

Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts.

It must agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AGAR - and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Publow with Pensford Parish Council

County area (local councils and parish meetings only):

Bath & North East Somerset

Financial year ending 31 March 2026

Prepared by (Name and Role):

Helen Richardson Clerk & RFO

Date:

01/05/2026

	£	£
Balance per bank statements as at 31/3/26:		
Current Unity	5,426.9	
Savings Unity	35,457.7	
Natwest Reserve xxx742	26,942.9	
Natwest Reserve xxx709	3,181.8	
		71,009.3
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/XX (enter these as negative numbers)	none	-
Add: any un-banked cash as at 31/3/26		-
		<u>71,009.3</u>
Net balances as at 31/3/26		<u>71,009.3</u>
What is the figure in Box 8 in the Accounting Statement?		71,009.3
Does the bank reconciliation above agree to Box 8?		Yes