

**MINUTES OF A MEETING OF PUBLW WITH PENSFORD PARISH COUNCIL HELD ON
MONDAY 12TH NOVEMBER 2012 AT 7.15p.m. AT THE
MEMORIAL HALL PUBLW LANE PENSFORD**

**Present: Vice-Chairman: Mrs J Stephenson
Mr L Seymour, Mr S Filer, Mrs J Gully, Mrs S Grimes. Clerk: Mrs J Bragg
Member of the Public: Jane Flower**

1) Members of the Public:

Chairman's Community & Business Awards: Nominations had been submitted by the Parish Council for Jane Flower - Volunteer of the Year and Pensford Toddler Group - Volunteer Team of the Year. Jane brought to the Parish Council Meeting her Bath Aqua Bowl received from B&NES which she had received as a Special Quest Award for her perseverance in restoring the Church Tower at St Thomas a Beckett Church. Further details will be submitted to the Chew Valley Gazette and the Church Magazine.

2) Apologies for Absence were received from Mr T Heaford, Cllr Edwards and Mr P Wareham.

3) Minutes of Monday 8TH OCTOBER 2012 after being circulated and read were signed as a correct record

4) Matters Arising from the previous minutes:

Remembrance Sunday: The service was well attended. Mrs Gully had cleaned around the War Memorial and added a trough of flower. The Street had been swept by the Batten family (not B&NES as requested), Cones had been put out to stop the parking around the War Memorial by B&NES Parking and the Trees had been cut at the back of the War Memorial. The service went well although it was drowned by traffic noise at times. Police explained that a full road closure would have to be applied for to stop this problem. Clerk to email a letter of thanks to the Police & the Bugler.

Brian Watson Gate Plaque: Mr Gully had made an impressive plaque for the Brian Watson Gate. Mr Filer will provide screws for fixing.

Key to Lock Up: A cast copy will need to be made of the key at an approximate cost of £60. Mr Filer has the original key and will arrange for a copy to be made. The procedure for showing people around the Lock Up was discussed and Parish Council agreed that the door to the lock up should be opened by the key holder only.

5) Items for Discussion:

a) PACT Meeting Report: The meeting was held in Pensford however many residents from Bishop Sutton attended in relation to letters certain youths had received from the Police. Anti Social behaviour was reported in Pensford. Maggs Lane, Whitchurch: A survey is being undertaken following requests to have this lane closed to traffic. Sleep Lane: There are proposals being discussed to make the Lane a one way. Parish council agreed that this could possibly create a race track situation and it was not thought to be a good idea. Burglaries had taken place in East & West Harptree and Chew Magna. Members of the public are urged to telephone the Police if they see anything suspicious. The number to use is the Non Emergency number 101. Inspector Stuckes will be retiring next August. The next

meeting takes place in February with a venue to be arranged.

b) Parking Notice - Hillcrest: Clerk showed the Parish Council a Parking Notice which had been received from a resident in Hillcrest. The Parking Notice stated that it was from Publow with Pensford Parish Council and had been put on a family car. As the notice has not been issued by the Parish Council the Police were informed. They have asked that it is sent to them after the Parish Council Meeting. Any further notices should be reported to the Parish Council and then be passed straight to the Police.

c) Bristol Airport Invitation: The Parish Council have been invited to attend the Airport for Mince Pies and Mulled Wine on Thursday 6th December 2012.

d) Traffic Regulation Order - Pensford Primary School: A meeting was held with two B&NES representatives. There will be No Waiting in the Bus Stop on the Bridge at any time. B&NES report that they will enforce this and a telephone call to their office will bring someone out to issue the penalty notice. Proposals are to put double yellow lines by the Lock Up. This was thought to be a bad idea as currently with vehicle parked there they act as a traffic calming measure. B&NES will be asked to consider putting in a pavement instead. It is understood that the school are trying to combat parking problems. No waiting at any time lines will be put down on Pensford Hill on the approach to the bend.

e) Parish Liaison Meeting: To be reported in December

f) Remembrance Sunday Update - Donation to Bugler: It was agreed to increase the donation to £30 for the Bath Spa University Student Oliver our Bugler. £50 will be donated to the British Legion towards the Wreath.

g) Affordable Housing Meeting: Clerk to arrange a meeting with Curo on 28th November as this is the earliest date that key members of the Parish Council will be available.

h) Allotment update following meeting: A successful meeting was held with many allotment holders attending. It was the first meeting for thirty years. Proposals are to hold further meetings at least once a year. Much work and expense had recently been carried out at the allotment site and allotment holders were asked if there was anything further which needed doing or did they have ideas to put forward. Overgrown footpaths and paths were discussed and will be dealt with. Uncultivated plots were discussed. Thefts had recently occurred and any future problems will be reported to the Police. A clear up day will be organised in order to get rid of ironwork and glass prior to the cutting of the site with expensive equipment. Parking is a problem at times. Allotment holders were advised to use the Memorial Hall if difficulties are experienced. We await a notice board for the allotment site.

i) Quarterly Financial Update: Accounts to 30th September 2012 Income & Expenditure Sheet and Balance Sheet were circulated. The Responsible Financial Officer was not present at the meeting but had submitted notes to accompany the accounts. The notes were read out and there were no queries raised in relation to the accounts.

6) Clerks Progress Report:

Notice board Replacement: Boards still awaited.

First 20mph residential speed limits in place: No reply from Stefan Chiffers regarding this and the possibility of including Hillcrest/Old Road. A follow up email has been sent out.

Lock Up: An email was sent to Pauline Parnell informing her and also thanking her for the past help with showing members of public around the lock up.

Grass Cutting Village Green: Following the enquiry made to the Insurance Company regarding the cutting of the green. It is understood that Mr Newey and Mr Parnell are happy to cut the green on a volunteer basis. This satisfies all of the Insurance Criteria. Mr Newey has emailed the clerk to confirm this.

War Memorial: Conifers have been cut back; the cleaning of the War Memorial can now be progressed. Quotes still awaited for the pointing of the wall in front of the war memorial.

Overgrown Footpath, The problem with overhanging vegetation was taken up again with Highways. This was prior to it being cut back before Remembrance Sunday.

Footpath Church Farm Publow: The photographs taken by Mrs Stephenson were forwarded to Colin Hudson. The installation of the bridge and any necessary consents were questioned. Advice on seeking a Modification Order to re-define the path as a Public Right of Way was requested. Mr Hudson was informed that this path has been walked in excess of 26 years.

Vandalism - Telephone Kiosk, Woollard: Two sections of glass have been broken in the Telephone Kiosk. Repairs are in hand. Any further breakages or vandalism will be reported to the Police.

Say NO to Cold Callers: An email has been circulated to all Parish Council members regarding the current campaign being organised by the Trading Standards Department to protect vulnerable consumers in their own homes. It was reported by the Police that 'Cold Callers' are currently a big problem in the area. Recently they called on residents in Pensford. This was reported to the Police. Any further issues should be reported using the 101 telephone number. Details have been sent to the web site and will be put on the notice boards.

Draft Revised Selection Criteria (Gypsy & Traveller Sites): An email was sent to Meghan Rossiter informing B&NES that the Parish Council are not aware of any suitable sites in the Parish. A reply has been received inviting the Parish Council to submit any questions in advance of Scrutiny Panel in January, Council in February and Cabinet in March.

Pensford Primary School: The Primary School understood that the Parish Council are provided with a budget to assist with transport for needy people in the local community and made an application to the Parish Council for help with transport of school children to their swimming lessons. Chairman wrote to School Governors informing them that they have been mis-advised and that the Parish Council do not receive a budget to assist with transport. The Parish Councils only source of income is the annual precept.

Railway Bungalow: A telephone call was made to Mr Wilcox asking for information regarding the loads of chippings reported going into this site. As yet no reply has been received.

Pensford Memorial Hall Playing Field: A conversation has taken place with a B&NES representative regarding the wooden hut. B&NES are aware of the condition of the hut but have said it is now the responsibility of the Memorial Hall Management Committee to maintain it. B&NES do not have any funding available to help maintain the hut or repair it. B&NES suggested the Ward Councillors Initiative Fund could help. (This has already been allocated this year). Engaging

with the local youths was suggested. The representative I spoke with would be willing to come out and help if necessary.

Recycling Bin for Memorial Hall: Details were sent to Terry Phillips regarding the recycling bank for textiles. The Hall Committee decided in principal to allow the bank for a trial period but needed clarification on three points a) the committee would not be responsible for any damage to the bins or their contents. B) In the event of the contents of a bin catching fire and causing damage to a parked car is the company supplying the bins covered by insurance. C) the bins will be sited well away from the Hall and cannot be moved on wheels. Clerk has been asked to clarify these points.

New Oven for the Memorial Hall: After many exchanges of emails a new oven was delivered to the Memorial Hall on Wednesday 7th November 2012. A donation has been received from the Memorial hall (the amount less the VAT). Parish Council to raise a cheque for the whole amount and re-claim the VAT.

Highways: Priestdown road condition was reported to Highways.

Planning Enforcement:

Milestone Bungalow: Enforcement have been notified of the sectional garage which has been put up. Part of the wall has also been taken down allowing access to the driveway and garage of the property from the lay-by.

Log Cabin Woollard Lane: An email was sent to the Clerk at Compton Dando asking if this address is currently paying council tax and if there is an enforcement case lodged why is the property having refuse and recycling collected. Clerk at Compton Dando has replied to say that this will be discussed at Parish Council on 20th November 2012.

Holly House: A site meeting took place with the Enforcement Officer and Cllr Edwards on Tuesday 30th October to determine whether or not the current works taking place fall within the approved planning application. The following was received from Mr Allard at Planning Enforcement. "Further to our recent meeting with regards the above property, I have now heard from Mr Rigby on this matter. He has submitted two PDQ's to the Council in relation to this garage. The first one No 11/05393/PAPDQ was submitted on the 19th December 2011 in respect of an outbuilding to incorporate garden room and garage. He submitted plans and from this information he was advised that planning permission was not required. On the 16th October 2012 he submitted another one ref 12/04533/PAPDQ for the same proposal. This time the plans showed the height to the eaves exceeded the permitted development height. He was informed that planning permission would be required. In his telephone call to me he informed me that the garage would be built in accordance with the first application and would therefore be PD. Obviously at this stage of the works we are unable to judge on this. However there may well be issues regarding the sale of Holly House that affects the PD rights affecting the Land. Therefore this is ongoing which I will attempt to sort out.

Incoming Post & Email: Temporary Closure of Bath Recycling Centre: The dates have now been confirmed for the above temporary closure - from Monday 8 October, reopening on Monday 3 December. For latest news please visit www.bathnes.gov.uk/bathrecyclingcentre Details have been sent to the web site and will be put on notice board.

Flooding in the Chew Valley: A reply was sent to B&NES giving them information of the flooding along Parsonage Lane and Church Street and the properties along the river which may be at risk of flooding. B&NES have replied as follows: Your information is very useful, especially the knowledge regarding the areas that regularly flood and areas that were at risk. This information will be used within

the report into flooding that is currently being written and I will also make sure other teams within the council are made aware of these risks.

Ward Councillors Initiative Grant: A letter of thanks had been received from Pensford Primary School for the £1,000 received which will enable the school to fully fund the covered walkway project which is due to start on 12th November 2012.

A letter of thanks had been received from Pensford Tennis Club for their cheque for £500 from the Ward Councillors Initiative Grant which will be put towards new equipment for the Junior Section of the club.

7) Planning:

Applications to be discussed: Robert Hitchins Ltd Residential Development (up to 295 dwellings) including infrastructure, ancillary facilities, open space, allotments and landscaping. Construction of two new vehicular accesses from Stockwood Lane (Resubmission). Parish Council agreed that this is a development which is too large and a green area needs to be left. A letter will be sent to planning.

12/04473/FUL Mr & Mrs Sivier Woodcroft Barn Woollard Lane Publow. Use of residential annexe as a separate residential dwelling. A meeting will be arranged for Mr Seymour to make a site visit to the property on Thursday 15th November at 10.30am.

Planning Outcomes:

12/03775/FUL Mr & Mrs P Hemmings 125 High Street Pensford. Single storey & side extension (Revised proposal). PERMIT

12/03109/FUL Mr M Daniels Miners Welfare Institute Change of use from snooker hall (D2) to Tea Room/coffee shop (A1, A3 and D2). REFUSE

Notification of Tree Works: Mr C Taylor Crabtree Cottage 183 Publow Lane Woollard. Crown removal and overall reduction of 1 x Malus Crabapple Tree. Parish Council Support.

8) Financial Matters:

Payments to be authorised:

Mrs J Bragg	Clerk Salary October	581.36
Mrs J Bragg	Clerk Imprest	33.11
Mazars	External Audit	210.00
Mr J Gully	Plaque for Allotment Gate	75.00
Church Room	Hire April, May, June, July	40.00
Cater-Kwik	Memorial Hall Cooker	1383.60
British Legion	Poppy Wreath Donation	50.00
Oliver Bitten	Donation to Bugler	30.00

Payment Authorised after October Meeting:

Pensford Post Office	Donation to Defibrillator Electric	20.00
Memorial Hall	Allotment Meeting	9.00

Payments Received:

Memorial Hall	Donation to new Cooker for the Hall	1153.00
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9. Any Other Business:

A Board Signage: A complaint had been lodged in relation to an A Board at the No Entry point at Church Street.

Notices through the Village: Parish Council considered all of the notices to be an eyesore. Members of the public should be reminded that posting notices on lamp posts/telegraph poles is an offence.

Scaffold Structure by the bridge has been in place for a long time and is considered not aesthetically pleasing.

Back Lane: Residents using the lane to park their vehicles is causing concern. Parish Council to consider applying for double yellow lines to be put down should the parking in the lane continue.

High Street: The pot holes had been patched up, however ten days after the works were completed the signs were still in place. Clerk to notify Highways.

Hursley Hill Footpath: Had not been cleared all the way up the hill.

Priestdown: The hedges are in need of cutting back. Also the guttering running out of the bank from a nearby property onto the lane is causing concern. Highways were notified previously but clerk will follow up again.

Tennis Club: A successful Casino Blackjack Evening had been held raising in the region of £1300 which will go towards the re-surfacing of the courts.

Bollards on Village Green: Concerns regarding how well these have been put in have been raised. B&NES will be asked to look at the safety of the bollards.

Curo Housing: A letter had been sent to the Parish Council by a member of the public wishing to move within the village to a Curo Property. Advice has been given to join the Homeseekers Register. A copy of the letter will be sent to Curo.

10. Notice of Future Meetings:

DATE OF NEXT MEETING MONDAY 10th DECEMBER 2011 AT 7.15 pm.