

**MINUTES OF AN AGM/ANNUAL & MONTHLY MEETING OF PUBLLOW WITH
PENSFORD PARISH COUNCIL HELD ON MONDAY 10th MAY 2010 AT 7.15
pm AT THE CHURCH ROOM CHURCH STREET PENSFORD**

Present:

Chairman: Mr T Heaford

Mr L Seymour, Mr P Wareham, Mrs J Gully, Mrs J Stephenson,
Mrs S Loney, Mr S Filer Clerk: Mrs J Bragg.

AGM AGENDA:

1. Chairman's Report: Attached.
2. Financial Report: A report to the 31st March 2010 was given at the April meeting which reflected the full year. A final account is awaited from the Footpaths Officer. The annual accounts will then be completed.
3. Memorial Hall Report: Referred to in Chairman's Report.

ANNUAL followed by MONTHLY MEETING AGENDA:

1. Election of Chairman & Vice-Chairman: Mr Seymour proposed Mr Heaford should be re-elected as Chairman and Mr B Watson re-elected as Vice-chairman. This was supported by all Parish Council Members in attendance.

2. Signing of Declaration & Acceptance of Office Book: This was duly signed by Mr Heaford at the meeting, Mr Watson was absent from the meeting but will sign in due course.

3. Members of the Public:

A member of the public invited to the May meeting was unable to attend prior to the Parish Council meeting. The invitation has been extended to the June meeting.

A Member of the public attending the meeting was concerned regarding rumoured proposals for double yellow lines on the High Street and Hillcrest and was informed that BANES will undertake a full public consultation. A site visit will be requested by members of the BANES Traffic and Parking Team to visit at difficult times such as a weekend or an evening after 6 p.m.

4. Apologies for Absence were received from Mrs S Grimes, Mr B Watson, and Cllr P Edwards.

5. Minutes of Monday 12th April 2010 after being circulated and read were signed as a correct record.

6. Matters Arising from the previous minutes:

Car Park: An email had been sent to Ian Ramsden on 16th April. A 1968 flood picture showing a continuous wall at the rear of the properties in Church Street had also been sent to Ian Ramsden. No reply has been received to date.

Parish Councils' Airport Association: The BIA planning application is to be determined at the Planning & Regulatory Committee meeting on 24th May 2010.

The next PCAA meeting takes place on 22nd June 2010.

Mr Heaford reported on an email received from Blagdon Parish Council and their concerns regarding a possible conflict of interests regarding the PCAA and the Stop the airport expansion group.

7. Appointment of Representatives for:

Memorial Hall Committee:

Mrs Gully & Mr Watson.

Parish Council's Airport Association:

Mr P Wareham.

Parish Cluster Meetings:

Mrs J Gully & Mrs J Bragg.

Parish Liaison Meetings: ALCA Meetings: BANES Local Council Group:

Mr Heaford.

Patient Participation Group Meetings: Mrs S Loney.

PACT Meetings: Mrs J Stephenson.

Clerk to make contact with Chew Medical Practice to find out when the next Patient Participation Group Meeting would be taking place.

8. Parish Council Charity Donation: During the last financial year the Parish Council had donated £150.00 to Pensford Brownies, £25 Jerome Harvey Trust, £50 Church Magazine and £25 to Royal British Legion. Any further requests for donations will be considered as and when they are received.

9. Items for Discussion:

a) Defibrillator Update: Clive Setter gave a demonstration with a Defibrillator at the Pensford 10k. A disappointing £18 was collected on the day to the cause. Sponsorship forms were included in the runners pack. Mrs Stephenson informed the Parish Council that a generous donation of £1,000 had been received from Bristol International Airport. An application had been made to Chew Medical Practice for a donation. A reply is awaited. Two further substantial donations have been promised. The defibrillators will include paediatric pads and it is therefore hoped that a donation may be made by the school. A4 leaflets have been made up and will be distributed. Clerk has obtained the necessary application form from the bank to open up an account.

b) Core Strategy Policy C Category Update: No update to offer.

c) PACT Meeting Report: A well attended meeting. It was reported at the meeting that the Parish Council had still been unable to obtain a grit bin

from BANES to be sited at Station Approach. Full support was given from the Police in attendance and Wayne Honey for the necessity of one at this location. Dog Wardens: There are now two dog wardens within BANES. The lack of dog bins was discussed. Fire Service: Are visiting Primary & Comprehensive schools to discuss safety travelling to school at primary school age and talking to 15 - 24 year olds regarding safe driving. Anti-Social Behaviour: Has risen in Pensford & Whitchurch. Police to keep high profile. Next PACT meeting takes place in Pensford Memorial Hall on Wednesday 14th July 2010. Clerk to advertise in Parish Magazine.

d) Memorial Hall Roof: Three quotes have been obtained for the re-cladding of the roof. A company has been chosen by the Hall Committee. A further meeting will be held in July with Terry Phillips & Geoff Beedell.

e) Development Control/Enforcement Issues: A letter had been sent to Development Control seeking assurance that sites with planning permission granted are being progressed within the consents granted. The four sites are 1) Roundlands Farm, 2) Railway Bungalow Site: The amount of earth moving on site is a concern. 3) Agricultural Buildings between The Bungalow & Cottles, Blackrock Lane and 4) Church Farm, Peats Hill, the building and amount of tipping on site is a concern, also the soil and waste which has been tipped alongside the footpath. Colin Hudson will be contacted regarding the footpath. A reply had been received regarding No. 3, and a further site visit is awaited.

10. Clerks Progress Report:

Enforcement Issues: Outstanding matters which remain are 3 Hillside Cottages, Pensford Hill. The creation of off road parking for one vehicle.

Woollard Lane: The building of a log cabin and associated works in a field in Woollard Lane opposite No.13 Woollard Lane.

Pensford House: A camping business is now situated here and concerns have been raised regarding the entrance and exit to the site.

Hursley Hill: A construction of what appears to be a building is being put up in a field opposite Hursley Hill Garage. The field is in Whitchurch Parish, although the owner Mr P Hoare is in Pensford Parish. This will be followed up.

Village Agent/Community Action: A letter of thanks was sent to Chris Head for attending the April meeting. Support for the scheme was written in the letter.

Planning Application 148 High Street: English Heritage have been notified of the planning consent given for the 3 houses by the Lock Up.

Bus Shelter, Hillcrest: Concerns regarding the position of this shelter and the timetable are being looked into by BANES, they have written to clerk reporting that a formal reply will be made by 14th May.

Highways have been made aware of the following:

- 1) The pavement from Church Street up to the Garage is very overgrown.
- 2) The wall on the corner of Parsonage Lane which has fallen down again.
- 3) Slate Lane: Road signs and the continued problem of fly tipping in this area. It was reported at the meeting that the road signs have been put back up.
- 4) Wall at Old Road: Structures Department have been emailed again. They have also been informed about the Railway Bridge at Wick Lane which looks like it needs attention to the stonework.

Parish On-Line: Contact has been made with Chris Mewse. A visit is to be made to the University between 24th & 27th May by Clerk & Chairman.

Flashing Sign: A letter was sent to Traffic & Safety reporting the Parish Councils concern that it will not be put back up. A request for the 30mph limit to be extended on the South Side was also made. No reply to date.

Incoming Post:

- 1) Clerk was in receipt of a letter from the Woodland Trust asking for the Parish Council to organise a 10th Anniversary Celebration.

Guides to Recycling & Waste Services May 2010 - April 2011 were circulated. Two further copies of Directory for Older People had been obtained. Further copies will need to be collected from Bath if required.

11. Planning:

Applications considered by the Sub-Committee:

10/01286/LBA Mrs B Bowes Cottles Farm House Blackrock Lane Publow. External alterations for the installation of solar heating panel. Parish Council support.

10/01215/LBA Mrs M Flower Bridge House Stanton Lane Pensford. Internal & External alterations for the installation of a ground floor shower room & lobby, adjustment of floor level in kitchen and installation of an external fired boiler. Parish Council Support.

Outcomes:

10/00574/LBA Ms Linda Hurley Publow Oak Barn Blackrock Lane Publow. Modifications to approved elevation of the study. **CONSENT**

10/01120/TCA Mr S East Bluebell Cottage 129 High Street Pensford. Fell Silver Birch Tree. **No Objection.**

12. Financial Matters:

Payments Authorised:

DCM Computers	Clerks Computer	536.00
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Mrs J Bragg	April Salary Net	536.64
Mrs J Bragg	Pay adjustment from March Pay	1.45
Mrs J Bragg	Imprest	21.44
Aon Local Council	Insurance Renewal from 1 st June'10	813.93

Receipts to Note:

1 st Part Precept	Received April 2010	5500.00
BANES Footpaths		786.76

13. Any Other Business:

Play Area: No progress has been made with the hut or any signage at the play area.

PACT Priority for July: Slow removal of dead animals at the roadside. A dead badger was left at Hillcrest for over ten days although it had been reported to BANES.

Belluton: Badger Sets are now causing soil to fall out into the road. Clerk to speak to Highways.

Priestdown - Alpaca Field: It was reported that the gate is locked and could stop people using the footpath. Colin Hudson to be notified.

Noise Monitor: Was installed at Peats Hill. It did not work so was subsequently removed. Peter Edwards to follow up.

Parking in Church Street: Cars parking over the pavements in Church Street were reported. Police to be notified.

Pensford Garage: It was reported that cars continue to park on the pavement outside of the garage and the Car Sales. Clerk to email PC Simon Glanfield and ask for regular patrols.

Miners Institute: Rubbish dumped at the rear of the Miners Institute needs clearing. Clerk to speak to BANES.

Publow Lane: Cars parking by the Give Way before Publow Bridge on the left hand side are making driving difficult with the need to go round them and into the path of oncoming traffic

Pensford Hill: Overgrown vegetation was reported outside of Rosebank and The Hollies.

14. Notice of Future Meetings:

DATE OF NEXT MEETING - MONDAY 14TH JUNE 2010 AT 7.15p.m.