

**MINUTES OF A MONTHLY MEETING OF PUBLOW WITH PENSFORD
PARISH COUNCIL HELD ON MONDAY 13TH NOVEMBER 2006 AT
7.15p.m. AT THE CHURCH ROOM CHURCH STREET PENSFORD**

In the absence of Mr Heaford, Mr Watson Vice-Chair Chaired the meeting.

Present: Mr B Watson, Mrs B Bowes, Mr D Chilcott, Mrs J Gully, Mrs S Loney, Mrs S Grimes, Mr S Filer, Cllr P Edwards, Mrs J Stephenson, Clerk: Mrs J Bragg.

Members of the Public: Mr Bond, Mr Osborne & Mr Wheatley.

1. Members of the Public: Members of the public thanked parish council member Mr Seymour for attending the recent planning meeting regarding Hinton Organics.

Cllr Edwards reported that he had attended a meeting held by the Environment Agency who explained new measures for recycling. Cllr Curran attended, Dan Norris was not present. It was reported that land has been purchased in Keynsham, a large site which will accommodate waste in the future.

Hinton Organics was discussed at a recent Parish Cluster meeting. Mr Andy Pegler was in attendance to give an update on enforcement issues at the site. Concerns were raised again by members of the public regarding the amount of double decker school buses, school traffic and lorries which use Charlton Lane and there are to be more lorries per day visiting the Hinton Organic site. Cllr Edwards reported that there was no further action the Parish Council could take, and suggested that members of the public contact their local MP.

Allotments: A member of the public attended the meeting to enquire about the availability of an allotment plot. Mr Watson reported that we have nine rented plots with the potential for 4/5 more sites in the near future.

2. Apologies for Absence were received from Mr Heaford.

3. Minutes of Monday 11th October 2006 having been circulated and read were signed as a correct record.

4. Matters Arising from previous Minutes: Affordable Housing: It was reported that the rural link officer Anthony Hollingsworth will be leaving the Council. Gary Ward is trying to arrange a handover meeting. Mr Chilcott will be kept informed.

5. Items for discussion: a) Pensford Lock Up: A quote from Minerva Stone Conservation Ltd has been received at a total of £995 + VAT. Mrs Bowes has spoken further to English Heritage and it may be possible to obtain a grant. A copy of the grant will be forwarded to English Heritage for their consideration.

b) Parish Cluster Meeting Report: The Parish Cluster meeting was held on Thursday 9th November with discussions taking place on Play Equipment Grants: It was reported that there is a further amount of around 8K available, the Chairman of the Memorial Hall has been made aware of this.

Traffic issues relating to the A39 and plans for a crossing in Marksbury were presented by Nick Jeanes. The fact that the 30mph zone is felt to be in the wrong place on the A37 was raised and noted by Nick Jeanes. The more frequent use of Mobile Flashing Speed was discussed with the suggestion of Old Road being a good location to be included in this programme.

Enforcement Issues: Andy Pegler gave a brief update on this issue and reported that B&NES are to take a tougher line on enforcement and have recently issued two "stop notices" on building works.

It was suggested that Parish Councils' raise with Andy Pegler any outstanding/old issues which need looking at. An example discussed at the meeting was the current situation at Old Down.

c) Memorial Hall: A report from JRD Electrical with a list of work to be done is still awaited. Mr Chilcott has attended a meeting with B&NES Property Services who have agreed to an on-site meeting.

A survey of the whole of the Memorial Hall was suggested to bring to light any other major problems.

Football Club: It was reported that the football club are still using the showers and changing rooms. As the electric for the meters are all linked to the hall the concerns will be brought to the attention of the Chairman of the Memorial Hall.

Survey/Roof: It was noted that a survey was carried out at the hall roof and that the Parish Council hold a copy on file.

Boiler: It was suggested that there may be potential problems with the heating system. This would be incorporated in the general appraisal of the hall and reported on in due course.

Clerk of Works: No arrangements have yet been agreed for further assistance in project managing the work.

Grants: It may be possible to obtain a grant to keep the changing rooms open. This is to be followed up.

Future of the Hall: A joint note from the Hall Management Committee and the Parish Council setting out the steps to re-open the hall and for consideration of its future will be included in the Parish Magazine. The Parish Council noted that, in conjunction with the Hall Management Committee, the long term provision of the hall facilities needed to be considered and the options set out. The views of the Community would also need to be considered in making decisions.

d) Remembrance Parade/Donation to City of Bristol Brass Band: It was reported that the Parade went well and was well attended. The Police attended and stopped the traffic in good time of the two minutes silence. Our new trumpeter from the City of Bristol Brass Band played very well indeed. It was agreed to donate £35 to the City of Bristol Brass Band.

6. Clerks Progress Report: Old Road: Traffic & Safety have reported that the number of vehicles per day is in the region of 300, which they consider reasonably small. Informal speed checks are to be carried out. The area is to be added to the speed box programme in the New Year (mobile flashing sign), meanwhile 30mph markings to re-enforce speed on the entrance will be put down on the road. It was confirmed at the meeting that these have already been put down.

Back Lane: A Keep Clear line will be put down and the street cleaning team have been contacted to sort out the lane. It was confirmed that the Keep Clear Line has been put down.

Policemen's Lane: A request for a weight/width restriction limit sign has been made but Traffic & Safety Team report that budget wise they will probably can't do anything about it.

Safer Routes to School: Traffic & Safety are to speak to Mike Baugh to discuss a Walking Bus and concerns because of the traffic speed.

Church Street, Junction by Post Office: Traffic & Safety are to look at the junction again with Stefan Chiffers' replacement. They report that it might be a case of bidding for money next year to physically change the layout/set up of the junction, but will discuss with Parish Council first.

Church Street, Car Park: Clerk has e.mailed B&NES Car Park Services Department asking for the urgency now to determine ownership of the Car Park, and the current concerns regarding the installation of gates at the rear of the Church Street Properties. Overgrown brambles have been reported for clearing.

Public Benches: Clerk still awaits a reply from Simon Memory regarding the ownership of the following benches: 1) Publow Lane by Lock Up 2) Old Road Pensford overlooking A37 3) Pensford Hill Opposite Station Approach 4) Woollard Village by bridge 5) Woollard Hill by Triangle.

Old Down: Clerk has received a copy of a letter sent to Stanton Drew Parish Council from the Enforcement Officer. The letter confirms that a number of site visits have been made. Owners do have a caravan on site which is unauthorised. Environmental Services have been asked to give advice on how to reduce noise nuisance from the running of a generator. The owners are aware of the need to apply for Planning Consent before the construction of some stables. Enforcement will look again at the position as it has been reported that work is underway at the site.

Memorial Hall/Tennis Club: Broken glass around this area was reported at last months' meeting and has been brought to the attention of the Hall Committee.

Dial-a-ride: Clerk has sent a leaflet to residents in Woollard who are interested in using the service. Dial-a-ride report however, zero enquiries from the Parish, which is very disappointing. Clerk to send a list of organisations within the village to make them aware of the new service.

Surgery Bus: Enquiries are ongoing: Chew Magna Surgery are holding a Patient Participation Group on Tuesday 14th November. Clerk has confirmed that Mrs Loney and Mrs Gully are attending and has asked if a Surgery Bus link can be discussed during the Agenda. Clerk was asked how many people would possibly use this service. It was suggested that Woollard be included in the service.

Allotments: A £10 gift voucher from Whitehall Garden Centre has been received. This will be donated to the most improved allotment plot. Mr Watson and Mrs Bragg to judge.

PCSO/School Visit: Clerk has contacted Paul Cornelius and asked for him to visit the school to talk about Anti Social Behaviour. It was reported that Glenn Lord had visited the school the previous Friday.

Parish Plan: Details were received last month from Community Action regarding putting together a parish plan. Jacqui Ward from Community Action has been invited to our January Meeting. Mr Heaford is looking at the documents received.

Public Rights of Way: A letter received from B&NES reports that Will Steel, Team Leader has a secondment to DEFRA for six months, therefore Colin Hudson is asking that we only contact him with urgent matters until he returns to his normal position in April 2007.

Barry Gillett has submitted his time sheet for hours worked between 7th September 2005 and 5th November 2006 – a total of 83 hours, there is also a service charge to his strimmer of £61.33 and a charge for sharpening his shears of £3. Clerk to arrange payment.

Insurance/Risk Assessment: It was suggested that Clerk write to Barry Gillett asking him to draft out a risk assessment of his basic work, equipment he uses, who he informs as to where he is working, for consideration and approval by the Parish Council.

Birchwood Lane: Mr Watson reported that Birchwood Lane will shortly be closed to all traffic at the lower end. This will stop 4 x 4's using the lane which leads to Candlestick Brook, Woollard.

Station Approach: Clerk had written to Traffic & Safety asking for an update on their reply to a letter from Mr Quinn. They confirm that they have looked at the site and agree that improvements are needed. The junction warning sign currently opposite Station Approach is to be moved further down the hill. This work was reported to have been carried out.

Woollard Triangle: It was reported at the meeting that this has been cut and has made a big difference. It is thought that maybe B&NES have cut it although thought not to be their responsibility.

Planning/Enforcement: 06/03470 Mr & Mrs Brain, Stoneleigh, 118 Hillcrest. Clerk has written to planning informing them that there were no objections to the proposal however queries were raised regarding the address which we believe to be 118 The Common.

Enforcement: Clerk has spoken with the Enforcement Officer who reports that there has been no follow ups or site visits made this last month. Clerk has pressed for a site visit to be made to The Sidings, Wick Lane as soon as possible. It was suggested that Clerk e.mail Andy Pegler with all outstanding issues with a copy to David Davies Head of Planning.

Incoming Post:

1) The Countryside Alliance have sent a poster encouraging communities to support their local Post Office. They report that 7 out of 10 villages in England no longer have a shop or Post Office.

2) The proposed modifications to the local plan have been received and Mr Heaford is in the process of consulting the document. Representations have to be made by 14th December.

3) The monthly newsletter has been received from Olivia Pinkney at Avon and Somerset Constabulary.

4) A copy of the ALCA survey has been received. It is being undertaken to help ALCA understand the needs and aspirations of local councils, although it is quite lengthy.

5) Life Cycle Uk – Cycling Promotion Charity have sent details to promote the offer of free cycle stands to small business's, shops schools etc. It was confirmed that the school has them, there are also cycle stands located at the Post Office.

6) Summary leaflets for the Joint Local Transport Plan 2006 – 2010 and also the Joint Delivery Report for the Local Transport Plans 2001 – 2006 have been received. The Joint Local Transport Forum takes place on 6th December, we can send a representative if we wish. Clerk to speak to Mr Heaford.

7) The Bristol International Airport Master Plan Summary has been received. The consultation period runs for six weeks until 22nd December 2006.

7. Planning: Applications looked at by Sub-Committee: 06/03517/FUL Mr & Mrs Hartrey The Firs Hillcrest Pensford. Single storey extension. Support.

Outcomes: 06/03174/OUT Mr & Mrs N Bailey 25 Hillcrest Pensford. Detached dwelling and formation of new driveways. **REFUSED.**

06/03232/FUL Mr James Hillside House Pensford Hill. First floor side extension following the removal of existing flat roof to be replaced with new pitched roof (resubmission). **REFUSED.**

Appeal Notice Received: Mr & Mrs Arnold Turnpike Cottage, Wells Road Chelwood. Single storey granny annexe following demolition of existing detached garage.

8. Financial Matters: Payments authorised:

Mrs J Bragg	Clerk Salary October Net	443.14
Mrs J Bragg	Imprest	36.80
City of Bristol Brass Band	Donation	35.00
British Legion	Poppy Wreath Remembrance Sunday	25.00
Inland Revenue	Clerks NI & Tax	53.54
Church Room	Hire July, Sept, Oct x 2, Nov.	50.00
JRD Electrical	Report for Memorial Hall Electrics	329.00
Bristol Water	Allotments	20.38

9. Any Other Business: Safer Stronger Neighbourhood Presentation: Mrs Stephenson and Mr Watson were unable to attend on the day.

Chew Valley Action Group Meeting: Mrs Stephenson reported that Agendas' and Minutes from the last meeting have not been received. Clerk to enquire if the group are still meeting.

Parsonage Lane: A new white line is required at the bottom of Parsonage Lane, where it joins Blackrock Lane. A give way sign was also suggested to define the junction there. Clerk to deal.

Back Lane: Concerns were raised regarding the building work being carried out. It was confirmed as having outline planning permission, with noise tests having to be carried out for full planning consent.

Primary School: Cllr Edwards reported that the 25mph limit promised for July is now imminent.

Pensford Hill: The Transport Department at B&NES are reported to be looking into HGV's using Pensford Hill and the possibility of an alternative route.

The question of large lorries being escorted was raised. It was reported that Police make a charge to escort large vehicles and can leave at any time to attend an emergency should it occur.

Police Community Support Officers: It was confirmed that they are to be funded until 2008, after which parishes will be asked to make a donation.

Woollard/Hunstrete: It was reported that two lorries had a near accident recently. The lorries were both travelling at speed through the village.

Birchwood Lane: The road sign at the end of the lane has been damaged. Clerk to request a new one.

10. Notice of Future Meetings:

DATE OF NEXT MEETING MONDAY 11th DECEMBER 2006 AT 7.15p.m.

Clerk: Mrs J Bragg 01275 333549 e.mail: braggs@tiscali.co.uk