

Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts.

It must agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AGAR - and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Publow with Pensford Parish council

County area (local councils and parish meetings only):

Bath & North East Somerset Council

Financial year ending 31 March 2024

Prepared by (Name and Role):

Helen Richardson , Clerk & RFO

Date:

22/05/2024

	£	£
Balance per bank statements as at 31/3/24:		
Current	18,076.1	
Business Reserve xxx742	26,298.4	
Business Reserve xxx709	3,105.7	
Business Reserve xxx734	102.1	
		47,582.2
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers)		
1717	(249.48)	
1751	(86.40)	
1753	(85.00)	
1755	(385.00)	
		(805.88)
Add: any un-banked cash as at 31/3/24		
None		-
Net balances as at 31/3/24		<u><u>46,776.3</u></u>
What is the figure in Box 8 in the Accounting Statement?		<u>46,776.3</u>
Does the bank reconciliation above agree to Box 8?		Yes