

**MINUTES OF A MEETING OF PUBLLOW WITH PENSFORD PARISH  
COUNCIL HELD ON MONDAY 8<sup>th</sup> OCTOBER 2007 AT 7.15p.m. AT THE  
CHURCH ROOM CHURCH STREET PENSFORD**

**Present:**

**Vice-Chairman:** Mr B Watson.

Mr D Chilcott, Mr P Wareham, Cllr P Edwards, Mrs J Gully, Mrs S Loney, Mr S Filer, Mrs J Stephenson. Clerk Mrs J Bragg.

Four members of the public present.

**1. Members of the Public:** Members of the public attended the meeting to raise their concerns regarding a Planning Enforcement issue. It was reported that little or no reply is given in relation to e-mails and letters. Answers given are often unclear and vague. The enforcement process appeared to be very drawn out. The enforcement officers attending the meeting explained that the process can be very long as negotiation is often a starting point and if this fails then a planning contravention notice can be served if the problem in question is in breach of planning control. A planning contravention notice lasts for a 21 day period. After a lengthy discussion, it was agreed that regular communication is essential. Members of the public asked that maybe information could be given out which showed a list of procedures taken by the enforcement department and the possible time scale in which it would take to deal with a particular issue.

**2. Welcome Andy Pegler & Jeanette Bocakz, Planning Enforcement:**

Andy Pegler reported that his is the Co-ordinator for Enforcement & Appeals. Jeanette Bocakz works within a team of five Enforcement Officers. The planning enforcement department currently has 800 live cases. The current problem of officers moving does not help with workload situations. It was reported that the Enforcement Team does have a set process within the department i.e. dates – target dates for site visits etc. Many enforcement issues can take up to two years to complete. It was felt that if a current enforcement problem was affecting someone's lifestyle then the matter should be given priority. Enforcement reported that cases are prioritised and agreed that the Parish Council and members of the public should be kept more up to date with progress on their case. It was reported that a standard acknowledgement letter is sent out to a resident when a new case is reported. It was suggested that maybe a leaflet could go with this letter, which explained procedures and possible time-scales.

**3. Welcome PC Glenn Lord:**

PC Glenn Lord was welcomed to the meeting. A copy of Pensford beat statistics was circulated these figures are obtainable from the Police web site [www.avonandsomerset.police.uk](http://www.avonandsomerset.police.uk) the only rise to note locally was the theft from and the theft of motor vehicles. Glenn explained that he is the Beat Manager and his team is made up of himself, two PCSO's and two Specials'. New PCSO Martyn Bragg has been based at Keynsham Police Station since March and works alongside PCSO Paul Cornelius around the Chew Valley Area. It was reported that they are seen often on their patrols in the Chew Valley Area.

PACT Meeting: This was held recently. Nuisance Mopeds in Chew Stoke were reported, Theft of lead from Churches was discussed. Problems with

burnt out vehicles at Norton Hawkfield is now engaged at Force level. Since the last PACT meeting Glenn reported that regular patrols were carried out at the Norton Lane Play area and a lot has been achieved here. Anti Social behaviour at the Memorial Hall has been a priority with the PCSO's patrolling the area on a regular basis. Many of the youths were from Bristol. It was noted that the PCSO's have done a very good job by engaging with the Youths' talking to them and sending them on their way.

The Youth Bus also helped during the summer months by providing activities for the younger members of the village.

The next PACT meeting takes place on 16<sup>th</sup> January 2008 at 7.00p.m. Whitchurch Village Hall is the venue and Cllr Edwards has agreed to Chair the meeting.

Clerk asked Glenn for a copy of the recent PACT meeting minutes. These will be sent via the PCSO Support, a new job position which has been created throughout the force.

Brian Watson reported that in his opinion the PCSO's do a good job and that problems within the school have improved and many of the hot spot problems in the village are at present cured.

Glenn hopes to return to the Parish Council in April/May 2008.

Birchwood Lane: Problems with youngsters driving cars along Birchwood Lane and possible drug taking was reported Glenn.

Whitley Batts: Attempted break ins' were reported.

Dog Warden: Janette Stephenson reported that the Dog Warden was in attendance at the PACT meeting where it was reported that Dog Fouling is a huge problem on the Memorial Hall playing field at the moment. Clerk to put in a request for additional signing to be put up in the area. It was also noted that there is a problem with dogs being stolen recently.

**3. Apologies for Absence** were received from Mr Heaford, Mr Seymour, Mrs Grimes.

**4. Minutes of Monday 10<sup>TH</sup> September** have been circulated and read were duly signed as being a correct record.

**5. Matters Arising from the previous minutes.** There were no matters arising from the previous minutes.

**6. Items for discussion: a)** Affordable Housing: No further update from B&NES had been received to date.

**b) Transport Needs in the Chew Valley:** Clerk reported that an open meeting is being hosted by Community Action at the Millennium Hall, Chew Magna on October 15<sup>th</sup> at 7.00p.m. to review the needs and demands of transport in the Chew Valley. Clerk had replied with an e.mail explaining that the Parish Council had recently tried to link up with Keynsham Dial-a-ride to provide transport to run from Pensford to Chew Magna surgery but had no take up from local residents. Mrs Stephenson is to attend the meeting

possibly with a Woollard resident who was interested in the ring and ride scheme.

**c) Pensford Lock Up:** Clerk reported that the works are in the process of being completed. New door hinges had been ordered and should soon be in place.

**d) Remembrance Sunday Parade:** Clerk reported that all arrangements were in place for this. An e.mail had been sent asking for Police assistance on the day. The poppy wreath had been ordered and is to be delivered to Mr Seymour's' address. Mr Watson to lay the wreath. Clerk has been in touch with Gill Gordon the bugler from last year. Gill now plays for the Band of Avon Fire Brigade and is happy to attend again.

Clerk has made contact with Judith Hillman and informed her of arrangements. Clerk to make final contact with person who will be conducting the service just to make final arrangements.

**e) Quarterly Financial Report –** Mr Chilcott had prepared an Income & Expenditure report for the 3 months ended 30<sup>th</sup> September 2007 and a Financial Summary as at 30<sup>th</sup> September 2007. Income showed receipts of Bank interest and the donation from the Memorial Hall in respect of the Electrical Survey. The Treasury Stock proceeds had been received and placed in the Capital Bank account.

It was reported that Mazars had completed the external Audit and the accounts had been signed off. All necessary notices had been placed on the notice board.

**f) Pensford High Street Parking Consultation:** Clerk circulated a copy and the plan and letter received from Traffic & Safety for the consultation of the proposed parking scheme on the High Street. Parish Council agreed for the consultation to go ahead with Traffic & Safety contacting residents direct. It is to be suggested that a 28 day consultation period is given.

**g) PACT Meeting Report:** Covered under 'Welcome PC Glenn Lord'.

**7. Clerks Progress Report:** Bristol International Airport: Clerk confirmed that an email of thanks had been sent to Mike Littleton for his interesting and informative presentation.

2) An email had been sent to Chairman of the Memorial Hall Committee re: Insurance Certificates and the question of fire risk cover. Clerk reported no reply to date.

3) Speeding Lorries on Pensford Hill: Clerk had followed this up with Mike Weston at Traffic & Safety who reported that he is undertaking an exhaustive exercise looking through personal injury accidents on the whole of the A37. A report back will be made to the clerk when the analysis is complete.

4) Street Lighting/Pensford Hill: Clerk reported that notices are up and works are scheduled for commencing on 24<sup>th</sup> October 2007.

5) Polling Places & Districts: Clerk confirmed that the Memorial Hall has now been re-instated as the Polling Station for any future elections.

- 6) Church Street: Pot holes have been reported to Highways.
- 7) Church Street: New bin has been requested.
- 8) Clerk has reported the vegetation obscuring a road sign on the junction of Woollard Hill and Priestdown. Mrs Stephenson also reported this to Traffic & Safety at the recent PACT meeting.
- 9) Back Lane: Clerk has reported the poor condition of this area to cleansing again.
- 10) Railings at The Batch still to be painted.
- 11) Ringway Vehicles: Clerk reported that she has spoken to Ringway again regarding their vehicles being parked at Hillcrest. Ringway reported that contractors often bring the response vehicles home when they are on call. If a problem persists with parking obstructions it was recommended to take the registration number and report back to Ringway.
- 12) Clerk reported that a complaint had been received recently regarding the 'Under New Management' sign for the George & Dragon. This has been dealt with.
- 13) Birchwood Lane: Clerk read out an email regarding the Cost of Works in relation to this area. It was reported that the total cost was £13,033.80. It is hoped that by installing a good hard surface the lane will not be attractive to 4WD vehicle users, however horse riders and walkers will benefit.

#### **Incoming Post:**

- a) Ways to tackle climate change - a booklet from DEFRA had been received.
- b) A letter had been received from B&NES notifying their intention to formally adopt the Local Plan on 18<sup>th</sup> October 2007.
- c) Notice to Diamond Travelcard Holders: A notice had been received from B&NES that reads: "From April 2007 the concessionary bus travel scheme for elderly persons and those with certain disabilities will be extended to give free travel across the whole of England on local bus services. Clerk to put a note in the parish magazine.
- d) Clerk reported that B&NES have launched a document called the Core Strategy document. The purpose of which is to stimulate discussion about how the district should develop over the next 20 years. Cllr Edwards has replied in his capacity as Ward Councillor for Publow and Whitchurch. Clerk reported that the consultation period is 25<sup>th</sup> September 2007 – 17<sup>th</sup> December 2007. Mr Watson took the document for further consultation.

#### **8. Planning:**

##### **Applications looked at:**

**07/02755/FUL** Mr & Mrs P Sessford 111 Wells Road Chelwood. Erection of a dwelling and double garage. Parish Council agreed to support this application but to make comments that a proportion of the render finish should be

replaced by stone especially on the gable end of the proposed dwelling and the use of reclaimed tiles would in the Parish Councils' opinion look better.

**07/02967/FUL** Mrs M Bignall – 4 Ways Pensford Ltd. Development site at The Orchard Pensford. Pair of Semi-detached houses with parking. Parish Council agreed to object to this proposal. Clerk to write to planning with comments that if permitted it would result in a hugely overdeveloped site. Pensford High Street already suffers with congestion and speed problems. The manoeuvring of vehicles on the site without reversing onto the High Street appears to be impossible. There is no mention on the given plans regarding a retention wall between the proposal and the neighbouring property. Parish Council recommend a site visit.

#### **Outcomes:**

**07/02215/FUL** Mr & Mrs A Jones The Hollies Pensford Hill Pensford. Conservatory to the rear. **Permitted.**

**07/01617/AR** Marketing Force Limited. Chelwood Roundabout Wells Road. Display of free standing sponsorship signs. **Refused.**

**07/02388/FUL** Mr P Moore Foxley 2 Publow Lane. Single storey rear extension to form sun lounge and single storey rear extension to provide utility. **Refused.**

#### **Appeal Decision:**

Land South of Jaycee Back Lane Pensford. **Permission granted.**

Land at Priest Down Publow Pensford. Use of land as a site for a mobile home as a temporary dwelling for five years in conjunction with new agricultural business. **Permission granted for three years.**

#### **Appeal Lodged:**

**07/01302/FUL** Mr & Mrs Shaddick Hillcrest Woollard Lane. Garage with hobby room over. Clerk reported that a letter had been sent to planning lodging the Parish Councils objection to the appeal with comments that the development is disproportionate to the original garage, and the detrimental effect on the neighbouring property.

#### **9. Financial Matters:**

##### **Payments authorised:**

Mrs J Bragg	Clerk Salary Sept – Net	471.11
Mrs J Bragg	Clerks Imprest	35.20
Mrs J Bragg	Computer Ink Cartridges x 2	20.00
Mazars	Year End Audit 31 <sup>st</sup> March 2007	158.62
Parochial Church Council	Upkeep of Churchyards	150.00

##### **Receipts to Note:**

B&NES	2 <sup>nd</sup> Part Precept	5000.00
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#### **10. Any Other Business:**

**Belluton:** A lorry transporter was reported to have travelled through Belluton. As the vehicle was extremely large concerns were raised regarding the use of the B3130 by such vehicles.

It was reported that there may possibly be an HGV ban through Chew Magna and on the A368 through Bishop Sutton.

**Publow Lane/Woollard/Keynsham:** It was reported that many cars still use this way through to Keynsham as a 'rat run' and it has been noted that more and more passing places are being created by constant erosion of the hedges.

The council are also noted to be tarmacing these passing places. Clerk to report to Traffic & Safety.

**Woollard Notice Board:** Problems have arisen regarding neighbouring Parish Council wishing to display their notices on the Woollard Notice Board. It was suggested that any concerns regarding this should be passed through the Clerk.

It was reported at the meeting that it was a legal requirement for the Accounts to be displayed on the notice board and these should not be removed by anyone other than the Clerk to the Parish Council.

Clerk reported that the Agenda has to be displayed at least three days before the meeting, but there is no pre-requisite, which states that the minutes have to be displayed.

**11. Notice of Future Meetings:**  
Parish Liaison Meeting, 24<sup>th</sup> October 2007.

**DATE OF NEXT MEETING MONDAY 12<sup>th</sup> NOVEMBER 2006 AT 7.15p.m.**