

**MINUTES OF A MEETING OF PUBLOW WITH PENSFORD PARISH COUNCIL  
HELD ON MONDAY 12<sup>th</sup> APRIL 2010 7.15p.m. AT THE  
CHURCH ROOM CHURCH STREET PENSFORD**

**Present:**

**Chairman: Mr T Heaford Vice-Chairman: Mr B Watson**  
Mr L Seymour, Mrs J Stephenson, Mrs S Loney, Mrs S Grimes,  
Mr S Filer. Clerk: Mrs J Bragg.

**1) Welcome Chris Head, Community Action:** Chris attended the meeting to provide information to the Parish Council on the role of the Village Agents. At present the Village Agent is a pilot scheme in the Chew Valley area of BANES covering 10 parishes. At present the parishes covered are Stanton Drew, Chew Magna, Chew Stoke, Norton Malreward, Nempnett Thrubwell, Ubley, Compton Martin, Bishop Sutton, Stowey and the two Harptrees. Pensford at present is not covered however one of the Village Agents was recently involved with a resident of Woollard. There are two Village Agents working part-time 10 hours per week. The Village Agents role is to bridge the gap between individuals, communities and organisations that are able to offer help or support who can all work together to keep people in their homes for longer.

The Village Agents work closely with Parish Councils, Police, Police Community Support Officer, Avon & Fire Service, Advice Agencies and local organisations such as Target 80, The Valley Greenspace, and Chew Valley Befrienders. Target 80 is a service providing transport via an MPV, with disabled access. The service is not just elderly or disabled, it can also be used by the young people in the Chew Valley who do not have easy access to transport. Parish Council to write a letter of support for this new Scheme.

**David Chilcott:** The Parish Council held a moments silence to remember Parish Council member David Chilcott.

**2) Members of the Public:** There were none present.

**3) Apologies for Absence:** Apologies for absence were received from Mr P Wareham, Mrs J Gully, Cllr P Edwards, Mr A Hillman.

**4) Minutes of Monday 8<sup>th</sup> March 2010** after being circulated and read were signed as a correct record.

**5) Matters Arising from the previous minutes:**

**May Meeting:** A member of public has been invited to attend a meeting prior to the Parish Council meeting in May. The meeting will start at 6.30 pm. confirmation is awaited.

**New Street Naming in Woollard:** Is now all complete and road names in place. There will be a press release in the Somerset Guardian.

## 6) Items for Discussion:

**a) Defibrillator Update:** The public meeting took place on 30<sup>th</sup> March 2010 at which 22 people attended. A presentation was given by Mr Clive Setter. Setter & Lee have agreed to produce 400 A4 posters and 10 A3 size posters. One substantial donation has been offered and a further donation almost confirmed. An application has been made to Bristol International Airport for a donation. An application will be made to Chew Magna Medical Practice for a donation from their Community Fund. A sponsorship form has been placed in race packs for those taking part in the 10K, there will be a stand at the 10K.

**b) PCAA - Meeting 23<sup>rd</sup> March 2010:** Following the High Court Judgement at Heathrow, the PCAA are hopeful that the planning application for BIA will be slowed down. The Annual Subscription will remain the same for 2010/2011.

The BIA application was approved by the South Area Committee and has now been referred to the Planning & Regulatory Commission where it will be considered on 28<sup>th</sup> April 2010.

Deviation and noise complaints continue to be submitted to the airport. The noise monitor is still awaited.

**c) Core Strategy Policy C Briefing:** A Policy C briefing was held on 11<sup>th</sup> March where it was agreed that the Green Belt villages such as Chew Magna, Chew Stoke and Pensford would hold a further category 'c' village cluster meeting to discuss the capacity for work and employment particular to green belt villages. On issue to be addressed will be the lack of supporting infrastructure.

**d) Memorial Hall Roof / Memorial Hall Meeting:** A meeting was held to discuss the Memorial Hall and roof. The Hall Committee have one quotation for the re-cladding of the roof and two further quotes will be sought. It was reported that vandalism has cost the committee £800 this year, the proposed brackets and barb wire to the flat roof area were discussed with the suggestion of Anti Vandal Paint which may look more sympathetic. Movement has been noticed on a corner of the hall, the corner is very damp due to the overhanging branches and vegetation from the neighbouring property. It was also noted that double gates have been installed in the neighbouring hedge.

**e) Allotments:** A site meeting had been held. Two new tenants have taken on plots. The allotment site area is untidy with rubbish dumped behind sheds at the top of the site. Further rubbish has been dumped inside the gate to the right hand side of the allotment site. A trailer is now being parked in the allotment site, permissions have not been sought. Parish Council agreed to obtain quotes to clear the site just inside the gate and tidy the area, and also to install a new fence.

**Footpath:** Although there is no footpath through the allotment site, residents in the village continue to walk through the allotment site. A letter from an allotment holder reported the continued problem of owners allowing their dogs to foul on the allotment site. The suggestion of a notice board for the site was put forward. Mr Watson & Clerk to progress.

**f) Parish Online Progress:** Mrs Stephenson & Clerk attended a presentation on 17<sup>th</sup> March 2010 at Bath Spa University. The Clerk of Hinton Charterhouse has mapped out his parish details on a map, mapping items such as lamp posts, boundary lines etc. The maps enable the parish clerk to identify where trouble spots such as pot holes are and email exact locations to the Council. A reply is awaited from a student to give a training session.

**g) Enforcement Officer/Outstanding Matters:** It was reported that the Enforcement Department staff has been reduced by 50%, at present there is no designated officer dealing with outstanding cases in Pensford. Clerk has to re-submit pressing enforcement cases. An example of lack of enforcement is a site on the corner of Woollard Lane. Caravans were moved in to the site in May 2008, two refused planning applications and an appeal have been made, a further static van was moved to the site at the weekend. An email has been sent to all heads of Planning and Enforcement at the Council.

**h) Car Park, Church Street:** The only progress to report is that contact has now been made with Ian Ramsden at BANES.

**i) Parking in Keynsham:** It was reported that from April 12<sup>th</sup> over 100 free parking spaces are now available in Keynsham. The two sites providing parking are Keynsham football Club Car Park on Bristol road and the Picnic Area Site on Keynsham Road (A4175), just north of the Railway Station. The Football ground is not available for public parking on weekends because it is needed by the players and supporters for their matches.

**j) Quarterly Financial Report:** The report had been prepared by the Chairman, after being circulated between the Parish Council there were no questions arising. Clerk to contact the footpaths officer for a final bill for the year. Progress will now be made to finalise the Annual Accounts and the Annual Return.

## **7) Clerks Progress Report:**

**Blackrock Lane:** A request was made for the bin to be emptied at the top of Blackrock Lane. Cleansing have done this.

**Railway Bungalow - A37:** Highways have been made aware of the ground works being carried out at this site and the mud which has been on the highway. Highways will monitor and sweep when necessary.

**Parsonage Lane:** Drainage issue ongoing. Gullies are to be emptied.

**Ditch, Peats Hill:** Cleansing have been notified to clear it.

**Church Street:** Road surface reported to be ok at present. Will be looked at again in six months.

**Woollard Lane:** Gullies have been cleared to remove water problem. It was reported at the meeting that water continues to run down.

**10K Road Race Circuit:** Highways are reviewing the course and road surfaces and pot holes will be attended to where necessary.

**Sign on Pensford Hill:** Awaiting a safety inspection.

**Flashing 30mph Sign:** Traffic & Safety report that it is highly unlikely that the sign will be put back up. The initial thought was to move the flashing sign to the location of the zig zags, using the power from the pole, however recent speed count data shows that speeding is not a problem here. Parish Council noted that the road markings however are still in situ from Speed Camera these are possibly slowing motorists. Clerk to write to Traffic & Safety and report Parish Council's disappointment relating to this. A request for the 30mph limit to be extended further South will also be made.

**Village Sweeping:** A request was made for the village to be swept following a complaint of rubbish and broken glass by the bus stop. This has been carried out by BANES.

**Footpaths:** Church Farm, Publow: Colin Hudson reported that further complaints have been received regarding the soil and rubbish along this footpath. An inspection will be made and a report sent to the Parish Council.

The Kissing Gate at Woollard has been brought to the attention of the landowner, however BANES report that as long as the field gate beside remains open there is not a problem. The Kissing Gate is the property and responsibility of the landowner.

The stile above Fernlea in Blackrock Lane was inspected and reported to be in a dangerous condition. BANES will replace it with a metal kissing gate.

**Priestdown:** A wide vehicle had travelled down and broke sides of the bank down spilling mud onto the road.

**Broken tarmac** around the man hole covers on the High Street and the junction of the A37 were reported to BANES.

**Wall at Old Road:** The Structures Department at BANES have been emailed.

**Footpath from Garage up to the Rehabilitation Unit:** Has been put on list for consideration for re-surfacing. It was reported at the meeting that the

garage are continuing to park cars on the pavement, some are advertised for sale.

**Footpath on Pensford Hill** from Travellers Rest up to the top is also to be looked at by the Highways Inspector.

**Bus Shelter - Hillcrest, Pensford:** A copy of a letter received from a resident of Hillcrest regarding the installation of the new bus shelter was sent to Jon King, Public Transport Officer at BANES.

It was reported that if you stand inside the bus shelter waiting for the bus it is impossible for you to see the bus coming or for the driver to notice you because the shelter is set so far back from the pavement. The bus timetables are on the wrong side of the road.  
A reply is awaited.

#### **Incoming Post:**

a) Information from the Adult Social Services & Housing Department has been received. Clerk to obtain further copies of the Directory of Services.

b) **Local Council Insurance:** The administration of the Parish Council's Insurance Policy has now been transferred to the Local Council Team with AON. The renewal date is 1<sup>st</sup> June 2010 and the fee is £813.93 compared with £764.33 in 2009. Clerk to check policy documents are correct.

#### **8) Planning:**

**Application looked at by Sub-Committee:**

**10/01120/TCA** Mr S East Bluebell Cottage, 129 High Street Pensford. Fell Silver Birch. Parish Council support.

#### **Applications to discuss:**

**10/01157/CLEU** Mrs S Sheppard Roundlands Farm Blackrock Lane Publow. Certificate of Lawfulness for an existing use. The existing use of the site is stables and the relevant storage for feed and tack associated with this. There is also an area which is regularly used to exercise horses on the site. It was agreed that this application would be discussed further by the Planning Sub-Committee.

#### **Planning Outcomes:**

**09/03020/FUL** Mr & Mrs Parnell 148 High Street Pensford. Erection of three dwellings following demolition of existing, 2 no. garages and stone wall. **Permit.** Concerns regarding the removal of the wall were raised and the Parish Council agreed that English Heritage should be advised about this planning application. A copy of the scheme will be taken and distributed to Parish Council members.

**10/00101/TEL** British Telecommunications PLC Erection of steel pole with dish aerial. **Refused.**

**10/00028/FUL** Miss Caroline Batten 1 Wesley Terrace High Street Pensford. Erection of a two storey rear extension following demolition of existing single storey extension. **Refused.**

#### **9) Financial Matters:**

##### **Payments to be authorised:**

Due to a problem with her computer records, clerk salary payment made was the same as March payment.

Mrs J Bragg	Clerk Salary March	535.39
Mrs J Bragg	Clerk Imprest	19.30
ALCA	Subscription 10/2011	199.71
CPRE	Subscription 10/2011	20.00

##### **Payments Received:**

Allotment Rents	80.00
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#### **10) Any Other Business:**

**Development at Belluton, access onto A37 is very dangerous.**

**Pavement from corner of Church Street to Garage** is very overgrown with overhanging vegetation. Overhanging vegetation also by the War Memorial remains.

**Mountain Stables:** Arena has now been made, using the gateway and land belonging to Church Farm to move stone.

**Builders Van:** A builders van continues to be causing a nuisance parking on the bus stop or by the War Memorial. Parish Council to raise issue with the owner.

**Parsonage Lane:** The wall on the corner requires attention.

**Slate Lane:** Road sign and no HGV sign have been knocked down. Fly tipping took place along the lane at the end of March.

**Tennis Club:** Courts playable for another year before needing to be re-surfaced at a cost of approx £7,500.

**Play Area:** No further action following the meeting. Notices have not been put up.

**Bathford Hill:** Construction on the land continues and lay-bys created now have no parking notices on them.

Mrs S Grimes gave her apologies for the May meeting.

**11) Notice of Future Meetings:**

**Chew Valley Area Partnership Wednesday 28<sup>th</sup> April 2010.**

**DATE OF NEXT MEETING MONDAY 10<sup>th</sup> MAY 2010 AT 7.15p.m.**  
**This will be an AGM/ANNUAL AND A MONTHLY MEETING**