

**MINUTES OF A MEETING OF PUBLOW WITH PENSFORD PARISH COUNCIL
HELD ON MONDAY 12th OCTOBER 2009 AT 7.15p.m. AT CHURCH ROOM
CHURCH STREET PENSFORD**

Present:

Chairman - Mr T Heaford

Vice-Chairman: Mr B Watson

Mr L Seymour, Mrs J Stephenson, Mrs J Gully, Mr P Wareham,

Mrs S Loney, Mr S Filer, Clerk: Mrs J Bragg

Three members of the Public present alongside PC Simon Glanfield.

1) Welcome PC Simon Glanfield - Chew Valley Beat Manager:

Chairman welcomed our new Beat Manager Simon Glanfield to the Parish Council meeting. PC Glanfield reported that PCSO P.Cornelius will be leaving and a replacement will hopefully be in place in February 2010. Although Anti Social Behaviour is not massive, PC Glanfield would like to prioritise tackling this problem.

Further issues he would like to be involved in include:

Youth Work and Youth Involvement. A Youth Strategy Officer is in place who can help with grants for projects.

Vulnerable People: People who are isolated maybe because of their age, the police can work with partner agencies and youth projects to help them tidy their gardens possibly making them look less vulnerable.

Crime Prevention Workshops - showing DVD's giving advice. PC Glanfield reported that along with PCSO Martyn Bragg they had visited Pensford Brownies to help them gain their Crime Prevention Badge and will be returning to help them with their Road Safety Aware Badge. Anti Social Behaviour problems have been recently dealt with at the Memorial Hall, and five youths were moved on from Birchwood Lane following recent reports of suspicious activity.

Distraction Burglaries - The Parish Council were made aware of how these crimes operate.

Hillcrest: PC Glanfield confirmed that he was aware of the Hillcrest area and the residents there. A Nominated Neighbour Scheme could benefit here.

Scooters around the village were reported to PC Glanfield as being noisy. Recently scooters were reported to be riding around the Memorial Hall Field and on the BMX Track. Where possible obtaining registration numbers would help the Police contacting those riding in an improper manner.

Woollard Lane/Sleep Lane: It was reported to PC Glanfield that cars parked on the corner of Sleep Lane, possibly visiting the dentist make it difficult to pass, often facing the oncoming traffic.

2) Members of the Public: It was noted again that the pot holes along Church Street still awaited attention.

3) Apologies for Absence were received from Mr D Chilcott, Mrs S Grimes, Cllr P Edwards

4) Minutes of Monday 14TH SEPTEMBER 2009 after being circulated and read were signed as a correct record.

5) Matters Arising from the previous minutes:

Bristol International Airport: An environmental officer had visited the Chairman's' property. No unacceptable level of pollution was detected.

Affordable Housing: No further update - This subject will be raised at the Parish Liaison Meeting.

Parish Councils' Airport Association Meeting: Took place on 22nd September 2009. The Stop Bristol Airport Expansion Group would like to impose a capping of 8 million passengers. BIA wish this number to be between 10 and 13 million. Six thousand objections were received in relation to the recently submitted planning application.

The Chapel, Woollard: Many residents have raised concerns regarding the conversion of The Chapel and the lack of planning consent to support the works being undertaken. A raised kerb has been installed outside of the property which narrows the lane considerably and could make it difficult for emergency vehicles to get past. Public Rights of Way Department have now taken this matter up.

Chairman reported that Enforcement Statistics for the first quarter of the year show the number of Enforcement Notices served as 1, Stop Notices served 0. Temporary Stop Notices served 0, Planning Contravention Notices served 5, Breach of Condition Notices served 0 and Injunctions 0. Planning Enforcement is on the agenda for the Parishes Liaison Meeting on Wednesday 14th October.

Speed Camera: Dates have been agreed to install the new camera on Pensford Hill near Station Approach. It is proposed that works will start on Monday 2nd November and be completed by Friday 6th November. A lane closure will be operated by traffic signals under manual control between the hours of 0930hrs and 1530hrs.

6) Items for Discussion:

a) **Car Park/Miners Welfare:** An email clarifying the various registered land at the Car Park was received from B&NES. The email confirmed that the Miners Welfare cannot block access to the car park, but terms regarding access across the land would have to be considered should the car park become a single ownership. The Miners Welfare will not be able to block access to some of the houses which already have some informal access

rights. It was noted that an iron pole with a 'P' parking sign has been installed. Parish Council have not asked for this sign to be put up.

b) Church Street Parking - following meeting with Traffic & Safety:

Members of the Parish Council attended a meeting with the Traffic & Safety Team from B&NES to discuss proposals to regularise the parking in Church Street outside of the Post Office. Mr Sessford also attended the meeting. Following the meeting a proposal has been received which includes parking restrictions for seven spaces on the right hand side of Church Street, with no return within one hour. Six bays on the left hand side will have no restrictions. A new No Entry sign will be displayed at the end of a newly installed kerb. It was reported that no objections were received from the Post Office. The Parish Council were minded to approve this proposal made by B&NES but will display it on the notice board in the village for residents to see and comment if necessary. Yellow lines outside of the Lock Up were discussed but it was thought that a small pavement would prove more beneficial for pedestrians and would also act as traffic calming. A further meeting will be held prior to approval.

c) PACT Meeting Report: The meeting was held on 15th September 2009 at Whitchurch Village Hall; however there was no representation from Whitchurch. It was therefore decided that future meetings will be held in rotation between Chew Magna, Chew Stoke, Bishop Sutton and Pensford.

The areas discussed as primary concern were Dishonesty Crime, Anti-Social Behaviour and Drugs. A crime and disorder update was given by PC Glanfield. Pensford/Whitchurch Village had 16 recorded crimes between April - September 2009. An update on previous PACT Priorities was given which were potholes across the Chew Valley, Speeding in Bishop Sutton and Dog Fouling. New priorities are parking in Bishop Sutton and Pensford. Speeding in Whitchurch Village and Youth Activities.

Date of the next meeting is Tuesday 13th January 2010 at the Old School Room Chew Magna & 20th April 2010 Bishop Sutton.

d) Chew Valley Area Partnership Report: A large amount of time at the meeting was devoted to the Youth Services and the Children's' Centre in Keynsham. A presentation on their Parish Plan was given by Compton Dando Parish Council Chairman.

e) Memorial Hall - Flat Roof Update: Clerk reported that following the meeting with Memorial Chair and Vice Chair a tender letter has now gone out with a Job Specification to six companies. Three builders as advised by the Architect and three Registered Roofing Contractors. Quotations should be with the Clerk by 28th October. It is anticipated that work will commence mid-November. A further meeting will be arranged once all quotes are in.

f) Hinton Organics - Environmental Permit: The Environment Agency have considered all responses received in relation to the Permit issued in April. They now propose to keep the existing permit and have added more stringent monitoring to the further draft.

g) National Final Salary Award for Clerks applicable from April 2009: Clerk reported that in line with the National Pay Award her hourly rate would increase by 38p per hour. This backdated to April 2009 gave a total of £98.80. An amendment to the Clerks' tax code also gave a refund of tax of £26.80. The Parish Council gave their approval.

h) Remembrance Sunday - 8th November 2009: Clerk reported that all arrangements are in place for the Remembrance Parade. Noreen Busby has kindly arranged for the Bugler from last year David Brunskill, to attend again. Clerk has contacted the Police and asked for their help once again in stopping the traffic for the two minutes silence. The poppy wreath will be delivered to Mr Seymour. Mr Watson will lay the wreath in Mr Heaford's absence.

Non-Agenda Item: The Theatre Royal in Bath are staging a production of Ben Hur in which they would like to include local people. Entry forms were circulated between the Parish Council. Details will be given to the Primary School.

7) Clerks Progress Report:

Noise Monitor: Clerk has spoken with Mike Littleton who reports that the tracker is now up and running and training for the equipment is commencing. Following which he will be in touch regarding the positioning of the Noise Monitor.

Footpaths Officer: Clerk has emailed Colin Hudson and awaits advice regarding the hourly rate of pay.

Litter Bin by BMX Track: Jo Brain at B&NES is unable to help as she can only deal with Bins on the Highway. The Parks and Open Spaces Department have been contacted, however they can only supply a bin at a cost of £224.00 plus VAT and installation. A Parish Council member suggested the provision of a large drum could be placed near the track. This was thought to be a good idea however the emptying of the bin would need to be looked into.

Wooden Hut: Clerk has emailed the Pathfinder Enquiry email to make contact with Mike Grey. Their attention has also been raised to the deterioration of the wooden hut and the vandalism caused to it.

Youth Workers: The Clerk is continuing to pursue the Youth Team to find out what provision is being offered in Pensford at present.

Parsonage Lane: A request has been made for the white give-way lines to be repainted where the lane joins Blackrock Lane.

Pensford Hill Footpath: Following the receipt of another letter regarding this footpath which runs from the end of Belluton Lane to the junction of the B3130, another request has been made to B&NES for attention to the surface of the footpath and the regular strimming of the grass. A copy of photos received last year were once again sent to B&NES.

The Triangle, Woollard: It was confirmed by Highways that it is registered as Common Land and is therefore neither Parish Council or Highway owned.

Dan Norris MP - Pothole Alert Service: Clerk reported that all problem potholes and the two problem footpaths have been text to this new service being offered by Dan Norris.

Hinton Organics: Concerns have been raised regarding lorries hauling stone from this site, approximately every 20 minutes travelling into Compton Dando via Slate Lane, then returning through Woollard and up Woollard Hill. It was reported that the soil is being hauled off site and over to a site at Marksbury. Clerk to follow up.

Nominated Neighbour Scheme: Clerk to follow up with Bath Police Station and report back to Chris James, Neighbourhood Watch.

Free Swimming: An email was sent to B&NES with Parish Councils comments made at the September meeting. A response is awaited.

Planning Enforcement:

The Chapel, Woollard: Clerk reported that Planning Enforcement have indicated that planning permissions will be sought in relation to the velux windows and possible change of use. Conservation Area Consent is not needed.

Hillside Cottage: A Planning Contravention Notice is still awaited. Planning Enforcement are aware that the property is currently For Sale.

Log Cabin, Woollard Lane: Reported on 9th September and still awaits a site visit from Planning Enforcement.

Roundlands Farm, Blackrock Lane: An anonymous letter has been received regarding developments on-site. A copy has been sent to Planning Enforcement. Chairman explained that the site was actually sold in three separate lots. Complaints referring to Roundlands Farm need to be clear as to what is being called Roundlands Farm.

Lot One is Roundlands Farm and is the original and correct property name.

This is undergoing building works under planning consent 08/02499/FUL.

Lot Two: The buildings and land of Roundlands Farm and has no connection to Roundlands Farm, and is being unofficially called Roundlands Stables.

Lot Three: Was formerly land of Roundlands and fronts Hursley Hill side, this is now called Hursley Hill Farm and is owned by Mr Pearce.

The possible change of use regarding lot two, will be taken up with Planning Enforcement.

Incoming Post:

1) ALCA subscription for 2010/2011 will be £201.49. Details will be given to the Responsible Financial Officer.

2) B&NES have launched a 'Get Involved Fund', grants of up to £500 are available. Details have been given to Mrs Grimes in relation to possible funding for the Tennis Courts.

3) Transportation & Highways Booklet was given to Mr Heaford.

8) Planning: Applications discussed by the sub-committee:

09/03326/FUL Mr M Younie Old Church Cottage, Church Street Pensford. Conversion of property into 2 no 1 bed dwellings with parking and erection of a rear extension (Resubmission). Parish Council support.

09/03314/LBA Miss J Flower Bridge House Stanton Lane Pensford. Internal and external alterations to include repairs and alterations to roof structures and chimneys and repairs to existing windows. Parish Council Support.

Application discussed:

09/03387/FUL Mr A Hucker Railway Bungalow Bristol Road Pensford. Erection of a two storey dwelling to replace existing single storey dwelling (Resubmission). Parish Council support.

Outcomes:

09/02534/FUL 4 Ways Pensford Ltd Development Site Police Lane Pensford. 4 Bed detached house with garage and gardens. **PERMIT**

Considered by Development Control Committee:

05/00723/VAR Hinton Organics Ltd Charlton Field Lane Queen Charlton. Variation of condition 13 and 16 of Planning Permission 97/02626/MINW to allow permanent recycling of cardboard waste and increase in truck movements. Decision deferred.

9) Financial Matters:

Payments authorised:

Mrs J Bragg	Clerk Salary Sept incl. Back pay & refund tax	634.98
Mrs J Bragg	Clerk Imprest	26.04
Church Room	Hire July, Sept, Oct	30.00

Payments Received:

B&NES	2 nd Part Precept	5375.00
-------	------------------------------	---------

10. Any Other Business: Parish Planning Seminar was attended by Mrs Stephenson. A copy of the impressive Parish Plan produced by Freshford was circulated.

Footpath by Mousehole next to the school was reported to be overgrown.

High Street: Road surface above The Orchard entrance and up towards New Road is very poor, also overhanging brambles make it difficult to walk in close to the edge away from oncoming traffic. Clerk to report.

Footpath from village up towards Chelwood roundabout has been reported to Highways.

Church Street: A car parked at the Exit of Church Street being advertised for Sale was reported to PC Glanfield.

Church Farm: The question of a Change of Use was raised following an advert for the Rehabilitation Centre for Dogs.

New Pavement/Footpath by Publow Church: It was noted how well this has been completed. Thanks will be sent to Colin Hudson.

Birchwood Lane: Has been tarmaced and all potholes filled in.

11. Notice of Future Meetings:

Patient Participation Group Meeting. Tuesday 10th November, 6.30 pm at Baptist Hall, Chew Magna.

DATE OF NEXT MEETING MONDAY 9th NOVEMBER 2009 AT 7.15 pm