

**MINUTES OF AN ANNUAL GENERAL MEETING FOLLOWED BY A
MONTHLY MEETING OF PUBLW WITH PENSFORD PARISH COUNCIL
HELD ON TUESDAY 10TH APRIL 2007 AT 7.15p.m. AT THE CHURCH
ROOM CHURCH STREET PENSFORD**

Present: Chairman: Mr T Heaford. Mrs B Bowes, Mr D Chilcott, Mr L Seymour, Mr B Watson, Mrs S Loney, Mrs S Grimes, Cllr P Edwards, Mrs J Stephenson. Clerk: Mrs J Bragg

AGM AGENDA:

1. Chairman's Report : See attached report.

2. Financial Report: Mr Chilcott reported that the outturn for the year on a receipts and Payments basis is an excess of expenditure over income of £161 against a budgeted deficit of £325. The major factors were reported as an increase in income against budget from £10100 to £10470. A decrease in expenditure against budget of £94 from £10725 to £10631 represented by a reduction in costs of Footpath Officer, reduction in expenditure on Village Hall projects and increased expenditure on allotment costs. It was reported that the Parish Council remain in a healthy financial state. 2007/08 is likely to show a deficit against budget as it is committed to support the expenditure on the re-wiring of the Memorial Hall. See full report attached.

3. Memorial Hall Report: Mr Watson gave a verbal report regarding the Memorial Hall position. He reported many problems which included the closure of the hall due to the electrics. Recent vandalism problems have been experienced and money will need to be found to keep the Play Area open. The Playing Field was reported to be littered with rubbish. The contractors carrying out the re-wiring were reported to be doing a good job, and finally the skip had arrived. The Hall Committee have been informed that the Parish Council would be willing to contribute towards the cost of new wall lights for the Pavillion Room.

It was reported that the 10K Committee will be clearing the hall and field site of any rubbish prior to the 10K.

CCTV and cameras for the Memorial Hall were discussed and it was agreed that once the hall is re-opened the Security element should be looked at. Clerk to request that the Chairman of the Memorial Hall attends the Parish Councils AGM in 2008 to provide a report.

MONTHLY MEETING AGENDA:

1. Members of the Public: There were no members of the public present. The Parish Council were saddened to hear of Mr Bonds' illness. Clerk to arrange a card.

2. Apologies for Absence: Were received from Mr P Wareham, Mr S Filer, Mrs J Gully.

3. Minutes of Monday 12th MARCH 2007 having been circulated and read were signed as a correct record.

4. Matters Arising from the previous minutes: Conservation Area

Character Appraisal: Await contact from Jessica Hunnisset to make contact with clerk with a view to attending a Parish Council meeting or meet representatives from Parish Council to take a look around the village.

Possibilities of including Publow in a Conservation Area will be enquired about. Mr Bowes to keep hold of paperwork and liaise with Mr Heaford.

Highways Meeting: Mr Seymour had a meeting with Spencer Toghill from Highways to point out various problem areas.

The missing sign on the corner in Publow Lane is reported to be in hand so too is the Woollard sign. The location of the missing chevrons was pointed out.

Parsonage Lane: It was reported that the water problem is present again with water pouring down the lane.

Due to the lack of attention to recent Highway problems it was suggested at the meeting that contact in future be made with David Trigwell at B&NES.

Parish Council Web Site: This is now up and running and requires information. This can be sent to Stephen Grimes –

grimes.steve@btinternet.com or passed to clerk - braggs@tiscali.co.uk

The Web Site address is www.publow-with-pensford-pc.gov.uk

Clerk to place advert in the parish magazine. Links to other web addresses in the village was suggested.

5. Items for Discussion: a) Village Hall Update/Electrics: The lowest tender of £10875 + VAT from Oldfield Electrical Services had been accepted for the re-wiring of the hall.

b) Traffic & Safety Meeting: A meeting was held on Tuesday 10th April between Mr Watson, Cllr Edwards, David Swift and Mike Weston of Traffic & Safety Team and Wendy Linham from Avon and Somerset Traffic Department to address the problem issues of parking & speeding in and around the village.

Somer Housing, Publow Lane: Problems with parking at midday and evenings generated by the Public House. This is causing a problem for residents. Suggestions made to contact John Voysey of Somer Housing. The area could be protected by gates.

The Triangle and High Street: It was agreed that the parking problems are greater in this area with parking around the green and up the High Street which has on a number of occasions stopped Emergency vehicles gaining access to Pensford Old Road. Suggestions made were to possibly formalise the parking with double yellow lines in places, a 20mph limit by the green towards Publow Lane. Photos are to be taken and a report on suggestions will be made and submitted to the Parish Council.

The Car Park area was discussed.

Safer Routes to Schools: An input from this was discussed with the possibility of getting parents to park at the village hall and walk down Publow Lane.

However the corner of Publow Lane has no footway and visibility is poor.

Clerk to look into a report of Congresbury School who are thought to have a bridge across the river to enable children to walk to school.

Other items: It was reported at the meeting that it appears many cars park are parked in Gibbett Lane and owners catch the bus into Bristol.

A white land rover was reported which parks opposite The Orchard.

c) Hinton Organics: More activity at this site and QC Recycling has been reported to B&NES. Lorries have been noted entering the site laden with concrete blocks. An e.mail has been sent to Cllr Curran seeking answers to questions raised in relation to the operation of the site and seeking confirmation that QC Recycling are complying with the contours of the landscaping consent in original planning conditions permitted.

d) Parish Council Airport Association Meeting Report: Mr Heaford attended this meeting on 27th March 2007. It was reported that BIA are likely to submit their Planning Application in May. The Planning Application is thought to be the same as stated in the Master Plan although it is thought that the proposed

hotel will not form part of the application at this present time. The Parish Council are recommended to re-iterate original concerns regarding access, infrastructure being inadequate to the growth of the airport when the application is submitted.

Deviation problems continue to be reported. Much work is carried out by the PCAA on behalf of the Parish Councils' and it was agreed the association is worthy of the £50 membership fee. The Noise Management Line for Bristol International Airport is 01275 473799

(Mr Seymour left the meeting).

e) **Elections – 3rd May 2007:** Results of an un-contested election have been received. Cllr Edwards was thanked for his hard work and the great job he has carried out in helping our Parish over the recent years.

f) **Financial Report:** Mr Chilcott had prepared the quarterly financial report to the 31st March 2007. It was noted that the allotment costs had been more than budgeted for due to the water supply and clearing costs, however the creditor in the accounts for the grass cutting will be off set against the clearing of the allotments.

Clerk to complete a VAT return to the 31st March 2007.

The Treasury Stock due to be paid in September had not been received to date due to correspondence being sent to the wrong address. A redemption figure had now been agreed of £9,650.

Accounts will be prepared for the May meeting. Thanks were extended to Mr Chilcott for his work.

6. Clerks Progress Report: Rural Youth Team/Open Day: The Rural Youth Team had reported a very successful open day held in Temple Cloud. Useful contacts were made with adults willing to help support the provision of a youth facility in the village. The Youth Team have indicated that they would be happy to support a similar event in Pensford and have suggested a date towards the end of June. The Memorial Hall Car Park would be the venue.

Clerk to follow up.

Pensford Lock Up: Correspondence from English Heritage has been received. EH are offering a management agreement in relation to the lock up. This would be a three year agreement which will require the Parish Council to carry out minor periodic maintenance work in return for a lump sum payment. An annual payment of £50 for three years and a lump sum of £600 towards the capital works will be received. It was suggested that Clerk contacts EH to clarify what constitutes Minor/Major works as there is nothing stated in the agreement.

Affordable Housing: B&NES are awaiting direction from the planning department. An internal meeting is to be held between architects and planners.

Footpaths: An e.mail was sent to Barry Gillett asking for attention to a footpath at the bottom of Flowers Farm Lane. B&NES have been asked to attend to the footpath running from Whitley Batts down to Pensford Garage. The Parish Council were informed of an application to divert a public footpath that runs South from the centre of Woollard. No concerns were raised. Clerk to reply to B&NES.

Bus Stops: A request has been made again for a bus stop at the top of Hursley Hill.

Church Street Car Park: Clerk has confirmed to Ian Ramsden that the Parish Council would not want any vehicular access rights granted over the land. Another e.mail had been received which reported that legal ownership had

19/07

been looked into and it appears that two properties cross land in B&NES ownership. Clerk to reply confirming that if access rights were to be granted they should be pedestrian not vehicle, and that the Parish Council do not wish for vehicular rights to be granted across the car park.

Dial-a-Ride: An e.mail had been sent to Chris Bunton, however no update had been received.

Highways: Belluton: Clerk has spoken to Highways regarding the concerns of rocks falling into the road and the barriers causing motorists to swerve. It was reported that at present Highways do not have any proposals for works to be carried out in this area. Clerk to re-iterate concerns.

Waste Bin, Church Street: Clerk has requested a new bin to be placed outside of the Church Gates.

Birchwood Lane: A new name-plate is reported to be on order.

Parsonage Lane: The condition of the lane has improved with the better weather, cleansing were aware of the mud on the lane in the recent wet weather. They will be asked to give the area a thorough clean to remove the debris that has built up in the middle of the lane.

Hursley Hill: A dumped fridge was reported to Council Connect.

A report was received from Cllr Edwards concerning a possible rat infestation which had been reported to Pest Control. The reports came from a property at the bottom of Hursley Hill. Pest Control have been on site and have placed bait around the property.

Ringspit Lane: Concerns were raised by a member of the public regarding rubbish and what appeared to be asbestos sheets dumped at the bottom of the lane. A number of dumped cars were also reported. The Environment Agency were contacted because one car was in the river. They have reported ten cars in total, however they will only deal with removing the one which is in the stream. Cleansing at B&NES are aware of the situation. Clerk has copied PC Glenn Lord with e-mails in relation to this. It was reported at the meeting that the lane is badly rutted in parts and would benefit from infill.

Planning/Enforcement: Morgan Baynham from Planning Enforcement had been invited to a future meeting and confirmed to clerk that he would be able to attend the July meeting to discuss the workings of the Enforcement Department.

The Enforcement Department have been asked to look into the recent installation of an LPG gas storage tank installed in a property at Publow Lane.

The Sidings, Wick Lane: A site visit has been made with a few breaches of planning to be sorted out.

It was reported at the meeting that concerns continue regarding the operations at Milestone Bungalow with cars still being advertised for sale.

Clerk to speak to the enforcement department again.

Incoming Post:

1) The annual return from for the year end 31st March 2007 had been received from Mazars.

2) A letter from Citizens Advice Bureau seeking a donation had been received.

3) An application for an allotment plot has been received. Another plot has been marked out by Mr Watson.

4) B&NES have produced information informing residents that the Easter and May Bank Holiday refuse and recycling collections will remain on the same days.

5) Avonside Calor Village of the Year Competition details had been received and passed to Janette Stephenson. The Closing date is 31st May 2007.

6) Notification of B&NES Retail Strategy Stakeholder Workshops have been received.

6) Allianz Cornhill Insurance renewal notification has been received at a cost of £674.69 compared with £656.25 last year.

7. Planning: Applications looked at by Sub-Committee:

07/00825/AGRN Mr M Gould Land at Old Down, Pensford Lane Stanton Drew. Portal framed agricultural building. Objections sent to planning.

Outcomes: **07/00279/FUL** Mr & Mrs Burbridge Fernlea Blackrock Lane Publow. Alterations and extension to house to form attic accommodation.

Permitted. Letter sent to planning. It was suggested at the meeting that clerk produce a follow up letter pointing out to B&NES that this is not a large lane and the bank will have to be eroded further to allow the delivery of materials to the rear of the property. Also there is a natural spring/water course which should not be damaged.

The Post Office: Although the Parish Council have not received notification it was reported that the application for a rest room at the post office had recently been refused. It was agreed that the Parish Council should re-iterate their support to this application and stress the importance of the Post Office to the village.

8. Financial Matters: Payments to be Authorised:

Mrs J Bragg	Clerk Salary March	455.41
Mrs J Bragg	Imprest + 2 ink Cartridges (£16)	37.57
Church Room	Dec,Jan,Feb,March, April Hire	50.00
Mr S Grimes	Hosting Package/Web Address	117.50
Inland Revenue	Clerk NI & Tax	64.64

Receipts to Note:

B&NES	1 st Part Precept	£5,000
-------	------------------------------	--------

9. Any Other Business: Speed Camera: It was reported that this was recently seen to be working.

Cluster Meeting Agenda: Mr Chilcott confirmed that he will ask for the lack of attention to Highway Matters is put on the agenda for the forthcoming meeting.

10. Notice of Future Meetings: Parish Cluster Meeting Tuesday 24th April 2007 Club Lounge Riversuite Keynsham. 6.30p.m. – 8.00p.m.

DATE OF NEXT MEETING AT MONDAY 14TH MAY at 7.15p.m.

CLERK: Mrs J Bragg 01275 333549 E.Mail: braggs@tiscali.co.uk

After the meeting Parish Councillors enjoyed an informal gathering with wine and nibbles to say farewell to Barbara Bowes following her retirement from the Parish Council. A formal presentation will be made at a future meeting.