

**MINUTES OF A MEETING OF PUBLLOW WITH PENSFORD PARISH COUNCIL  
HELD ON MONDAY 8<sup>th</sup> NOVEMBER 2010 AT 7.15p.m.  
AT CHURCH ROOM CHURCH STREET PENSFORD**

**Present: Vice-Chairman: Mr B Watson, Mrs J Stephenson, Mr J Kelly,  
Mrs J Gully, Cllr P Edwards, Mrs S Loney, Mrs S Grimes.  
Clerk: Mrs J Bragg.**

**1) Members of the Public:** There were none present.

**2) Apologies for Absence** were received from Mr T Heaford, Mr S Filer,  
Mr L Seymour.

**3) Minutes of Monday 11<sup>th</sup> OCTOBER** after being circulated and read were  
signed as a correct record.

**4) Matters Arising from the previous minutes:**

**Noise Monitor:** The results from the Noise Monitor have now been received  
from Mr Littleton. Results have been circulated and will be discussed at the  
next meeting.

**5) Items for Discussion:**

**a) Defibrillator Update:**

Defibrillators will be delivered this week. Chew Valley Gazette has  
been contacted.

**Plaque:** Will say Money donated by Pensford Music Festival, Pensford  
10k and Woollard.

**Training:** Emergency Response Systems will now charge for training  
at a cost of £120 for 15 people for two hours. Great Western  
Ambulance Service can offer free training. It is anticipated that  
training will take place in January. A training evening is being held in  
Whitchurch on Wednesday 10<sup>th</sup> November. Whitchurch Parish Council  
have recruited 28 volunteers. A leaflet drop will be undertaken to  
advertise training in Pensford.

**Electricity Supply:** There will be a need to obtain three quotes for  
the installation of the power supply to both defibrillators. Contact  
has been made with Mr Stenner. Advice will be sought from  
electricians who have been involved with the installation of  
defibrillators. Further discussion will be undertaken regarding  
location of defibrillator in Pensford. The location by the notice board  
outside of the Post Office was not thought to be the best location.  
The bus stop on the bridge will be looked at after the meeting.

Due to the cost of the electrician it is thought that further fundraising events will be necessary. It was agreed that the Parish Council would donate a shortage in funds until fundraising had taken place.

**Insurance:** Clerk confirmed that contact had been made with AON Insurance. They report that it is up to the individual parish council to determine the amount they wish to insure the telephone kiosk for. The cost of the defibrillator within it has to be taken into account. Clerk to check that vandalism is covered.

**Guardian:** Two guardians will be required to check the defibrillators twice a week once installed. Mr Watson and Mrs Stephenson will undertake this.

**December Meeting:** The defibrillator DVD will be shown.

**b) Remembrance Sunday Parade:**

The poppy wreath has been delivered. Parish Council agreed to raise the amount donated from £25 to £50.00

**c) Footpaths:**

A letter received from Colin Hudson in relation to footpath CL17/40 - 148 High Street had been received. Mr Hudson has made a further site visit and has set out the Council's requirements concerning it. The works that affect and mean the closure of the definitive line of the public footpath must be completed within 7 days of the letter ( 5/11/10). If the path remains closed after this date enforcement proceedings will commence. The letter from Mr Hudson was circulated.

Clerk emailed Colin Hudson informing him of the works undertaken at the allotment site hoping to encourage members of the public to use the designated footpath and to prevent the problem of dog fouling on the allotment site.

**d) PACT Meeting Report:**

The PACT Meeting took place on 19<sup>th</sup> October 2010 at Ubley Village Hall. Mrs Stephenson attended. The meeting was not well attended. An update reported that at present there is not much vandalism or burglary problems. Car thefts have been reported. Damage has been carried out to cars by Publow Church. Police advised members of the public to make sure their houses are secure when they go out and that valuables are not on show. Updates were given on previous PACT priorities. **Bishop Sutton Village Hall - Anti Social Behaviour:** A meeting was held with youths in the area and mediators from Guinness Housing Trust. **Traffic Speed at Chew Stoke:** Regular high visibility as well as covert patrols have taken place. A large number

of offences occurred. **Traffic issue around Whitchurch/Pensford:** Extra patrols have been in place around the schools. Pensford parents are now parking in the car park at the memorial hall, PC Glanfield has introduced a walking bus.

The next meeting takes place on 19<sup>th</sup> January 2011 - venue to be arranged.

**e) BANES Financial Plans:**

The Government is set to reduce the deficit by some 6 billion pounds. 21% of which will fall on local government. For BANES this will mean a cut of £1.8 billion per annum in revenue funding. Equivalent to 2.5% on council tax and £1.8 billion reduction in capital funding. The council medium term service and resource plan for a cut of 30% over the next four year period excluding education and schools which are ring fenced. The council is in a strong financial position. More so than neighbouring councils. The council owns a considerable portfolio of real estate making it one of the wealthiest in the South West, and has plans to raise up to £100 million over the next five years by way of leasing council owned sites. The prime sites include Manvers Street, Charlotte Street and Avon Street car parks.

**f) Chairman of the Council's Community Award 2010/2011:**

Clerk reported that an invitation to the Council's Community Awards had been received, taking place at the Banqueting Room at the Guildhall, Bath on Monday 22<sup>nd</sup> November 2010. Nominees have been sent a letter also inviting them to the awards evening. All those nominated will also receive a certificate for their contributions. The Hall Committee are aware that the Parish Council have nominated them for a Volunteer award. Mr Watson will speak to Mr Phillips about the evening. Mrs Stephenson & Clerk to attend.

**g) Parish Liaison Meeting** was attended by Janette Stephenson on 20<sup>th</sup> October 2010. The meeting was chaired by Cllr Edwards. The Regional Spatial Strategy is no longer proposed and there was no further information on the Core Strategy. Gypsy Travellers sites were discussed. No decisions are to be made on separate sites. A presentation was given on Youth Services. The Youth Bus will be withdrawn due to lack of staff. All information relating to the bus is very vague.

**6) Clerks Progress Report:**

**Remembrance Sunday:** Wreath has been delivered. Clerk has contacted Highways regarding putting out cones around the War Memorial. Highways have confirmed cones will be put out on the Saturday afternoon covering the war memorial side and opposite side of the road to ensure full access around the area.

**Publow Lane Sign:** Council Connect have been asked to ensure that this sign is put back up as soon as possible so that it does not disappear.

**3 Hillside Cottages:** All details have been forwarded to Wendy Lynham at Avon and Somerset Police, a reply is awaited.

**Church Magazine:** A reply was received from Pauline who reports that they are short of space some months for the magazine and as they work on a limited budget the magazine is kept to 12 pages if possible. A very small profit is made from the adverts in the magazine. Clerk has been asked to reduce the minutes as much as possible.

#### **Litter Campaign:**

Following a reminder from Peter Edwards a reply was received from Cllr Gerrish who apologised for the delay in responding. Cllr Gerrish reports that enforcement will be co-ordinated between the council's neighbourhood managers and enforcement team within the neighbourhood's services section. In practice this means there are 2 officers currently covering South and South West areas of the district who will be authorised to issue fixed penalty notices. Discussions are in place with the aim of empowering Police Community Support Officers to become involved. Problems with street sweeping should be raised with Wayne Honey. Problems with recycling collections should be taken up with waste services.

#### **Highways:**

Another chase up email has been sent to Trina Cummings in Highways regarding Parsonage Lane road repairs and any update on the footpath on Pensford Hill. Highways reported that the footway will be done this financial year. A recent inspection of Parsonage Lane has been carried out and an order will be placed for some patching/pothole works to be done. It is on a consideration list for more extensive works.

#### **Woollard Hill:**

Attention to Gully emptying here has been requested.

#### **Grit Bins:**

Requested again for Station Approach and one to be positioned by Langford Farm. BANES reported that Station Approach has been inspected before and in line with criteria it has been unsuccessful with respect to the implementation of a grit bin. The issue is that the gradient that exists is on the junction of the A37 and the policy states that bins are not be provided at the junction of gritted routes as there is an element of spread when the grittier passes. We await an update on the location at Langford Farm, Woollard Lane.

**No Right Turn, Horsley Hill:**

The Police initiative here is ongoing. Five fixed penalty notices have been issued. It is understood hedge clearing along Hursley Hill will be undertaken soon.

**Bus Stop Whitley Batts** - Incorrect spelling has been reported.

**Pegasus Planning Group:**

A letter was sent to Pegasus objecting to their proposals and supporting Whitchurch Parish Councils objections.

**Blue Recycling Bags:**

Clerk wrote to BANES reporting that most residents in Woollard and all of Publow had not received their blue cardboard recycling bags. Mike Robinson of Waste Services went out to observe the presentation of card in the two villages where it was noted that some residents are using the blue bags others are presenting card without it being in a container. BANES do not think that a bulk delivery of blue bags will help as many residents are happy with how the system is working. BANES therefore recommend that individual residents contact Council Connect should they need a blue bag, or alternatively the Parish Council could make a list of those needing blue bags and submit it to BANES.

**Memorial hall:**

An email received from the Secretary reported that £890.00 was raised at the recent Craft Fayre.

**Celebrating Excellence Town & Parish Display:**

Cllr Edwards attended the launch of this exhibition at the Guildhall, Bath. A display from 25 out of 49 Parish and Town Communities was on display. The exhibition will run until the end of May 2011 and then will be taken to The Hollies Midsomer Norton. Clerk has submitted a picture of the viaduct given by Janette Stephenson.

**7) Planning:****Application Discussed by Sub-Committee:**

**10/04184/REN** Mrs B Bowes Cottles Farmhouse Blackrock Lane. Renewal of application 07/02560/FUL (Erection of Residential Annexe). Parish Council Support.

**10/04183/LBA** Mrs B Bowes Cottles Farmhouse Blackrock Lane. Erection of Residential Annexe. Parish Council Support.

### Planning Outcomes:

None to report.

### **8) Financial Matters:**

#### Payments Authorised after October Meeting:

Arrhythmia Alliance Payment for Two Defibrillators	4300.00
Arrhythmia Alliance Donation	100.00
British Telecom Purchase of Telephone Kiosk Woollard	1.00

#### Payments to be authorised:

Mrs J Bragg	Clerk Salary OCT	536.64
Mrs J Bragg	Clerk Imprest	
15.80		
Mrs J Bragg	Computer Ink	11.00
Mazars	External Audit work to 31/3/2010	
205.62		
G B Sports	New Children's Play Equipment	3436.88
British Legion	Donation to Poppy Wreath	50.00
AED Locator	Signs for Defibrillator	105.75
S Warren	Fencing Contractor - Work at Allotments	800.00

#### Payments Received:

BANES Grant Children's Play Area Equipment	2486.25
Memorial Hall -Donation to Children's Equipment	438.75

### **9) Any Other Business:**

**Tennis Club:** Sue Grimes thanked the Parish Council for their offer of a donation of £200 to the Tennis Club. A further pledge of £500 was received from Bristol Airport. Short term it will not be possible to cover the full cost of the resurfacing of the courts. Future recommendations will be taken to the AGM on 18<sup>th</sup> November 2010. Recommendations will be 1) Spend Clubs own resources on playing surface refurbishment - £3,000 + VAT. 2) Ring fence all donations and proceeds of fund raising to date in a separate account. 3) Continue fundraising over a 3-5 year period and create a sinking fund in order to build sufficient funds for full resurfacing.

**December Meeting:** Cllr Edwards kindly offered to bring some wine for the Christmas get-together after the meeting. Mrs Grimes & Mr Watson to bring mince pies and Mrs Stephenson to bring glasses.

**The Weirs at rear of Rising Sun:** It was reported that this area is overgrown with nettles and is in need of attention. Parish Council confirmed that it is the responsibility of the owner of the Public House and not Parish Council.

**Car Park, Church Street:** There is a blue bin which needs collecting. An update on position with Solicitors was suggested.

**Bus Stop:** Beaver scaffolding sign remains. Clerk to contact scaffolding company and ask them to remove it.

**Parking:** It was reported that parents are now parking in the Memorial Hall car park at school times and a walking bus has been introduced. The Parish Council support this move, however the need for signage was discussed along with Insurance. These concerns will be brought up with the Memorial Hall Committee.

**10) Notice of Future Meetings:**

Parish Cluster Meeting, Council Chamber Keynsham Town Hall.  
Monday 17<sup>th</sup> January 2011.

**DATE OF NEXT MEETING MONDAY 13<sup>th</sup> DECEMBER 2010 AT  
7.15p.m.**