

**MINUTES OF AN AGM/ANNUAL & MONTHLY MEETING OF PUBLLOW WITH
PENSFORD PARISH COUNCIL HELD ON MONDAY 13th MAY 2013 AT 7.15 p.m. AT
THE MEMORIAL HALL PUBLLOW LANE PENSFORD**

Present: Chairman: Mr T Heaford **Vice-Chairman:** Mrs J Stephenson
Mrs S Grimes, Mrs J Jones, Mrs J Gully, Mr J Kelly, Mr L Seymour, Mrs L Cains,
Mr S Filer. **Clerk:** Mrs J Bragg.

One member of Public attended prior to the meeting starting.

AGM:

a) Chairman Report: Report Attached

b) Financial Report: Deferred

c) Memorial Hall Report: Report Attached. Regular meetings continue to take place between the Parish Council and the Management of the Memorial Hall Committee.

Mrs Gully reported a good attendance for painting the hall. The next date for more painting is 2nd June 2013. It was reported that following the re-painting of the hall Graffiti damage happened.

1. Election of Chairman & Vice-Chairman: Mr Seymour proposed that Mr Heaford should remain as Chairman, this was seconded by Mrs Gully. Mr Heaford proposed that Mrs Stephenson should be re-elected at Vice-Chair this was also seconded by Mrs Gully.

2. Signing of Declaration & Acceptance of Office Book by Chairman, Vice-Chairman: The Declaration & Acceptance of Office was duly signed.

3. Members of the Public: A member of the public attended prior to the beginning of the meeting to register objections to a planning application which was on the agenda for discussion by the Parish Council. The proposal would encroach onto the garden privacy and if granted would be very close to the boundary.

4. Apologies for Absence were received from Cllr Edwards.

5. Minutes of Monday 8th April 2013 after being circulated were signed as a correct record.

6. Matters Arising from the previous minutes:

Affordable Housing: Contact with Curo continues, however there has been no further progress. Chairman has replied to the issues raised by Pensford Action Group.

Gypsy & Traveller Site: Due to a mistake with the scale of a drawing on the plan, the application has been withdrawn.

B&NES Complaints Procedure: Mrs Grimes had found out the complaints procedure and passed details to the Clerk and Chairman.

Land behind George & Dragon: This will now be pursued and a meeting arranged. Mrs Stephenson will progress.

Ward Councillors Initiative: Three applications are in the process of being prepared.

Procedure for Disabled Parking Bays: The procedure for having a disabled parking bay marked out was questioned after it had been reported to the Parish Council that there is now a restricted parking bay in Wick Lane.

7. Appointment of Representatives for: Memorial Hall Committee - Mrs Gully; Parish Council's Airport Association - Mr Heaford & Mrs Grimes as a sub; Parish Cluster Meetings - although these have not taken place recently Mrs Jones agreed to attend any future meetings; Parish Liaison Meetings - Mr Heaford; ALCA Meetings

& B&NES Local Council Group - Mr Heaford: Chew Valley Area Partnership - Clerk or a Parish Council Member: PACT Meetings - Mrs Stephenson:

8. Parish Council Charity Donation: Agree on Organisation/s to receive a donation: There had been no charitable requests. Any future requests made will be discussed by Parish Council.

9. Items for Discussion:

a) Core Strategy drop in session report: It was reported that there was very little information available on the day and only one person appeared to be able to answer questions.

b) Pensford 10K Update: The 10K went very well and entries were up on last year. All road closures happened and all comments received on the day were favourable. The showers were used at the Memorial and a screen had to be put up to separate the Men and Women. It was suggested that if the 10k made a profit then a small donation could be added to the improvement of the shower facilities currently being applied for through the Ward Councillors Initiative.

There will be no bar profit this year as the bar did not open due to a mix up of dates, this would normally generate extra revenue. There are three new local committee members who are very proactive.

c) Chew Valley Broadband Meeting 29/4/2013: Relationships with BT are still proving difficult. More people are needed to register their interest on receiving faster broadband. Please go to connectingdevonandsomerset.co.uk and register.

d) Information Evening re: Fracking. Chew Magna Village Hall on 10th June 7pm - 9pm: Unfortunately this meeting will clash with the next Parish Council Meeting. Clerk to notify the organisers of the meeting.

e) Planters/Flowers for the Village: Lisa Cains and Jenny Gully will pursue this further. Parish Council agreed that some planters in the village would improve the aesthetic look of the village. Location of planters may be a problem. Grants will be looked into to support the project. It was suggested that Curo may be able to offer some grant funding.

f) Anaerobic Digestion Open Day 21st May 2013: Parish Council were reminded of this Open Day and encouraged to attend.

g) Chew Valley Area Partnership Meeting Report: A presentation was undertaken by Mr Crossley and Dr J Farrow very similar to that given at the Parish Liaison previously. A presentation was made by Chris Head and included a presentation from Trudy Mitchell regarding the Compton Dando Parish Plan, a copy of which the Chairman will email to all Parish Council Members. Key challenges within the plan were discussed.

h) Neighbourhood Planning Meeting: Will take place at the Memorial Hall on Thursday 23rd May 2013.

i) SWAG Community Trust: 100 Club: SWAG are still looking for members to join the 100 Club. The Community Trust proposes to distribute any surplus of funds to help causes in Stanton Drew and Publow with Pensford Parish to help with projects. Trustees will be appointed. Chair of Stanton Drew Parish Council and Chair of Publow with Pensford Parish Council have agreed to be trustees and they are now looking for suggestions for two other trustees to join them.

j) War Memorial 2014 Centenary: The Centenary of the 1st World War will take place in 2014. English Heritage are providing funding for War Memorial works in preparation for the celebrations. Clerk to follow up.

10. Clerks Progress Report:

Footpaths Claim: B&NES Public Rights of Way have notified the Parish Council that this year's payment in relation to the Parish Council Agency Agreement will increase by 2%, this rises from £786.76 to £802.50. Clerk has raised an invoice and payment should be received shortly.

AON Insurance: The Parish Councils Insurance Renewal Document has arrived. The cost of the renewal is £954.03 compared to £989.46 AON have reduced the renewal amount to 'valued customers' and they also report that they no longer charge an administration cost for any changes to existing policies.

Children's Play Area: The Children's Play Area at the Memorial Hall has been closed until necessary repairs are carried out to some of the play equipment. Clerk has telephoned the Inspector at B&NES who reports that she is in conversation with Mr Ford from the Memorial Hall Committee. Mr Ford is aware of the necessary works and B&NES are in the process of putting together a quote for these works. A copy will be sent to the Parish Council. The Inspector has reported that there should be a sign on site in case of any emergency arising, Clerk explained that all of this has been covered in previous meetings with Graham Evans back in 2009 when the money from the Pathfinder Playproject was first received. The contact at B&NES is: Jane Robson Parks & Green Spaces Officer Parks & Green Spaces Environmental Service Lewis House 3 - 4 Manvers St Bath BA1 1JG Bath & North East Somerset Council Tel 01225 396973 Fax 01225 396142 Mob 07977228206 jane_robson@bathnes.gov.uk

Invitation to Cllr Appleyard to attend a Parish Council Meeting: The Civic Secretary has replied to the Parish Council to say that the role of the Chairman is purely Civic and therefore he does not get involved in any decision making during his year of office.

Changes to the Mobile Bus Service: Clerk has circulated the proposed changes and will reply to B&NES with the following: The Library Bus leaves Pensford Bridge on a Wednesday at 16.20 and goes to Norton Malreward it then returns to Pensford Hillcrest at 17.05, would it not be more economical to call at Hillcrest, Pensford Bridge and then Norton Malreward?

Residents have been consulted in Woollard and there is one family with 2 children and their mother use it regularly and also possibly another family. The first family are very keen that it remains.

Will the Library Bus stop on Publow Bridge after visiting Woollard?

Trees & Woodlands Works: Clerk wrote last month to enquire if Neighbourhood Notifications are sent out when Tree Works are proposed as often these works can impact on neighbouring properties. Trees & Woodlands have replied to say that Neighbour Notifications are not normally sent out, however, neighbours may be notified or site notices erected if, following a site visit, it is considered necessary. Details of how tree applications and notifications are dealt with can be found on the www.bathnes.gov.uk website.

Ward Councillors Initiative Applications: There are three different interested parties. They are Pensford Tennis Club, Pensford Memorial Hall and Pensford Baby & Toddler Group. All groups have been sent an application form to complete which should be returned to the Clerk who in turn will arrange a meeting with Cllr Edwards to discuss all of the applications.

Hinton Organics Site: Clerk has spoken at length with the Environment Agency regarding the concerns raised of contamination from the site into the Water Course. The Environment Officer for the Site Mr Simon Price reported that he inspects the site at least once every six weeks, he has been to the site twice in the last two weeks. It was reported that drainage from the composting site drains to a lagoon which is sealed and would not leak away from the site. The restoration site which holds deposits of soil and stone is reported to be inert material and no contamination would be caused by the storage of this. Any concerns can be raised with Mr Price direct on 01278 484855

Allotments: Clerk is preparing the plan of tenants for Mr Filer. There is now a waiting list for the allotment site. The notice board has been put up.

West of England Rural Network: Membership has been renewed.

Incoming Post:

Primary School Gardening Club: A letter has been received from a pupil at Pensford Primary School called 'Peter' who has written to the Parish Council to thank them for the offer to pay the allotment rent this year. Peter says he "looks forward to using it well for produce and seeds."

CPRE's New Transport toolkit: CPRE believe is a useful resource to help improve travel choices where we live. Clerk has a copy if any Parish Council Member wishes to look at one.

CPRE: Launch of the new CPRE Bath & North East Somerset District Group takes place at an Inaugural General Meeting on Thursday 6th June 2013 at Clutton Village Hall 7.30p.m. Clerk has details for those interested.

Western Power Distribution: Have produced a newsletter for Parish Councils giving advice on what to do in the event of a Power cut. Information about a Priority Service Register for Vulnerable Customers.

Avon & Somerset Constabulary: A copy of their Policing Plan 2013 - 2017 has been received.

11. Planning: Applications to be considered:

13/01616/FUL Mr & Mrs Bailey 25 Hillcrest Pensford. Construction of a new attached dwelling. Parish Council objected to this proposal. The proposal is seen as an overdevelopment of the site and it will be suggested that maybe a smaller proposal could be considered.

13/01585/FUL Mrs J Richardson Pentivae House Woollard Lane Publow. Change of use of existing stables to Dog Grooming Business (Sui Generis). Parish Council support this application, however Traffic & Safety will be contacted in relation to access/exit of the site.

13/01799/FUL Ms Baker Clearacres Cattery Woollard Lane Publow. Demolition of existing shed to facilitate the erection of single storey building to provide new veterinary clinic facility. Parish Council support this application.

Outcomes:

13/00125/FUL Mr T Smart Old Colliery Yard Wick Lane. Change of use of land from B2 to 12 pitches for Gypsy & Traveller Use. WITHDRAWN.

13/0051/LBA Dr C Tricks Parsonage Farm Parsonage Lane Publow. Internal &

External alterations for the demolition of tool shed, provision of new windows and roof lights to new kitchen, formerly dining room. CONSENT

13/00960/FUL Mr I Locke Woodland View Old Road. Provision of Loft conversion including raising roof and remodelling of front porch. REFUSED

12/04597/OUT Fields North of Orchard Park Staunton Lane Whitchurch. Residential development (up to 295 dwellings). Referred to Committee 8th May 2013

12. Financial Matters:

Payments to be Authorised:

Mrs J Bragg	April Salary Net	581.36
Mrs J Bragg	Imprest	18.25
Memorial Hall	Hire Charges	54.00
Mr S Filer	2 Blank keys for the Lock Up	60.00
Mr S Filer	Posts & Postcrete for Allotments	27.31

Receipts to Note:

Allotment	Rentals	100.00
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13. Any Other Business:

Holly House: An ongoing issue at this address. It was reported that soil is being taken from this property across to an address in Wick Lane. Enforcement will be contacted and the question of tipping rights asked.

Quiz Night: Very successful for the Tennis Club who raised £520.00. Thanks were extended to local businesses who donated vouchers for prizes.

Peats Hill: Highways have been contacted again regarding the water lying here.

Bus Notice in Woollard will be replaced.

Rising Sun: It was thought that planning would not have been required for the re-painting of the Pub. Many are pleased with the improvements to this property.

Culvery Wood: A Land Rover was recently dumped here but was dealt with by the Police.

Environment Agency: The tree remains in the river in Woollard. This will be followed up.

Field in Charlton Fields Lane: It was reported that there is a field containing Japanese Knot Weed. There are horses in there at present. The landowner will be traced and the Japanese Knot Weed reported.

SWAG Sign: It was asked if the scaffold sign could now be removed. Clerk to follow up.

River Chew: Many agreed that the now that the water level is lower in the river the banks look dreadful with the hedges and banks littered with rubbish. The Environment Agency will be contacted.

Police House: Still stands empty. Clerk to follow up.

De-Gratton House: Environmental Health at B&NES will be asked to visit this property.

14. Notice of Future Meetings:

PACT Meeting 13th June at Bishop Sutton.

DATE OF NEXT MEETING MONDAY 10TH JUNE 2013 AT 7.15p.m.