

**MINUTES OF A MEETING OF PUBLOW WITH PENSFORD PARISH COUNCIL  
HELD ON MONDAY 9th MARCH 2009 AT 7.15p.m. AT THE CHURCH ROOM  
CHURCH STREET PENSFORD**

**Present: Chairman:** Mr T Heaford **Vice Chairman:** Mr B Watson  
Mr L Seymour, Mr D Chilcott, Mrs J Stephenson, Mrs J Gully,  
Mrs S Grimes, Mr P Wareham, Mr S Filer. **Clerk:** Mrs J Bragg

**1) Joanna Brain Community Liaison Officer, BANES:**

The Parish Council welcomed Jo Brain to the meeting. Jo gave a brief summary of her position of Community Liaison Officer and projects which she can help with were discussed. In her role, Jo can arrange Village Clean Up Days, River Clean Ups, help with problems such as Dog Fouling and Graffiti. The main object of her position is to bring the Community together and get members working together. Recent litter clean up days have been very successful, BANES have provided all the necessary equipment and taken the rubbish away. Jo can also help with requests for new Litter Bins and Public Seats. Following a request from a member of the public, clerk asked Jo if deterrent dog fouling signage can be put up at the entrance to the allotment site. Jo can be contacted on [Joanna\\_brain@bathnes.gov.uk](mailto:Joanna_brain@bathnes.gov.uk)

**2) Members of the Public:**

There were none present at the beginning of the meeting.

**3) Apologies for Absence** were received from Councillor Edwards.

**4) Minutes of Monday 9<sup>th</sup> FEBRUARY 2009** after being circulated and read were signed as a correct record.

**5) Matters Arising from the previous minutes:**

**Bristol International Airport:** Chairman reminded the Parish Council of the leaflets left by Mike Littleton at the February meeting which could be completed with comments and views on plans for development at the airport. The Parish Council will comment when the planning application is submitted.

**Car Park:** Contact with Ian Ramsden has not been successful therefore, no further action was reported.

**Parking:** Concerns were raised regarding the parking around the Post Office area which appears to be getting worse. When the new bus stop is installed this will increase the problem further, and will then be further considered.

**Car Sales - A37:** A member of the public has raised the issue that the "Car Sales" are parking cars on the pavement adjacent to the busy A37. Clerk to notify the PCSO's. A question was raised if the owner has the necessary

Music Licence in place as loud music can often be heard on site. Clerk to follow up.

**Figures from Cross:** The Churches Conservation Trust have said no to moving two historical stone figures from Church Street and placing them in the Tower of St Thomas a Beckett.

**Neighbourhood Watch:** A letter has been sent to Mr James. Parish Council note the article in the Church Magazine.

**Weir at Rear of Rising Sun:** It was reported that Health and Safety wish to close the Weir at the rear of the Rising Sun Public House. However, the Environment Agency are reported to disagree. The Parish Council understand that the Weir belongs to the Pub, and would be very concerned and disappointed if it were to be closed as it has much Historical Significance. Clerk to write to the Public House owners Enterprise.

## **6) Items for Discussion:**

**a) Police Lane:** No complaints have been received regarding the naming of this lane. Nameplates will be put on the left hand side at the bottom of the lane and the left hand side at the top. Clearance is awaited from Royal Mail, BANES will write to the Post Office. Mr Seymour will deliver the final letters to residents informing them of their correct address details. An email had been received from a member of the public regarding the name of the lane, reporting that it was once known as Hurn Lane.

**b) Chew Valley Area Partnership Meeting:** A presentation was given on Sustainable Communities. Although the difference between Sustainable and Sustainability remains a little difficult to follow. A letter from Hazel Blears regarding Sustainable Communities was of interest. A presentation on Waste Strategy was given. A proposed Waste Disposal site will be in Keynsham on the North Side near Pixash Lane. The question of incinerating rubbish was raised. A presentation was given by Mike Littleton of Bristol International Airport. Much of the agenda covered at the Chew Valley Area Partnership Meetings appears to be covered by the Parish Liaison meetings and the like.

**c) Parish Liaison Meeting:** Mrs Grimes attended and reported that the meeting was well supported. The meeting covered many subjects including BANES Council Budget 2009/2010 reporting that the Council Tax Rate was lower than last year. Programme for the Regional Spatial Strategy and the Local Development Framework: North Somerset Council had held and exhibition. BANES do not propose to do the same. Joint Waste Core Strategy for the West of England: A presentation about the three possible options for waste was given. From the 8<sup>th</sup> June all waste (bins, green boxes and garden waste will be collected on the same day of the week. Target for food waste is 2011 which falls in line when dustcarts need replacement. Planning Enforcement: This department has been reviewed and restructured to improve performance. Changes to Permitted Development Rights: From 1<sup>st</sup> October 2008, there have been significant changes. Applicants and Parish

Councils should refer issues of permitted development direct to the planning department.

**d) Allotment Site:** Clerk read out a draft letter, which is intended to be sent to residents of Publow Lane Housing regarding new allotment plots, parking, introduction of allotment parking spaces and the problem of waste dumping on the allotment site. Parish Council agreed that this letter should be sent out. Parish Council agreed that a communal composting area could be built to accommodate the surplus created. Parish Council agreed that the gate to the allotments is not needed, but would have to be removed anyway to allow enough room for cars to drive onto the allotment site. Clerk has received two verbal quotes in relation to clearing and is still awaiting a third. A self-filling water trough will be put in. Allotment Tenancy Agreements have been sent to all new tenants, the Allotment Agreements had been read and noted that all plots should remain cultivated.

**Footpath:** Clerk to arrange a meeting between Mr Watson and Colin Hudson, Public Rights of Way, BANES to discuss the footpath which is currently being used through the allotments as this is not the correct path.

**e) Play Area Update:**

**Youth Worker:** An official complaint has been lodged and an investigation set up. A formal interview has been held with the Line Manager and a member of the Parish Council. A decision will be made within 30 days.

**Play Area/BMX Track:** Cllr Edwards arranged a meeting for Thursday 5<sup>th</sup> March between Graham Evans, BANES Parks Department, Mr Watson, Mrs Stephenson, himself and Mrs Bragg to discuss where we are with the play area. At the meeting, it was noted that the BMX track is in place although concerns were that it has already settled quite a lot in the ten days it had been in use. The wooden shelter was in place and a swing had been put up with the safety matting around it. The main question was the landscaping around the BMX track and the concern with the barbed wire fence to one side of the track. The barbed wire fence was not seen as a concern and the installation of a hedge was suggested, however it is too late in the season to plant a new hedge this year. Mr Evans agreed that the area was in need of landscaping to finish properly.

The meeting moved over to the toddlers play area where a new Jupiter Swing had been installed and awaited the installation of the safety surface under it. Mr Evans was concerned about the condition of the safety matting under the existing equipment and took many photographs.

At the end of the meeting, finance was discussed. The Pensford Play Area was one of twelve under the Pathfinder project with allocated finance of up to 40K. The amount allocated to Pensford was not known by Mr Evans.

It was reported that a quote in relation to a new fence by the barbed wire fence totalled £1,600, the Memorial Hall Committee are now seeking an independent Health and Safety Assessment.

Insurances in relation to the play area and the BMX track are being looked into by the Memorial Hall Committee.

Routine maintenance costs in relation to the Hall and the Play Areas will have to be included in a five-year budget.

**f) Possible Traffic Regulation Orders on BOAT/Ringspit/Birchwood Lane:** Plans in relation to these byways had been received from BANES. Following numerous complaints concerning problems linked to the use of the routes by motor vehicles, the Public Rights of Way Team has been considering how best to manage these routes. A restriction of motor vehicles will be made by the installation of barriers or appropriate bollards so that use will be essentially walkers, riders, cyclists and motorcyclists. Provision could be made for necessary agricultural access to adjoining land. After consultation Mr Watson reported that Birchwood Lane can be accessed from adjoining land, therefore the restriction of no wheeled vehicles would be acceptable. **Ringspit Lane:** By restricting access to the bottom half of Ringspit, this will exacerbate the problem at the top of the lane. The full length of Ringspit Lane therefore needs to be included in the scheme. Clerk to write to BANES.

**g) Memorial Hall/Log Cabin:** Old documents relating to the hall have been consulted including the original plan of the Memorial Hall. The distance between the back of the Hall and the hedge of Brambledene is 4'. A sketch plan of the field and football pitch shows the hedge line tracking down the rear of the hall. It was agreed that the hedge belongs to Mr Tidcombe where it borders his land and the Parish Council assumed that Mr Tidcombe has put up the log cabin within his boundary. The question of the fire risk will continue to be looked into.

**7) Clerks Progress Report: Bristol International Airport:** A letter of thanks had been sent to Mike Littleton for his informative presentation at the February meeting.

**Church Magazine:** Clerk to send the donation of £50 to the PCC. The Parish Council look forward to the extracts of the meetings appearing regularly in the magazine.

**Police Newsletter:** The monthly newsletter had been received and circulated.

**Grit Bins:** Clerk had emailed Mr George Bottin at BANES asking for a new grit bin to be installed at Station Approach and the top of Blackrock Lane. BANES report that they have received many requests, therefore site visits will be made to assess if the sites fit the necessary criteria. Criteria relates to the steepness of the slope and the number of vehicle movements per

day. If deemed suitable it may not be until prior to next winter when new bins will be installed.

**Footpath CL17/22:** A new kissing gate will replace the existing stile, which is in a poor state of repair.

**St Thomas a Beckett:** With his permission, the owner's details have been passed to Caroline Rigby at Radio Bristol in the hope of gaining a little publicity.

**Neighbourhood Watch:** Clerk has added details to the notice board and sent details to Steve Grimes to add to the web site.

**Web Site:** Details have also been passed to Steve regarding a Trek raising money for the Children's Hospice South West. Clerk has written to Steve Grimes thanking him for his hard work in respect of a very up-to-date web site.

**Waste Day Change 2009:** This takes effect from 8<sup>th</sup> June. Rubbish, recycling, cardboard and garden waste will all be collected on the same day of the week - although the cardboard and garden waste service will remain fortnightly. Details are on the web site.

#### **Highways:**

**The Orchard:** The owner of the hedge at the entrance to The Orchard has now cut it back.

**High Street:** Although reported to BANES the hedges at the top of The High Street still remain overhanging.

**Woollard Lane:** Overhanging branches still remain but have been reported to Wayne Honey at BANES.

**Pot Hole Prietsdown:** Has been reported but still requires attention. There is also a large crack in the road at Priestdown, which appears to be getting larger. Clerk to report.

**Blackrock Lane:** Potholes need reporting. Clerk to deal.

**Branches at the end of Police Lane:** Numerous emails and calls to were made to BANES regarding some tree branches, which had been brought down by a lorry. Council Connect reported to the clerk that they had been removed by the contractor but actually, they remain at the side of the A37. Clerk to deal.

**Planning & Enforcement:** Hursley Hill Plantation: A lorry trailer sited in the field has been questioned with the Enforcement Department; they report that it may be permitted development. Businesses being operated from

residential addresses have been questioned with the planning department. Further enquiries will be made and details sent back to the Clerk.

**Incoming Post:**

1) The renewal subscription notification had been received from ALCA. The amount for 2009/10 is £ 241.89

2) Nominations for the Royal Garden Party had also been received from ALCA. Clerk to return the form.

**8) Planning:**

There were no planning applications to discuss.

**Outcomes:**

**08/04679/FUL** Mr J Packer Agricultural Buildings between The Bungalow and Cottles, Blackrock Lane Publow. Conversion of barn and outbuildings and new extensions to create residential dwelling (Resubmission), **PERMITTED.**

**08/04710/FUL** Mrs M Bignell Development Site Police Lane. Pair of semi-detached houses with garages and parking (revised scheme). **REFUSED**

**Appeal: Mr K Showering, Mountain Stables, Woollard, Pensford. BS39 4HY.** Construction of all-weather horse riding arena for personal use only. **Appeal dismissed.**

**9) Financial Matters:**

**Payments authorised:**

Chew Valley East News	Donation to Church Mag	50.00
Mrs J Bragg	Clerk Salary February	513.32
Mrs J Bragg	Clerk Imprest	24.80
Titan Internet Ltd	Renewal Account for Web Site	230.00
HM Revenue & Customs	Clerk NI & Tax	89.18

**Payments Received:**

Mr Sobey	Allotment Rental	40.00
A Tooth	Allotment Rental	20.00
V Fielding	Allotment Rental	20.00
Mr & Mrs Taylor	Allotment Rental	20.00
Mrs Cox	Allotment Rental	20.00

**10. Any Other Business:**

**Woollard Lane:** Rubbish along Woollard Lane to the centre of Woollard has been reported to [wayne\\_honey@bathnes.gov.uk](mailto:wayne_honey@bathnes.gov.uk)

Civic Reception: Was enjoyed by Mr & Mrs Stephenson.

**Notice Board Woollard:** The village would like another notice board to display village events on. The proposal is to purchase another board and donate it to the Parish Council. The village would then use the board, which is in place now. It is thought that planning permission would not be needed; however, the Parish Council would need to be consulted on the new position.

Clerk to obtain a quote for a new notice board by the Post Office.

**Hedge at the rear of the War Memorial:** This still requires attention.

**Litter & Pot Holes:** Remain a concern around the village with many pot holes reported to BANES still requiring attention.

**58 Hillcrest:** A business is reported to be operating from this address. Two lorries are reported to be parked at this address.

**30 mph Sign:** Clerk to report to BANES that it appears to be only working intermittently.

**Footpath at Belluton:** Needs clearing of brambles.

**Pot Holes:** Reported to be very bad along Birchwood Lane. Clerk to report.

**Reclamation Yard, Pensford Hill:** It was reported that the owner has offered land free of charge if BANES are to change the road layout. Clerk suggested a letter of confirmation to the Parish Council should be sent. Details can then be passed to Traffic & Safety Team.

**Planning:** Chairman reported that a Planning Contravention Notice is to be served on No's 2 & 3 Hillside Cottages. It was reported that a summerhouse recently put up following planning permission has now been advertised in the Chew Valley Gazette. The summerhouse appears to be being used for purposes not applied for under the planning application. Clerk to notify Planning Enforcement.

**Woollard Lane:** A report following a site visit to an address in Woollard Lane is awaited. However, permissions were granted for a bungalow ancillary to the main dwelling house.

#### **11. Notice of Future Meetings:**

**DATE OF NEXT MEETING MONDAY 13th APRIL 2009 7.15p.m.** Date was discussed as this Monday falls on Easter Monday. Clerk to contact Parish Council members once a venue has been confirmed for Tuesday 14<sup>th</sup> April.

**PCAA Meeting 24<sup>th</sup> March 2009 - TH to attend.**