney, Mr S Filer. Clerk: Mrs J Bragg  
There were four members of the public present.

**AGM AGENDA:**

1. Chairman's Report: Attached
2. Financial Report: Attached
3. Memorial Hall Report: The committee hold their AGM on 20<sup>th</sup> May after which the Parish Council will receive the Chairman's report to discuss at the June meeting.

**ANNUAL followed by MONTHLY MEETING AGENDA**

**1. Election of Chairman & Vice-Chairman:**

Mr Chilcott proposed Mr Heaford to be re-elected as Chairman this was seconded by Mrs Gully. Mrs Gully proposed Mr Watson to be re-elected as Vice-Chairman, this was seconded by Mrs Loney.

**2. Declaration & Acceptance of Office Book** was duly signed by the re-elected Chairman and Vice-Chairman

**3. Members of the Public:** There was no further update to give members of the public in relation to the proposals for the 500 houses along Charlton Road. An application will have to be submitted which will give the chance for comments and objections to then be raised.

**4. Apologies for Absence** were received from Mr B Watson, Mr P Wareham, Mrs J Stephenson, and Cllr P Edwards.

**5. Minutes of Tuesday 14<sup>th</sup> April 2009** having been circulated and read were signed as a correct record.

**6. Matters Arising from the previous minutes:**

**Parish Magazine:** The Parish Council noted with pleasure the inclusion of the minutes.

**Bristol International Airport:** The anticipated plans for the extension to the airport and facilities had not happened. Complaints regarding noise continue to be made with unsatisfactory answers.

**Stoneycroft, Woollard Lane:** Discussions with the owners had taken place with the Chairman. It was confirmed that the case officer Mr Audsley was happy with the development. The Parish Council are satisfied that the owners have not transgressed any planning consents.

**Mobile Library:** The mobile library is now parking on the opposite side of the road in the bus stop by the Post Office, there is still room for the bus to pull into the stop. The driver is reported to be happy with this location. It was reported that the lay-bys are being used extensively for parking, but not as a park and ride alternative.

**Hinton Organics:** The recent tour was reported to be very informative.

## 7. Appointment of Representatives for:

- **Memorial Hall Committee:** Mr Watson and Mrs Gully It was also agreed that Mr Chilcott and Mr Watson would oversee the five year plan for the Memorial Hall
- **Parish Council's Airport Association** - Mr P Wareham
- **Parish Cluster Meetings** - Mr D Chilcott
- **Parish Liaison Meetings** - Mr Heaford and Mrs Grimes
- **ALCA Meetings & BANES Local Council Group** - Mr Heaford
- **Patient Participation Group Meetings** - Mrs Loney and Mrs Gully
- **PACT Meetings** - Mrs J Stephenson

## 8. Parish Council Charity Donation:

Put on hold as no enquiries from local charities had been received.

## 9. Items for Discussion

### a) Pensford Play Area

**Signage:** Parish Council agreed this should read "Pensford Play Park". Mr Heaford to contact Mr Evans and BANES.

**Insurance:** Clerk to write to Memorial Hall Secretary in relation to having the BMX track added to their schedule of insurances Copies to be sent to the Chairman and Vice-Chairman

**Five Year Plan:** It was reported that Mr Hugo Pike is now helping with grant applications in relation to the Memorial Hall. It is hoped to arrange a meeting with Mr Pike, Mr Chilcott, Mr Watson and Chairman of the Hall to discuss the five-year plan and roof proposals.

### b) Approval of Accounts & Annual Return - YE 31<sup>st</sup> March 2009

Mr Chilcott reported that the Internal Audit had now been completed by Underwood Lamb with no matters arising in relation to the accounts. Mr Seymour proposed that the accounts should be accepted. The Parish Council formally adopted the accounts and the Annual Return was duly signed by the Chairman and the Clerk.

### c) PACT Meeting Report

Mrs Stephenson although absent from the meeting had submitted a short report which the clerk read out. The PACT meeting was again well attended. Crime detection rate in the Valley is reported to be improving. 'Cold Calling Zones' were discussed and suggestions made to have a nominated neighbour to help protect the elderly. Potholes once ringed become the responsibility of BANES. Several cars have been damaged due to potholes.

Enforcement was discussed. The suggested route being 1. Enforcement Officer, 2. Head of Enforcement, 3. Ward Councillor.

Items to be looked at over the next three months are Speeding, Dog Fouling and Anti Social Behaviour, although this seems to be improving.

The damaged shelter on the Memorial Hall Playing Field was reported but it was suggested that it was in the wrong place.

The problem of Car Parking around the Post Office was reported but considered to be the problem of the Parish Council.

The next meeting takes place on 15<sup>th</sup> September at Whitchurch Community Centre.

#### **d) No Cold Calling Zones**

This is a scheme currently being piloted in Bath working with Trading Standards and Somer Housing. An evaluation will be made after and the need for NCCZ's assessed. Clerk passed around details which gave details of stickers for residents to display in their windows.

**Nominated Neighbour Scheme:** The local Crime Reduction Advisor will be liaising with the local Beat Manager to ensure the Parish Council receive advice, guidance and material for this scheme. The Parish Council understand that the current Beat Manager PC Glenn Lord will be retiring this Month, clerk to write and ask who will be covering this position until a replacement is appointed.

**e) Affordable Housing update:** No further update - the architects will be asked by Somer Housing Group Development Team to complete a revised site layout. If this looks agreeable then a full set of plans will be drawn up. The Parish Council await further instruction.

**e) Allotment Site:** A further quote in relation to the clearing of a car park area had been received. This quote totalled £1,500 for the removal of three trailer loads of rubbish, soil etc, the machine hire and the input of approx 5t of stone. This will be discussed further with Mr Watson. Clerk reported that two requests for sheds had been submitted and one request for a chicken house.

**f) Allotment Rubbish Dumping:** A letter had been sent to all residents in Publow Lane.

**Insurance:** Clerk has collated all the details regarding allotment public liability insurance and will be sending details to all tenants.

### **10. Clerks Progress Report**

**Hinton Organics:** A letter was sent to Mr Radford at the Environment Agency acknowledging receipt of the draft permit. A request for a copy of the final one when available was made. Concerns were raised that conditions within the permit are complied with and if not enforcement of these conditions are carried out.

**Kelston Sparkes Site:** An email was sent to development control about the re-instatement of the land. A reply stated that a site meeting had been held between the Planning Authority and Mr Cunningham of Hinton Organics. It is anticipated that a planning application will be submitted in 4 to 6 weeks. As a local Parish Council we will be consulted once the application is registered.

**Footpath by the Allotments:** An email has been sent to Colin Hudson asking for information on how to apply to have the footpath moved. Further information is awaited.

**Financial:** A letter has been sent to Customs and Excise regarding the VAT over claim.

**Neighbourhood Watch Scheme:** Clerk has informed Mr James that she will be the nominated Parish Council Representative. An authorisation form has been completed and returned to the Neighbourhood Administrator Mr Wilmott.

**Public Footpath CL17/23:** Mr Hudson proposes to rebuild the steps on this footpath and install a new kissing gate. Clerk has given Mr Hudson the landowner details.

**George & Dragon:** The licensing times for this premises have been obtained and details passed to Inspector Stuckes.

**Blackrock Lane:** Potholes at the top of the lane have been reported to Council Connect, also a large hole between Parsonage Lane and Publow Farm has been reported. Council connect have placed ten orders in total for the lane.

**Parsonage Lane:** An email from Cllr Edwards and a resident of Parsonage Lane have been sent to Council Connect in relation to the appalling condition of the lane. Clerk has spoken with Aurther Morgan in Highways who reported that the original orders for work had gone astray. BANES intend to cut and patch the existing potholes.

#### **Resident Enquiries:**

A resident from Old Road asked for the following to be dealt with:

- 1) Overhanging Vegetation on the lower part of Police Lane: Clerk has reported this to Council Connect.
- 2) Sign for Old Road: A new one has been requested.
- 3) 30 mph Limit for Old Road: This is a subject which has been raised in the past with Traffic & Safety.

#### **Triangle, Woollard:**

This has been reported to the clerk as requiring cutting. Investigation will be made as to the ownership of this piece of land. Mr Filer offered to cut the triangle this year.

**Music Licence, Car Sales:** No further update

## **Planning & Enforcement:**

Clerk had written to the Development Control Team regarding the new planning laws in relation to stable blocks. Planning have confirmed that once the permission runs out on a temporary permission a full application will now have to be applied for, however, planning will not be reminding of the need to apply. Planning do not hold a list of those with temporary permissions.

Clerk to publicise this information and to write to the Authority and ask them to quote the legal authority in relation to the change in the law.

## **Church Farm, Peats Hill:**

Work has now commenced at this property. Planning have been asked to confirm if alterations to the original application were permitted and if so is the work being carried out in relation to alterations permitted.

## **Outstanding Enforcement Issues:**

Planning contravention notices which should have been served on properties in February are due to be served this week. Enforcement have promised an update for the June meeting.

## **Incoming Post:**

1) A poster has been received from the Environment Agency to raise public awareness and remind members of the public to regularly check their oil tanks for leaks. Clerk to place on notice board.

2) Leaflets have been received regarding free swimming for the over 60's in the BANES area. Participating baths are Keynsham Leisure Centre, Bath Sports Centre, Culverhay Sports Centre and South Wansdyke at Midsomer Norton, this will be a 2-year pilot scheme.

3) Clerk has received details from BANES regarding their Community Bus which is linking with Health Visitors to provide more play opportunities for families with pre-school children. They will park outside the Memorial Hall  
10 - 12noon on 14<sup>th</sup> May, 11<sup>th</sup> June and 9<sup>th</sup> July. Details have been posted on the web site and clerk will send details to the primary school.

## **11. Planning:**

### Applications looked at:

**09/01174/FUL** K Sobey 51 Hillcrest Pensford. Single storey side extension to replace existing. **No objections**  
Prior to consultation of this application Mr Chilcott declared an interest.

**09/01405/FUL** Mr D Chilcott Greenfields Blackrock Lane Publow.  
Retention of Stable Block. **No Objections**

**Outcomes:**

**09/00793/TCA** St Thomas a Beckett's Church, Church Street Fell  
Sycamore tree. **No objection**

**09/00825/FUL** Mr K Showering Mountain Stables Publow Lane  
Publow. Provision of an all weather horse-riding arena for personal  
use (Resubmission). **REFUSE.**

**12. Financial Matters:**

<b><u>Payments to be Authorised:</u></b>		
Mrs J Bragg	April Salary Net	£515.85
Mrs J Bragg	Imprest	£33.54
Mrs J Bragg	Payment adjustment following audit	£11.75
PCAA	Annual Subscription	£50.00
Allianz	Insurance Renewal from 1 <sup>st</sup> June '09	£764.33
Underwood Lamb	Internal Audit - 31 <sup>st</sup> March '09	£201.25
<b><u>Receipts to Note:</u></b>		
BANES Footpaths		£758.66

**13. Any Other Business:**

**Tennis Courts:**

Children had been given details of the combination lock on one court to allow them to play tennis. Unfortunately they did not respect this opportunity. A padlock and key will now be used to lock the courts.

**Litter Picking:**

Clerk to contact Jo Brain to organise a litter-picking day along Publow Lane, Woollard, Woollard Hill and towards Charlton Fields.

Charlton Fields: Clerk to report the rubbish dumped along here

**Airport Noise:**

Aircraft deviating from the flight path and noise pollution have been reported to the airport again. Clerk to publicise the Noise Complaint Line. Residents from Woollard Lane attending the meeting reported that they are affected by the aircraft. An increase in small private planes was again reported.

**Hursley Hill:**

Clerk to request that the footpath on the corner is cut.

**Blackrock Lane:**

Rubbish has been dumped at the top of the lane again.

**Pentivae House:**

A section of Japanese Knot Weed has been spotted near here. Clerk to report to the footpaths officer.

**Footpath Stiles, behind the Grange** are reported to need replacing.  
Clerk to speak to Colin Hudson.

Mr Chilcott gave his apologies for the June Meeting.

**14. Notice of Future Meetings:**

**DATE OF NEXT MEETING MONDAY 8<sup>TH</sup> JUNE 2009 AT 7.15 pm**