

**MINUTES OF AN AGM/ANNUAL AND MONTHLY PARISH MEETING OF
PUBLOW WITH PENSFORD PARISH COUNCIL HELD ON
MONDAY 14th MAY 2012 AT 7.15 p.m. AT THE
CHURCH ROOM CHURCH STREET PENSFORD**

Present: Chairman: Mr T Heaford Vice-chairman: Mrs J Stephenson
Mr L Seymour, Mrs J Gully, Mrs S Grimes, Clerk: Mrs J Bragg
Mrs Jennie Jones and six further members of the public were present.

AGM:

- a) **Chairman Report:** Report Attached
- b) **Financial Report:** The Income & Expenditure Sheet along with the Balance Sheet were circulated. No questions arose. The final accounts will be discussed at the June meeting.
- c) **Memorial Hall Report:** Covered in the Chairman's' report.

1. Election of Chairman & Vice-Chairman: Mr Seymour proposed Mr Heaford to remain as Chairman, this was seconded by Mrs Stephenson. Mrs Stephenson was proposed as Vice-Chairman by Mr Heaford and seconded by Mrs Gully.

Gypsy & Traveller Site Proposals Update: Mrs Jones kindly attended the meeting to give an update to the Parish Council and members of the public as to where the proposals are to date following the recent Cabinet meeting of BANES. Chairman informed members of the public BANES consulted with Parish Councils last year to consider if they had any sites which met the criteria set out in their document. The Parish Council considered the consultation document and concluded that not only were not sites within the Parish available but it would have been impossible to meet the criteria set out by BANES. The Parish Council did not have any recommended sites. Since then the Old Colliery Site has been identified and many meetings have been held and many responses submitted to BANES. The Cabinet meeting held on 9th May was attended by 8 members of Stanton Wick Action Group of whom 8 presented their three minute statements. Each three minute statement tackled a different Planning Policy issue in relation to the proposed site. The cabinet decided that the Old Colliery Site would go through to the eight week consultation period and that Camerton site would be withdrawn. The Consultation will last from 23rd May until 18th July. 400 letters and emails were submitted to the council. 98% of households in Publow with Pensford and Stanton Drew Parish had been visited and signatures added to the petition. Further presentations will be held in Pensford & Stanton Drew. The Scrutiny Panel at BANES were to discuss the proposal on Tuesday 15th May, a 'Call In' was suggested. It was stressed that during the Consultation Period it is important for everyone to repeat their letters/emails to BANES, Parish Councils or Parish Council Clerks. A link from Publow with Pensford Web Site to Stanton Drew was suggested.

2. Signing of Declaration & Acceptance of Office Book: The book was duly signed by the Chairman, Vice-Chairman

3. Members of the Public: As above under Gypsy & Traveller Site.

4. Apologies for Absence were received from Cllr P Edwards, Mr S Filer, Mr P Wareham.

5. Minutes of Tuesday 10th April 2012 after being circulated were signed as a correct record.

6. Matters Arising from the previous minutes: Village of the Year: Woollard will not be entering this year.

Hillcrest, Defibrillator: Any correspondence relating to donations to a future defibrillator will be distributed Parish wide. It is hoped that a donation would be received from the Music Festival Committee and other organisations will be contacted. It was reported that Mrs Stephenson will be giving advice to Compton Dando Parish Council in relation to the purchase and installation of a defibrillator in that Parish. Great Western Ambulance Service will be contacted once money is in place for a further defibrillator for Pensford.

7. Appointment of Representatives for: Memorial Hall Committee - Mrs Gully: Parish Council's Airport Association - Mr Heaford & Mr Wareham: Parish Cluster Meetings - Mr Kelly & Mrs Stephenson: Parish Liaison Meetings - Mr Heaford & Mrs Grimes: ALCA Meetings - Mr Heaford: BANES Local Council Group - Mr Heaford: Patient Participation Group Meetings - Mrs Gully/Mrs Stephenson: PACT Meetings - Mrs Stephenson

8. Parish Council Charity Donation: It was agreed that a donation of £50 would be given to St Johns' Ambulance

9. Items for Discussion:

a) Working Party Update re: Gypsy & Traveller Site Proposals: Covered under members of the public. Mr Heaford will liaise with Mr Grimes regarding what to put onto the Web Site.

b) Affordable Housing: A site visit had been made by Somer to look at the land at the bottom of the Memorial Hall Playing Field. Allotments sited here would possibly be too difficult to maintain, secure fencing would have to be put up, vandalism may occur, difficulty retaining the recreation grounds may arise. Somer have asked who owns the land beyond the fence. Clerk to reply.

c) Allotments: Two skips had been placed on the site and much rubbish cleared. Dog walkers using the site as a cut through have now been told that it is private property.

Footpaths: A further part for the strimmer has been obtained. It was agreed that the Footpaths officer can also purchase a pair of Loppers.

Fencing: A quote has been received to fence 50 yards on the allotment site at a cost of £360 + vat. Parish Council agreed for this work to be done.

School: A plot has now been cleared for the school. The plot will be free of charge for the first year.

Signs for Gate: Two signs have been ordered. A plaque for the gate will be arranged now. A covered chain with a combination number padlock will be obtained. Clerk advised Gem Security. When tenants have paid their rental they will be given the number for the padlock.

National Association for Allotment Holders: Will be joined. A previous tenants details have been given to them for future reference.

d) Pensford 10K Update: A dreadful day weather-wise, parking had to be re-located to the Church. All Marshalls turned out to help on the day. Overall feedback was good. A new committee may be formed for next year.

e) BIA Consultative Committee Meeting 25/4/2012: Chairman of the Parish Council now represents the Chew Valley Villages on this Committee. It was reported that the number of aircraft movements are 4.3% less than the previous year, passenger movements are also less which indicates that the airport is not growing. The most popular destinations are Dublin, Amsterdam, Edinburgh, Alicante and Malaga.

f) Neighbourhood Planning Meeting: Mrs Grimes reported that a presentation was given by Limpley Stoke on their Neighbourhood Plan. A grant of 20k from BANES and Wiltshire Councils for this joint plan. Mr Trigwell gave a presentation on Localism. The next Neighbourhood Planning Meeting takes place at UWE on 9th June 2012.

10. Clerks Progress Report

Jubilee Mugs: A total of 100 mugs had been ordered and the cost to the Parish Council was £387.00.

Application from Governors of Pensford Primary School for Chairman's Grant & Arts Grant. Contact was made with Barry Gillett, School Governor of the maximum bid and also the cut off date for grant applications which is 1st October 2012.

Arts Grant Application: Unfortunately the school were not successful in their application for this grant. An email was sent to Sofia Hernandez at the school.

Old Road: An email was sent to Nick Jeanes at Traffic & Safety asking for a Traffic Count to be carried out. Stefan Chiffers will look into it, it may be possible that there is already traffic count information on file. Clerk to follow up with Stefan.

New Bus Service for Pensford Area & Chew Magna to Chew Stoke Surgery: Details of this were added to the Church Magazine. Telephone number for dial a ride is 01225 - 395 321

Footpaths: John Wilkins does not have any hours to submit at present.

Footpath - Church Farm: An email has been received from a resident who uses this footpath regularly who also reports that it is blocked with a heavy metal gate. Although this is a footpath which is regularly used it is not a public right of way so the farmer /landowner has every right to put up a

gate. However, as the path has been used for a long period of time it would be possible to seek a Modification Order to re-define the path. The Parish Council could make this application to modify the definitive map and have the path made a public right of way. Colin Hudson would like to know the Parish Council's thoughts on this.

Ringspit Lane: No update on the installation of stronger posts at the entrance to Ringspit Lane.

Notice board Replacement: No update.

War Memorial: War Memorials trust have been followed up. They do not appear to be able to take my photos. These are now being re-sent with another application.

Wall by Bus Stop: Structures report that they see no problem with this wall.

High Street: This remains in a bad state with the road surface getting worse and a storm drain is reported to be possibly fractured outside the Old Bakery. Clerk has again asked Highways to give a commitment to re-surfacing the whole area although there is no allowance in the schedule of works recently issued.

Footpath: The footpath between the lay-by at the bottom of Hursley Hill and Pensford reported to Highways last month although it has been looked at nothing has been done here as yet. Clerk followed up with Highways and awaits a response.

Riverside Cottage: No update on the overhanging vegetation on the footway from this house which is still there. The vegetation order was issued on 3rd April.

Stowey Quarry: Ruth Wear from Stowey Parish Council was pleased to receive the support from our Parish Council, Stowey Parish Council are hoping that with support from Jacob-Rees-Mogg, Bristol City Council and Bristol MPs that they may be able to persuade BANES Planners that it is a very bad idea.

Planning Notices: It was mentioned to Colin Hudson whilst speaking to him that the footpath planning notices had to be taken down by a member of the Parish Council.

Water Mains Renewal Hursley Lane Pensford: Clerk has circulated details of these works which are scheduled to commence on 25th June 2012. Details have also been put on the web site and sent to Whitchurch Parish Council.

Planning Enforcement:

To date there is still no reply from Cllr Curran in response to letters sent on the 26th March 2012, 25th August 2011 and 3rd October 2011.

The Wansdyke: An email was sent to enforcement regarding the proposals in place to put a track in the Southern side of the property. Enforcement

have replied stating that unless works are underway they cannot investigate and open up a case file. Clerk has obtained further information from Mrs Bowes and emailed enforcement again. A reply is now awaited.

Hursley House, Hursley Hill: It was reported to Enforcement that a building is under construction in the grounds of this property. A reply is awaited.

Possible Unauthorised Car Wash: There is no update so far from Enforcement.

The Sidings Wick Lane: Enforcement have now visited this site. They were advised by Mr Budd that he has lived on site for some 13 - 14 years and does not run any business or commercial activity on the land. He apparently works on old taxis for personal pleasure. Mr Budd showed enforcement the caravan in which he lives and reported that he moves between that and another building immediately adjacent dependent on the weather. He stated that no other persons live on the site? As a result of time lapse since a CLEU was applied for and refused the residential use is immune from enforcement action The case is now closed with no further action to be taken at this time?

Incoming Post & Email:

Social Housing consultation online until 26th June: A consultation to have your say on flexible and affordable rent tenancy guidance for housing providers and the revised homeseach scheme. www.bathnes.gov.uk - consultation homepage.

Mazars: Annual Return received.

Police: Newsletter received - pass to Lionel for information

Connecting Devon & Somerset Broadband Project: All details received. Posters and leaflets to be put on the notice boards.

Age Concern: Are looking for volunteer befrienders. A poster will be put up on their behalf.

Consultation on the Community Infrastructure Levy Preliminary Draft Charging Schedule.: The consultation will run until 8th June 2012. The Community Infrastructure Levy is a new system allowing local authorities to raise fund from owners or developers of land undertaking new building projects to contribute to the costs of providing the infrastructure.

Youth Service Newsletter has been received. Along with the Youth Service Vision and Pledge to Young People.

11. Planning:

Applications to be considered:

12/01794/FUL Mr & Mrs Hemmings 125 High Street Pensford. Erection of Two-storey side extension over existing garage. Initial thoughts were that it was too large. Sub-Committee will now discuss the application.

12/01666/FUL Mr P Hoare Parcel 8152 Hursley Hill Publow. Change of use of land to pony paddock from agricultural and erection of a stable. Sub Committee to discuss the application.

Outcomes:

11/03236/OUT Robert Hitchins Limited Residential development (up to 295 dwellings) including infrastructure, ancillary facilities, open space, allotments and landscaping. Construction of two new vehicular accesses from Stockwood Lane. It has been agreed that the appeal will be dealt with at an inquiry. It was reported to the Clerk that this appeal has been withdrawn.

12. Financial Matters:

Payments to be Authorised:

Mrs J Bragg	April Salary Net	555.04
Mrs J Bragg	Imprest	26.70
Pensford Church Room	Hire costs Jan, Feb, March	70.00
Abacus Skips	Allotment Skips x 2	372.00

Receipts to Note:

Allotment	Rentals	160.00
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13. Any Other Business:

Overhanging Trees in Stanton Lane: Will be discussed with the Highways Officer along with the trees to the rear of the War Memorial.

Pensford Bridge: It had been noted that a piece of concrete has fallen off of the edge of the bridge. Clerk to follow up.

Woollard: The Dog Warden has not been back in touch regarding the dog wandering around Woollard. As the dog can still be seen wandering around the village clerk will make contact with the dog warden.

It was reported that sadly Mr N Hyde had recently passed away.

14. Notice of Future Meetings:

Chew Valley Youth Trust AGM, Thursday 17th May at 7.00p.m.

DATE OF NEXT MEETING MONDAY 11TH JUNE 2012 AT 7.15p.m.