

**MINUTES OF A MEETING OF PUBLLOW WITH PENSFORD PARISH COUNCIL HELD ON  
MONDAY 14<sup>th</sup> September 2009 AT 7.15p.m. AT CHURCH ROOM CHURCH STREET  
PENSFORD**

**Present: Chairman: Mr T Heaford. Vice-Chairman: Mr B Watson.**  
Mr D Chilcott, Mrs J Stephenson, Mrs S Grimes, Mrs S Loney, Mrs J Gully,  
Clerk: Mrs J Bragg.

There were two members of the public present: Mr Arnold & Mr Younie.

**1) Members of the Public:**

**Old Church Cottage:** The owner reported to the Parish Council that the planning application had been withdrawn, the concerns raised by Parish Council had now been addressed and an application resubmitted. Flood Risk had now been addressed also. The Parish Council will await sight of the new application.

**Church Street Pot Holes:** Still await attention. Clerk confirmed that works should be complete by 18<sup>th</sup> September 2009. It is thought that the change in Contractor has possibly caused delays within the Highways department. Blackrock Lane has potholes marked for repair, however some have been missed.

**2) Apologies for Absence** were received from Mr L Seymour, Cllr Edwards, Mr S Filer, Mr P Wareham. It was reported to Parish Council that Cllr Edwards continues to make good progress following his recent heart operation.

**3) Minutes of Monday 13<sup>th</sup> JULY 2009** after being circulated and read were signed as a correct record

**4) Matters Arising from the previous minutes:**

**Noise Monitor:** Positioning of this equipment is still awaited. Clerk to follow up. Pollution thought to be from aircraft has been reported to the Environment Officer. Bristol City Council to analyse any findings.

**Beat Manager:** Clerk to invite new Beat Manager Simon Glanfield to the next Parish Council meeting. It was reported that he is already very active in the area, and alongside PCSO M Bragg has successfully moved cars which were parking at the bottom of Birchwood Lane late at night.

**5) Items for Discussion:**

**a) Car Park/Miners Welfare:** Nothing further has been heard from B&NES. Chairman and Vice-Chairman attended a recent AGM of the Miners Welfare Institute. Miners Welfare are reported to have registered part of the land at the rear of the Welfare Hall which is across the entrance to the Car Park. It was thought that this piece of land was owned by Wessex Water. The legal title of the land will be sought.

**b) Mobile Library:** Proposals to change services has now been put on hold. Any further proposed changes will not go ahead without proper consultations being carried out.

**c) Affordable Housing:** No further update since the meeting held on 13<sup>th</sup> July. An email had been sent to Somer Housing & B&NES regarding the Publow Lane access, and potential problems arose when an eight wheel HGV was reversed into the

access road. The driver of the lorry was not a resident but thought to be someone using the pub.

**d) Footpaths Hourly Rate:** A rise in the hourly rate for the Footpaths Officer has been suggested. Clerk to contact B&NES to find out the payment per hour for similarly employees. The suggestion of an increase of £1 per hour was made.

**Possible Traffic Regulation Orders on Byways Birchwood Lane:** It was noted that objections to this proposal had been received by B&NES which would delay the implementation of the scheme.

**f) Memorial Hall following meeting on 10<sup>th</sup> Sept:** An informal discussion took place between Terry Phillips, Geoff Beedell, Brian Watson, David Chilcott and Clerk to inspect the urgent problem of the leaking flat roof above the bar area at the Memorial Hall. Roof funds raised will be used to finance the new flat roof. John Casseldon has drawn up a job spec for the whole of the roof replacement, this also incorporates separately the spec for the flat roof area above the bar. The main roof is reported not to be leaking at present. A tender process will be undertaken by the Parish Council.

A Grant Scheme has been applied for by the Memorial Hall Committee through a company called Ruberoid. If successful Ruberoid provide materials free of charge.

It was confirmed at the meeting by Terry Phillips that following consultation of old documents relating to the Memorial Hall, responsibility for everything in relation to the hall, the playing field and play equipment is vested in the hall committee. This will include the BMX track.

A business plan was discussed and the future funding of larger projects with a proper budget were talked about.

It was agreed that further similar meetings would be held on a quarterly basis and that the Parish Clerk will arrange convenient dates.

**e) BMX Track following meeting on 21<sup>st</sup> July:** Three children, attended this meeting along with Chris Revell & Janette Stephenson. Discussions took place on how the track could be possibly altered, this will be carried out in October. The cost will be approx. £1,000 plus more sub-soil and general maintenance. It was noted that the track did not appear to be used a great deal during the summer. A litterbin is needed near the track. Parish Council to contact Jo Brain at B&NES to see if one can be obtained. Signage is needed at the track. The cost of the wooden hut is still to be found out. Clerk to follow up details with Mike Grey.

**Youth Workers:** It was noted that although the Youth Workers were at the Memorial Hall on a Tuesday night there were no children. There was also no bus. Clerk to follow up.

**Toddlers Play Area:** A piece of equipment has been condemned and the Memorial Hall Committee are to purchase new equipment to replace it.

**g) Bristol International Airport:** The Parish Councils' response to the BIA Planning Application was submitted. A copy of Chew Magna Parish Councils' reply to the application has been received. Bristol City Council and B&NES Council have objected to the application. North Somerset Council have now commissioned consultants to report in relation to different objections raised. The next PCAA meeting takes place on Tuesday 22<sup>nd</sup> September 2009.

**h) The Chapel, Mill Lane, Woollard:** Works still continue at this site. Departments now involved are Planning Enforcement, Building Control and Public Rights of Way. PROW department were to make a site visit in relation to a pavement which impinges on the footpath. "Material Change of Use" has been questioned with Building Control. The owners will be submitting a Regularisation application to B&NES. All works already carried out and any further works will have to comply with Building Regulations. A septic tank and soak away is thought to have been installed.

## **6) Clerks Progress Report:**

**Litter Pick Day:** An email of thanks had been sent to Jo Brain for her help in organising this event.

**Ragwort:** The Parks & Open Spaces team had been informed about the Ragwort.

**Bus Stop - Hursley Hill:** It has been confirmed that a new bus shelter will be installed at the Hursley Hill stop on the corner of Gibbett Lane. Details on design will be sent to the Clerk when available. At a recent meeting of Norton Malreward parish council residents complained about the overgrown state of the tarmac path leading to this bus stop. Clerk has informed B&NES.

**Footpaths - Birchwood Lane:** PROW are to help with the cutting back of the footpaths which are overgrown with bracken and too hard for our footpaths officer to cut with his own equipment. The footpaths will be cut once the landowner has cut the crop. Colin Hudson has also reported that an order will be issued for some of the worst potholes to be filled in where the lane is classified as byway. It was reported at the meeting that much of the top part of the lane needs attention.

**Proposed new Safety Camera:** The Parish Council were informed that B&NES will not be altering or extending the 30mph speed limit as part of the camera installation, the 30mph limit will be extended to Home Fields as originally proposed. As Part of a National Speed Limit review, current speed limits through Pensford are being reviewed. The vegetation clearance has already been carried out in preparation of the new camera.

**Priestdown:** Potholes have been reported again and confirmed by B&NES that they would be completed by 14<sup>th</sup> Sept.

**The Triangle, Woollard:** Clarification of ownership has been taken up with B&NES.

**War Memorial:** The overhanging conifers at the rear of the War Memorial belong to Waterside Cottage. A vegetation notice will be issued by B&NES.

**Highways Inspector:** The Parish now has a permanent Highways Inspector in place - Trina Cummings who would like to meet with the Clerk/Parish Council in the near future. Clerk to organise.

**Community Action Membership Renewal:** The membership fee was set over five years ago, it was decided this year that the annual fee would increase to £30.00.

**Play Area:** The quarterly inspection reports had been received along with details of Grant Aid Schemes. Clerk has forwarded copies to Mr T Phillips.

Clerk has reported to T Phillips the overgrown state of the hedges around the play area, missing chain link fencing around the playing field and litterbins which are in need of emptying.

**Planning/Enforcement:**

**09/00640/UNDEV Possible unauthorised erection of a log cabin.** It was reported to the Parish Council by a member of the public that a log cabin was being delivered and put up in a field along Woollard Lane. Details have been logged with Enforcement and a site visit is awaited.

No further update has been received on outstanding issues.

**Hinton Organics:** Clerk has sent another letter of objection in relation to planning application 05/00723/VAR

**Incoming Post:**

- a) Booklets on how to use your recycling centres from B&NES were circulated.
- b) Details of how to take part in Food Waste Diary Competition during September and October were circulated.
- c) The Supplementary Planning Document has been adopted as of 8<sup>th</sup> July 2009 and a hard copy received to keep on file. The contents mainly relate to major developments and 106 agreements.
- d) The Joint Local Transport Plan progress report in relation to Travel was received.
- e) BT have written again regarding the 'Adopting a telephone kiosk' for £1 again. Clerk has reminded them that this has already been discussed and refused by Parish Council.
- f) Nominations for the Chairman of the Councils' Community Award 2009/2010 are being sought by B&NES. Details given to Chairman.
- g) Details of the Parish Planning Seminar at Saltford Village Hall on 3<sup>rd</sup> October were given out.
- h) Clerk reminded Parish Council about the open day at Tunbridge Mill on Saturday 19<sup>th</sup> September. Many organisations will be there.
- i) Avon & Somerset Police Authority and Constabulary are seeking nominations for the following categories: Neighbourhood Beat Manager of the Year, PCSO of the Year, Special Constable of the Year, Neighbourhood Team of the Year, Outstanding Customer Service Award.

**7) Planning:**

**Applications Considered by Sub-Committee:**

**09/02477/FUL** K Sobey 51 Hillcrest Pensford. Single storey side extension to replace existing (Resubmission). Parish Council support.

**09/02411/FUL** Mr M Younie Old Church Cottage Church Street Pensford. Conversion of property into 2 no.1 bed dwellings with parking and erection of a rear extension. Parish Council support with points to be taken into consideration.

**09/02540/FUL** 4 Ways Pensford Ltd Development Site, The Orchard Pensford. Erection of a 4 bed house with garage and gardens. Parish Council object. Letter sent.

**09/02534/FUL** 4 Ways Pensford Ltd Development Site, Police Lane, Pensford. Erection of a 4 bed detached house with garage and gardens. Parish Council object. Letter sent.

**09/02918/FUL** Mr Colin Smart Leigh Farm Old Road Pensford Bristol. Creation of 2 no. fishing lakes and change of use of land from agricultural. Parish Council object. Objections from the Parish Council had been submitted along with anonymous letters from residents of Old Road also registering their objections to the proposal. A further anonymous letter had been received prior to the Parish Council meeting a copy of this will also be forwarded to the planning authority.

**Appeal Received:**

**08/04710/FUL** Mrs M Bignell Development Site, Police Lane, Pensford. Erection of a pair of semi-detached houses with garages and parking (revised scheme). Appeal Ref: 09/00072/RF

**Application to carry out works to a tree/trees covered by a Tree Preservation Order: 09/02800TPO** Mr D Sainsbury 15 Station Approach, Pensford. BS39 4AE Parish Council support.

**Applications discussed:**

**09/03020/FUL** Mr & Mrs D Parnell, 148 High Street, Pensford. Erection of 3 dwellings following demolition of existing of 2 no. garages and stone wall.

**09/03026/CA** Mr & Mrs D Parnell 148 High Street Pensford. Demolition of existing of 2 no. garages and stone wall. The Parish Council considered both applications which only differ due to one being a Conservation Area application and the other a full planning application. The Parish Council were in agreement that the proposal would enhance the area, however they cannot accept the possible severe problems which could be created on the Highway by traffic and access to the proposal on an area of road which already suffers from parking problems.

**Tree Works Notification Application: 09/03225/TCA** K Summerhayes, Waterside Cottage, Church Street, Pensford. Reduce Horse Chestnut by 30% Parish Council support this application, clerk to write to planning and ask if the conifers overgrown at the rear of the War Memorial could be cut down at the same time.

**Planning Outcomes:**

**09/01893/FUL** Mr Dilley Sunny Acres Woollard Lane Publow. Front porch extension following demolition of existing. **PERMIT.**

**09/01908/LBA** Ms Hurley Publow Oak Barn Blackrock Lane Publow. Internal and alterations to include link between main building and the converted garage, conversion of garage into study and new garage (regularisation). **CONSENT.**

**09/01957/FUL** Ms Hurley Publow Oak Barn Blackrock Lane Publow. Single storey garage extension (Part retrospective) (Resubmission) **PERMIT**

**08/01661/FUL** Mrs K Dawe Church Farm Peats Hill Publow. Erection of extensions, carport and conservatory. **PERMIT**

**09/02800/TPO** Mr D Sainsbury 15 Station Approach Pensford. Various tree work. **CONSENT granted.**

**09/02411/FUL** Mr M Younie Old Church Cottage Church Street Pensford. Conversion of property into 2 no. 1 bed dwellings with parking and erection of a rear extension. **WITHDRAWN**

**09/02477/FUL** Kath Sobey 51 Hillcrest Pensford. Single storey side extension to replace existing. **PERMIT**

## **8) Financial Matters:**

### **Payments authorised during August:**

Mrs J Bragg	Clerk Salary - July	515.65
Mrs J Bragg	Clerk Imprest	36.80
Community Action	Membership Renewal	30.00

### **Payments to be authorised:**

Mrs J Bragg	Clerk Salary August	514.96
Mrs J Bragg	Clerk Imprest	25.50
Mr B Gillett	Final invoice for footpaths 17.5 hrs @ £6	105.00
Mr B Gillett	Service to strimmer & Nails	74.93
Mazars	Completion of Audit	155.25

## **9) Any Other Business:**

**Audit:** Mazars have completed the audit process and the accounts signed off. The notice has been placed on the notice board. A copy of the accounts will be given to Steve Grimes to place on the web site.

Mr Chilcott tendered his apologies for the October meeting and reported it may be necessary to defer the quarterly report to the November meeting.

**Parsonage Lane:** The white give way lines need re-painting at the bottom of Parsonage Lane. Clerk to report.

**Waste Day Changes:** Relates to Parish.

**Parish Plan:** Mrs Stephenson attended a meeting in relation to the Compton Dando Parish Plan which is reported to be progressing well. There are eight parts to the plan with individuals in charge of each part. Two parts of interest are the Village Shop part. Financed by members of the village donating £25 to get it up and running, then receiving vouchers to that amount to spend in the shop. The second part of interest is transport within the villages. This involves Pensford & Woollard, therefore Mrs Stephenson will join the sub-committee.

A Parish Plan Seminar is taking place at Saltford Village Hall on Saturday 3<sup>rd</sup> October 2009 at 9.30 a.m. Mrs Stephenson is to attend.

**Tennis Club:** Junior Coaching is reported to be going well with many youngsters joining through the summer.

**Free Swimming:** The point was raised that school children would benefit more from free swimming more than over 60's. Clerk to relay this to B&NES.

**Path from Pensford Garage to Whitley Batts** is reported to be in a very poor state of repair, there are also overhanging branches which need cutting back. Clerk to report.

**JAT Reclamation:** Have submitted a letter of confirmation regarding the offer of land should Traffic & Safety wish to alter the turning off of the A37 onto the B3130.

#### **10. Notice of Future Meetings:**

PACT Meeting, Tuesday 15<sup>th</sup> September 2009, 7.00p.m at Whitchurch Village Hall.

Parish Council's Airport Association: 22<sup>nd</sup> September 2009.

Chew Valley Area Partnership: Wednesday 16<sup>th</sup> September 2009.

ALCA AGM, Conygre Hall: 23<sup>rd</sup> September 2009.

**DATE OF NEXT MEETING MONDAY 12<sup>th</sup> OCTOBER 2009 AT 7.15p.m.**