

The Parish Council ticked 'No' for Assertion 10, because although many arrangements have been put in place to comply with the new Assertion 10, it was agreed that more work was needed to meet with the requirements.

For example, An IT policy was adopted based on the NALC model template and a data audit has taken place, however a Data Protection Policy and Document Retention Policy needs to be adopted.

All councillors have been provided with a council owned email address, but several are still using personal email accounts.

All councillors have been provided with details of a Data Protection and Freedom of Information training resources, but not all have completed the course.

The Parish Council recognises these shortcomings and will make every effort to ensure that they achieve full compliance during the current financial year by completion of the requirement listed above.