

**MINUTES OF A MONTHLY MEETING OF PUBLOW WITH PENSFORD  
PARISH COUNCIL HELD ON MONDAY 10<sup>th</sup> SEPTEMBER 2007 AT  
7.15p.m. AT THE CHURCH ROOM CHURCH STREET PENSFORD**

**Present: Chairman:** Mr T Heaford. **Vice-Chairman:** Mr B Watson.

Mr D Chilcott, Mr L Seymour, Mrs S Grimes, Cllr P Edwards, Mrs S Loney,  
Mr S Filer, Mr P Wareham. Clerk: Mrs J Bragg.

There were nine members of the public present.

**1. Welcome:** Mr M Littleton, Community Liaison Manager, Bristol International Airport. Mike Littleton had been invited to the meeting to explain developments at the airport in relation to the proposed expansion and Master Plan. Mr Littleton provided a very comprehensive presentation starting from when the airport was first opened in 1957 by the Duchess of York.

Mr Littleton joined the airport in 1970 as a teleprinter operator in Air Traffic Control and in 1990 was asked to help manage the Airport Terminal. He explained that the year 2000 saw the opening of the new Terminal and a new Air Traffic Control tower built.

It was reported that further proposals hope to move the existing Fuel terminal to the North side of the airport, the Fire Section could be re-located to the South side, nature areas will also be created to the south. The possibility of a Hotel is being considered although many options remain. It was reported that there will be no development outside the present boundaries of the airport.

Questions from members of the public were taken with concerns being raised regarding aircraft noise, more frequent aircraft movements if the airport expands, aircraft deviation and the local infrastructure.

E.mail:[mlittleton@bristolairport.com](mailto:mlittleton@bristolairport.com)

**Sarah Raban, B&NES** to discuss Zero Waste Week: Was unable to attend the meeting, and will send details to clerk in due course.

**Memorial Hall Committee Member:** No Member present, however receipt of copies of licences relating to recent electrical work and public liability insurance was noted. Clerk to ascertain if this insurance covers fire risk.

**2. Members of the Public:** A resident of Pensford Hill was concerned about the way in which lorries and cars appear to speed on Pensford Hill and attended the meeting to obtain an update. It was reported that we await the monitoring results from the Traffic & Safety Department. Cllr Edwards and Clerk to follow up.

**3. Apologies for Absence:** Mrs J Stephenson, Mrs J Gully.

**4. Minutes of Monday 9<sup>th</sup> July** having been circulated and read were deemed to be a correct record and duly signed by the Chairman.

**5. Matters Arising from the previous minutes:** It was noted that the Parish Council are now in receipt of the 73/4% Treasury Stock redemption monies at a total of £8796.75. The cheque for £280 in respect of the electrical survey by JRD had also been received from the Memorial Hall Committee.

**Bank Account:** Clerk & Mr Heaford to attend Nat West Bank to set up access to accounts enabling the clerk to obtain account balance details if necessary.

**Miners Welfare Hall:** Is a Charity run organisation and trustees have been noted. The question arose that if the Hall is being run by members not in the Community it could possibly be in breach of the responsibility that the trustees have to the Miners Welfare Institute. However if the Snooker Club is not kept running then it would face closure.

**Spencer Toghill, B&NES Highways:** It was reported that Spencer is very ill. Clerk to send message from Parish Council.

**St Thomas a Becket:** The auction of the Church Knave takes place on the 19<sup>th</sup> September with a reserve price of £150,000.

**Village Green:** It was reported that the bollard had now been put back in place.

**6. Items for discussion: a)** Affordable Housing/Allotments: Further meetings have now been held, the most recent between James Read, Mr Heaford, Mr Watson, Mrs Loney and Mr Seymour. It was reported that all other potential sites have now been eliminated and concentration will be on the allotment site. Somer Housing have made an offer to share valuation costs with the Parish Council. It was agreed that an independent professional should be sought to value the site.

An offer of help/advice had been received from Mrs Curling who has is a planning consultant.

Eight properties are in the proposal and will be built below the sky line.

Parish Council have asked that thought should be given to the elderly as potential residents.

**Allotments:** It was agreed that a letter should be sent to allotment tenants advising them of proposals and time scales. Tenants will be informed that the allotment land will be replaced.

**b)** Publow Lane/The Green/High Street Parking: The Parish Council consulted a map received from Mike Weston at Traffic & Safety. The map intends to regularise the parking along the High Street. Parish Council agreed to suggest to Traffic & Safety that they should write to residents of the High Street to found out their views on the proposal. Cllr Edwards to speak to Mike Weston.

Mr Seymour reported that cars continue to park across the entrance to Back Lane.

Mr Seymour had spoken to the owner of the White Land Rover parking opposite The Orchard. The owner reported difficulty parking outside of his own property but appreciated the difficulty he was causing by parking opposite The Orchard , and now parks elsewhere.

**c) Street Lighting along A37:** Works are proposed to start on 10<sup>th</sup> September 2007. Disruption to traffic is expected. The proposal is to replace either lanterns or poles on the street lights through the village. The lights are whiter in colour and reported to be more environmentally appropriate. The scheme is costing in the region of £38,000.

**d) Parish Liaison Meeting Report:** This was attended on 18<sup>th</sup> July by Mr Heaford. The main discussion was about the planning and changes within the department. Parish Councils' reported their concerns about issues with the Enforcement department. Bristol International Airport was discussed, B&NES will reiterate all objections made once an application is submitted.

**e) Conservation Character Appraisal Report:** A meeting took place on 13<sup>th</sup> July to discuss this further. The Parish Council now await a report.

**f) BIA Consultative Committee Report:** Praises in respect of the flight plan were heard from the parishes of Chew Stoke and Chew Magna. Noise complaints received since 2006 were reported, with 48 and from one individual, raising the question was anyone else complaining about noise to the airport.

The Aircraft Noise Management Line: 01275 473799

It was reported that the aircraft tracker system is not in place yet but was expected to be in by July.

**g) Patient Participation Group Meeting Report:** This was attended by Mrs Loney who reported a very detailed discussion regarding the new out of hours service. B&NES PCT and the GP Out of Hours service, which is provided by Bath Emergency Medical Services (BEMS) in B&NES, is piloting a change in service provision. The three month pilot has been running in

B&NES since June and will run for a period of three months, it is in response to the very low levels of demand for a "face to face" contact with a GP during the period between midnight and 8am. The PCT currently funds the provision of two GPs for the entirety of the OOHs period. These GPs are based at Paulton Hospital and at Riverside Health Centre in Bath.

For the period of the pilot, there will still be two GPs available in B&NES, but one of them will be "on call" (ie available to be called from home if needed) whilst the other will be based at the Riverside Health Centre, but will be able to visit patients anywhere in the B&NES patch if required. The Minor Injuries Unit at Paulton Hospital will continue to be open with nurse cover for the full out of hours period.

The change in the appointment system at Chew Magna surgery was discussed and it was reported that most patients appear happy with the service. Prescriptions can now be renewed on the surgery web site, and available shortly will be a home delivery service for prescriptions once a person has been successfully employed.

#### **7. Clerks Progress Report:**

a) Clerk reported that she had been unable to obtain further copies of the ALCA leaflet 'Get Involved' due to the expense. Details of the leaflet may soon be available on the ALCA web site.

b) Rural Youth Mobile Project: This was reported to be very well attended. Within Pensford there was a good take up of the activities, including a mobile skate park, art workshops, sports etc. The Rural Youth Team are seeking funding to get the bus back into Pensford.

c) Lower Orchard? Following a report of delivery lorries continually turning into The Orchard instead of the new development of houses clerk contacted B&NES to check the addresses. B&NES informed the clerk that the new houses do not contain 'Orchard' in their address, all the houses have a name followed by The High Street, BS39 4BQ which were all given in 2004. It is presumed that the delivery drivers are at fault.

Highway Issues: The bollard on the green was reported to B&NES and has now been put back up. An e.mail was sent to Glenn Lord and with a copy to Traffic & Safety regarding the white land rover continually parking opposite The Orchard.

Back Lane: This was again reported as needing attention.

Railings by The Batch: Clerk has spoken to Alan Sperring at B&NES who will look at re-painting.

Woollard Lane: Is included in the weekly road report for re-surfacing works sometime between the 1<sup>st</sup> October 2007 and 21<sup>st</sup> December 2007.

Tree Works: Notification of proposed works to trees in the Conservation Area were received for: Cardigan House, Wells Road and Mill House, Woollard.

Notification of Tree Works at 15 Station Approach had also been received and Parish Council had raised awareness of the Tree Preservation Order which exists.

Footpaths: Public Rights of Way have been asked to replace the kissing gate leading to the footpath by Publow Bridge. The gate had been removed and thrown into the river. PROW have been out and will retrieve the gate from the river and re-hang. If it is removed again they may consider a steel type gate. Parish Council to notify PROW that they feel this would not be in keeping.

Lock Up: Clerk has spoken to Minerva Stone who report that they hope to start work in about three weeks time. It was reported at the meeting that the wall next to the lock up is in need of repair. Clerk to speak to the owners of the wall.

Church Street Car Park: Clerk reported that B&NES are recommending that each of the residents crossing B&NES owned land enter into a licence agreement granting them rights over vehicular access. Feedback from Planning Enforcement is also awaited.

Birchwood Lane: It was reported that B&NES intend to carry out fairly major remedial works to the byway over the next couple of months.

This is to provide an adequate surface for walkers and horse riders. It was reported at the meeting that the cost of this could be tremendous as endless lorries full of material are already travelling along Birchwood Lane from 7.00a.m. Residents are concerned that once these works have been carried out undoubtedly Birchwood Lane itself will need resurfacing. Cllr Edwards to take up this point with B&NES.

Adoption of the Revised Code of Conduct: The Standards Board for England have acknowledged the Parish Councils' adoption of the Revised Code.

Memorial Hall/Children's' Play Area: Quarterly Inspection to July 2007: Clerk has received the quarterly inspection and sent the original to the Memorial Hall Chairman and kept a copy for Parish Council records. Clerk reported six points requiring attention.

Clerk reported that she had received copies of the electrical certificate for the Memorial hall, the Emergency lighting certificate and a copy of the Liability Insurance Certificate. Clerk was asked to confirm with Chairman if the liability insurance covers fire risk.

Planning/Enforcement Issues:

A copy of an e.mail received from Morgan Baynham was given to Parish Councillors attending the meeting and conversations took place. It was reported that Morgan Baynham is moving to another authority and it is hoped that Andy Pegler and Jeanette Bokacz will be attending the October meeting.

Planning Training: Planning Training is scheduled to take place on Wednesday 14<sup>th</sup> November. Clerk and Mrs Stephenson to attend.

50 Hillcrest: Cllr Edwards has been liaising with Planning Enforcement regarding the owner here possibly conducting a construction business from his property using his garden to store equipment such as JCB diggers.

Ringway: It had been reported to Clerk that Ringway vehicles being brought home by employees are causing parking problems at Hillcrest. This will be followed up and the need to bring a commercial vehicle home will be looked into.

#### **Incoming Post:**

1) Community Action AGM takes place at Long Ashton Community Centre on Friday 19<sup>th</sup> October 2.30p.m. – 4.p.m.

2) NALC Conference Exhibition takes place between 5<sup>th</sup> – 7<sup>th</sup> October at Bournemouth Exhibition Centre.

3) ALCA AGM takes place on Saturday 13<sup>th</sup> October 2007 at 10.00a.m.

ALCA are seeking nominations for President, Vice-President etc. Mr Heaford to reply.

4) Notification had been received regarding an event by Avon & Somerset Police called SCAMWISE. It is made up of two musicals, one to raise awareness of distraction burglaries and the second to raise awareness of misleading prize draws, lotteries etc. There will also be 20 exhibition stalls, free entry and free travel offered via the Park and Ride. This event takes place on Sunday 6<sup>th</sup> October 2007. Mr Seymour was given the details.

5) Monthly updates had been received from Avon & Somerset Police and given to Mr Seymour for consultation.

6) A review from the South West Regional Assembly in relation to additional pitch provision for Gypsies and Travellers in the South West is taking place with the consultation period until 31<sup>st</sup> October 2007.

7) The first stage of the Review of Polling Districts and Places has been completed. Pensford Primary School is named as the Polling Station for the district. It was suggested that now the Memorial Hall is open this should again be used as the venue. Clerk to deal.

8) Publow with Pensford Parochial Church Council had written to the Parish Council seeking assistance towards the costs of the upkeep of the two Churchyards. The Parish Council agreed to donate £150.00

**8. Planning: Applications looked at by Sub-Committee: 07/02215/FUL** Mr & Mrs Jones The Hollies Pensford Hill Pensford. Conservatory to rear. Support  
**07/02388/FUL** Mr P Moore Foxley 2 Publow Lane. Single storey rear extension to form sun lounge and single storey rear extension to provide utility. Support.

**07/02488/FUL** Mr K Showering 178 Publow Lane. Change of land from agriculture to equestrian and provision of small stable block. Letter sent to planning.

**07/02380/FUL** Mr C Roper Sunningdale Hillcrest. Double garage. Letter sent to planning.

**07/02631/CLEU** Mrs D Smart. Application for CLEU for continued use of an agricultural dwelling, packing house and glass shed. Letter sent to planning.

**07/02560/FUL** Dr John & Mrs Barbara Bowes Cottles Farm Blackrock Lane. Residential Annexe. Support.

**07/02589/FUL** Mr & Mrs Balzan Hillside Parsonage Lane Publow. Two storey extension to create additional bedrooms and ensuite and demolition of existing outbuildings. Letter sent to planning.

**Application looked at: 07/02691/FUL** Mr I Locke Woodland View Pensford Old Road. Rear extension, front veranda and loft extension. It was reported that this is a renewal of an application made in June 2002. The Parish Council agreed to support this application.

#### **Outcomes:**

**07/01527/FUL** Mr S Love 63 Hillcrest Pensford. Single/two storey rear extension and single storey side extension. **Permit.**

**07/01467/FUL** Mr A Arnold 3 Hillside Cottages Pensford Hill. Provision of dropped kerb to allow parking in front garden. **Refuse.**

**06/04350/VAR** Mr & Mrs Sessford 111 Wells Road Chelwood. Variation of condition no.6 of planning permission 05/01763/FUL to accord with the submitted road traffic report recommendations to meet reasonable levels of sound attenuation. **Permit.**

**05/02984/VAR** Kelston Sparkes Ltd. Queen Charlton Concrete Works Charlton Field Lane Queen Charlton. Variation of conditions 20 and 23 of planning permission 97/02620/minw to allow importation of waste until 31 August 2006 and extended period of restoration to 31 August 07 (re-submission) as amplified by letters dated 3.5.2006, 6.2. and 4.4.2007 **Permit**

**07/01552/LBA** K Showering 178 Publow Lane Internal and external alterations to include a loft conversion and single storey rear extension.

#### **Consent.**

**07/01093/FUL** Mr James Hillside House Pensford Hill. Installation of velux windows to single storey extension, new pitched tiled roof over existing flat roof. **Permit.**

**Appeal Received: 07/01467/FUL** A Arnold 3 Hillside Cottages Pensford Hill Pensford. Provision of dropped kerb to allow parking in front garden.

07/01617/AR Marketing Force Limited. Chelwood Roundabout, Wells Road Chelwood. **Referred to committee hearing on 12<sup>th</sup> September 2007.**

**9. Financial Matters:** Payments authorised during August 2007:

Mrs J Bragg	Clerk Salary July – Net	471.11
Mrs J Bragg	Clerks Imprest	36.80

Payments to be authorised:

Mrs J Bragg	Clerk Salary August – net	471.11
Mrs J Bragg	Clerk Imprest	21.43
Church Room	Affordable Meetings x 2 @ £5	10.00

Receipts to note:

Memorial Hall Committee	Electrical Survey by JRD	280.00
7 3/4 % Treasury Stock Redemption	8 <sup>th</sup> September 2006	8796.75

Parish Council agreed that Clerk should place the 73/4% Treasury Stock cheque on deposit in the Capital Reserve Account.

**10. Any Other Business:**

**Church Street:** Pot holes are appearing along Church Street. Clerk to report.

**Buses – 376:** It was noted that the buses now advertise via Pensford on their journey destination.

**CCTV:** An offer of CCTV monitor has been made.

**Chairman of the Memorial Hall Committee** reported to be retiring at the AGM. It was reported that the Village Fair had to be cancelled.

**Hot tub signs:** Had now been removed from the Travellers Rest Car Park.

**Woollard Lane:** It was reported that B&NES have agreed to give Woollard Lane Houses numbers.

**PCSO Survey:** It was noted that householders had received their letter from Dan Norris with results in relation to the recent PCSO survey showing 90% + agreeing that PCSO's should be given extra powers to detain.

**11. Notice of Future Meetings:** PACT Meeting Wednesday 19<sup>th</sup> September, Chew Magna. Mrs Stephenson to attend.

Parish Liaison Meeting, 24<sup>th</sup> October 2007. Mr Heaford is unable to attend and anyone wishing to go in his place should contact him.

B&NES ALCA Meeting Wednesday 3<sup>rd</sup> October 2007.

**DATE OF NEXT MEETING MONDAY 8<sup>th</sup> OCTOBER 2006 AT 7.15p.m.**

**Clerk:** Mrs J Bragg 01275 333549 e.mail: [braggs@tiscali.co.uk](mailto:braggs@tiscali.co.uk)

**Web Site:** [www.publow-with-pensford-pc.gov.uk](http://www.publow-with-pensford-pc.gov.uk)