

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Publow with Pensford Parish Council**

County area (local councils and parish meetings only): **Bath and North East Somerset Council**

Financial year ending 31 March 2021

Prepared by (Name and Role): **Helen Richardson - Clerk & RFO**

Date: **20/05/2021**

	£	£
Balance per bank statements as at 31/3/21:		
Current	20,787.13	
Business Reserve 12753742	25,833.49	
Business Reserve 55641709	3,050.74	
Business Reserve 12753734	100.23	
		49,771.59
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)		
1473	(80.00)	
1539	(80.00)	
1547	(100.00)	
1551	(80.00)	
[add more lines if necessary] 1553	(80.00)	
1554	(637.10)	
1555	(435.00)	
1556	(200.00)	
1557	(748.71)	
		(2,440.81)
Add: any un-banked cash as at 31/3/21	-	
		-
Net balances as at 31/3/21 (Box 8)		<u>47,330.78</u>