

**MINUTES OF AN ANNUAL GENERAL MEETING AND A MONTHLY MEETING OF PUBLLOW WITH PENSFORD PARISH COUNCIL HELD ON MONDAY 11<sup>th</sup> APRIL 2011 7.15 pm. AT THE CHURCH ROOM CHURCH STREET PENSFORD**

**ANNUAL GENERAL MEETING**

1. Chairman's Report: Report Attached
2. Financial Report: Report attached: (A deficit queried will be taken up with Mr Kelly).
3. Memorial Hall Report - all reports were agreed for the minutes.

**MONTHLY MEETING:**

**PRESENT:** Chairman: Mr T Heaford Vice-Chairman: Mr B Watson  
Mrs J Stephenson, Mr J Kelly, Mr S Filer, Cllr P Edwards, Mrs S Grimes,  
Mr L Seymour, Mr P Wareham. Clerk: Mrs J Bragg

- 1) **Members of the Public** there were none present.
- 2) **Apologies for Absence** were received from Mrs Gully & Mrs Loney
- 3) **Minutes of Monday 14th March 2011** after being circulated were amended page 12/11 to read 'refurbished' as opposed to the resurfaced. They were then signed as a true record.
- 4) **Matters Arising from the previous minutes:**

**Rumoured Travellers Site:** The Development Management Team Leader at BANES reported that such a use would require planning permission and the site is in the Green Belt. BANES are not aware of any proposal to include the rumoured site as an allocated Gypsy Site in the Local Plan.

**Development at 148 High Street:** Concerns have been raised regarding the new build. Planning Enforcement will be asked to inspect. English Heritage will be notified. Parish Council to write to David Trigwell.

**Footpaths:** Brian Watson to follow up with the Footpaths Officer.

**5) Items for Discussion:**

**a) Defibrillator Update:** the awareness evening was well attended. St John's Ambulance have suggested that a refresher is held every year. With regard to the installation of the defibrillator in Woollard, the clerk of Blagdon Parish Council has been emailed for advice.  
Mrs Stephenson and Mrs Bragg continue to liaise with Western Power. A meeting was arranged for Wednesday 13<sup>th</sup> April with Western Power. A summary of resuscitation will be placed on the web site along with the recommended Emergency telephone number.

**b) PCAA - Meeting 22nd March 2011:** This was attended by Mr Wareham and Mr Heaford. Parish Council have received copies of the Draft Noise Action Plan for Bristol Airport. This will be consulted and reported upon.

**c) 376 Bristol - Wells Bus Service:** This bus service has now been saved. Changes to the bus service are now a two hourly service after 19.20 which halves the previous frequency of the service. The last bus time is retained. A Sunday timetable will run on Bank Holidays. Further information can be obtained on [www.bathnes.gov.uk/buses](http://www.bathnes.gov.uk/buses).

**d) Bristol Airport - Flight Reports and Noise Action Plan:** Reported under item 5b.

**e) Woollard Notice Board:** Chairman to contact Chair of Compton Dando Parish Council regarding the display of Compton Dando notes in the board.

**f) Youth Steering Group Meeting:** The second meeting of the Steering Group took place on Monday 21<sup>st</sup> March 2011. The decisions made were to discuss the Steering Group at the next Parish Cluster Group Meeting asking for one parish to be lead parish to move this forward via parish clerks. A number of people signed to say they would consider being on a focus group to possibly manage the future of the steering group. Parish Council agreed to continue to attend the meetings and support. The next meeting takes place on Monday 16<sup>th</sup> May at Chew Magna Millennium Hall, 7pm.

**g) General Finance & Audit Training:** Clerk was unable to attend due to illness. Future training events will be held.

#### **6) Clerks Progress Report:**

**Highways: Overhanging Tree - Church Street:** Has been reported to Highways. A vegetation order will be raised with the owner.

**Birchwood Lane:** Colin Hudson has been emailed and asked when the bollards will be put in place to stop the 4 x 4's. A reply is awaited. It was reported at the meeting that coloured paint has been put down.

**3 Hillside Cottages:** Wendy Linham at Avon & Somerset Police has been sent emails regarding the problem with parking here. A reply is awaited.

**Woollard: Collapsed Culvert,** BANES have been chased up again to find out when this will be repaired. Contact details of the person in charge have been obtained. This had now been repaired.

**Litter Bin:** A new bin for outside of the lock up has been requested.

**Grit Bins:** BANES have been emailed to find out if they will replenish grit bins that the Parish Council have purchased.

**Affordable Housing:** Craig MacDonald will be attending the May meeting to provide an update.

**Church Farm, Publow:** A tree which has fallen from land belonging to Church Farm into the river in Woollard has been reported to the Environment Agency. No reply has been received from the Environment Agency to date.

**Back Lane:** A reply has been sent to BANES informing them that the Parish Council would not support a member of the public in acquiring a part of the lane.

**The Sidings:** Reports of shooting near the footpath from this address were sent to PC Simon Glanfield. A visit is still to be made.

**Hinton Organics:** There was a further reply from Hinton Organics regarding the staff member appearing to be asleep in his cab. H.O. reported that Bristol & Avon will be making a full investigation into the matter and Bristol & Avon have a duty of care for the works on the adjacent site and the sweeper around the site.

**Licensing Services:** An email has been sent requesting licensable activities and times at the George & Dragon Public House. Details of opening times and licensing types have been received. A copy was forwarded to the Police. Clerk asked to advise Fire Service and BANES regarding the rental of rooms within the Public House. Police have reported that the George & Dragon has been attended and words of advice given regarding noise and the car parking problems. Regular licence visits are in progress. Members of the public are urged to call the Police and BANES with their issues over this premise so that in time the problems can be sorted. The non-emergency line for the Police is 0845 456 7000.

**Church Magazine:** Police Community Support Officer - details have been amended. Mobile Library dates have been sent to Pauline. Council Contact details are in the back of the magazine. Extracts of our Parish Council meeting in March were added.

**Satellite Navigation Systems/Parsonage Lane:** Clerk has contacted Council Connect to see if Parsonage Lane can be removed from Sat Nav Systems. Council Connect say that Sat Nav Companies have to be contacted directly to ask for the lane to be removed. This will be followed up.

**Highways** have been contacted regarding the date for 10K, hoping that it will not clash with re-surfacing proposals. Trina Cummings has been contacted and asked to survey the route to fill in any potholes.

**Hillcrest:** There are two bungalows not listed on the electoral role. Clerk has reported this to electoral services. It is reported that one bungalow is building a garage extension and has installed velux windows.

**Planning/Enforcement: Publow Passion Alpacas, Priestdown Lane:** Clerk followed up the fact that there was still no notice at the entrance to the above address advertising the planning application. Planning reported that this would be put up before 8<sup>th</sup> April and remain in place for 21 days.

**Incoming Post:**

1) Details of a Flood Protection event in Chew Magna were received. This event was to take place on Tuesday 12<sup>th</sup> April 2011.

2) Insurance Renewal had been received from AON Insurance. Clerk has queried the large jump in premium.

3) A copy of an email sent to BANES from a member of public raising concerns about outbuildings in the centre of the village which are falling down and in need of repair was received and duly reported to the Parish Council. A further email regarding a planning enforcement issue was also received.

**7) Planning:**

**Application discussed by Sub-Committee:**

11/00510/FUL Mr C Hill Knights Folly Farm, Woollard Lane Publow. Erection of 2 no. Animal Field Shelters. Parish Council Object. It would appear that substantial and adequate stabling is already in situ on the land.

**Applications to discuss:**

11/01138/FUL Miners Welfare Institute, Pensford, Bristol. Change of use from Use Class D2 to Use Class A1 & D2: The Senior Estates Surveyor at BANES reported in an email that the legal fees for the disposal of the patches of Car Parking owned by Wessex Water would be in region of £1,000. This would not be an exact figure. Likewise the Council would have legal fees of approximately £1,500. On discussion the Parish Council had no objection to the proposal of change of use as per the planning application. However concerns were raised regarding the parking issues. A letter will be sent to Planning following further discussion.

**Planning Outcomes:**

11/00064/FUL Mr Simon East Bluebell Cottage, 129 High Street Pensford. Detached shed/log cabin in garden to the rear of the garage. **REFUSE.** Clerk to look up reason for refusal of this application.

11/00268/LBA Mr John Miles Bell Farm Hunstrete Lane Woollard. External alterations for the construction of 2no. Stone buttresses to stabilize stone barn structure. **CONSENT**

**8) Financial Matters:**

**Payments to be authorised:**

Mrs J Bragg	Clerk Salary March	
Mrs J Bragg	Clerk Imprest	26.30
Mrs J Bragg	Computer Ink	11.00
ALCA	Subscription 11/2012	207.32
CPRE	Subscription 11/2012	20.00
D C Tennis	Refurbishing of Tennis Courts	1800.00

**Payments Received:**

Allotment Rents	Rental	40.00
Pensford Tennis Club	Donation for Refurbishing Courts	1500.00

**9) Any Other Business:**

**Allotments:** It was agreed that the Allotment Rental should be raised. This will be discussed at the October meeting and tenants advised accordingly.

**Priestdown:** A gully installed was giving cause for concern as it appears the gully is higher than the road surface.

**Fly Tipping:** Rubbish has been dumped on the Green. Clerk to advise BANES. A microwave had been dumped on Woollard Hill by the Cattery.

**Roundlands Stables:** An enquiry had been received from the owner of this land, regarding the possible future submission of a planning application for a dwelling. Advice was given to follow the necessary procedure through BANES following which the Parish Council would receive details and plans to comment upon.

**Hursley Farm:** Clearing of hedges here and tidying of the site have been noted.

**10) Notice of Future Meetings:**

**PACT Meeting, Tuesday April 12<sup>th</sup> at Chew Stoke Methodist Hall.**

**Because of the elections it was agreed to change the**

**DATE OF the NEXT MEETING to MONDAY 16<sup>th</sup> MAY 2011 AT 7.15p.m.**

**This will be the ANNUAL MEETING of the Parish Council.**

**The meeting closed at 9.05p.m.**