

**MINUTES OF A PARISH COUNCIL MEETING
HELD ON MONDAY 12TH DECEMBER AT 7.15 PM
AT THE CHURCH ROOM CHURCH STREET PENSFORD**

Present: Chairman: Mr T Heaford. Mr L Seymour, Mr J Kelly, Mrs J Stephenson, Mrs J Gully, Mr S Filer, Mrs S Grimes. Clerk: Mrs J Bragg. Due to the sad death of Brian Watson Parish Council members agreed to have a toast to Brian after the meeting.

Vice-Chairman Position: Any suggestions or considerations for a Vice-Chairman or new Parish Council members should be passed to the Chairman prior to the January Meeting.

1) Members of the Public: There were none present

2) Apologies for Absence were received from Mr P Wareham, Mrs J Jones.

3) Minutes of Monday 15th November after being circulated and read were signed as being a true record.

4) Matters Arising:

Notice board by Post Office: Clerk awaits a quote but will also speak to Cllr Edwards regarding the new Notice boards recently put up in Norton Malreward.

Car Wash: Continues to be a nuisance, many new signs have been put up around the village Area. It was reported that the car wash generates a lot of noise for the residents living opposite. Permissions for the signs will be looked into.

George & Dragon Public House recently had an A Board sign outside of the Post Office. Permissions for this were also questioned. Clerk to follow up.

Chew Valley Area Partnership Meeting: Was postponed until 15th February 2012.

Neighbourhood Planning Event: Was scheduled to take place on 12th December, as this is the same evening as the Parish Council meeting a request was made by the Chairman for paperwork to be sent through.

Gypsy Travellers Site Document: Chairman has read this document and reported that to date no sites have been outlined. BANES Council wish to provide 22 permanent residential pitches. A single pitch could hold up to 3 caravans which could possibly constitute fourteen family members. Further information can be found on www.bathnes.gov.uk/planningfortravellers Clarification on numbers and provisions of facilities on site will be sought at the next Parish Liaison Meeting.

5) Items for Discussion:

a) **Defibrillator:** A visit had been made to Patch's at Winford. The Defibrillator cabinet has now been fixed. Mrs Stephenson is now guardian for both Cabinets. Mrs Gully offered to be guardian in any absence of Mrs Stephenson. A discussion took place regarding the height of the cabinet. Parish Council agreed to leave the cabinet for the time being.

b) **Footpaths/Strimmer Cost:** Clerk reported two quotes for the type of strimmer asked for by the Footpaths Officer. It was agreed to get one further quote for a Stihl make of strimmer. Insurance for the Strimmer will be checked by Clerk and added to the policy if necessary.

c) **St Peters Hospice Donation:** Parish Council to donate £50 to the Hospice who cared so well for Brian.

d) **Affordable Housing:** The Final version of the Report is now ready. Parish Council to meet with English Rural in the New Year to discuss. Allotment paperwork has been examined and it has concluded that the allotments are Statutory. This means that the flexibility to build upon the land is significantly reduced. Parish Council have been asked to compile an assessment of actual use/demand of the Allotments for the last 5/10 years to the present day.

e) **Car Park:** Chairman has spoken to a Trustee of the Miners Welfare Institute who has confirmed that four parking spaces will be required for the new Barbers Shop. It is hoped a separate agreement will be entered into with residents in Church Street.

f) **Ward Councillors Initiative Fund:** The Memorial Hall have been granted a donation of £1,000 towards the cost of new curtains for the Memorial Hall. The grant money will be paid to the Parish Council. Clerk to sort once funds have been received.

6) Clerks Progress Report:

Pensford Hill: Further to the report to Cllr Edwards in November regarding a near miss from a lorry as a pedestrian walked down Pensford Hill, the same person has just experienced a further frightening traffic incident on Pensford Hill which involved the 376 Bus. There was a large lorry on the opposite side of the hill coming up, a vehicle came past the pedestrian and hit the persons coat, with its wing mirror skimming the top of her head. The vehicle was the 376 bus heading for Wells. Cllr Edwards has forwarded details to Nick Jeanes at BANES and Jacob Rees Mogg, suggesting this is looked into urgently along with his suggestion of an alternative right of passage. Details have been sent to PC Simon Glanfield and Stefan Chiffers at BANES. They are holding a meeting together on Pensford Hill on Thursday 15th December PC Glanfield will then report back.

Snow Warden Pilot Scheme: The following areas will take part in the scheme and a report will be made by Kelvin Packer at the end of the Winter evaluating the scheme: Southdown, Bathwick Estate, Charlcombe, South Stoke, Peasedown St John, Camden, English Combe, Bathford, Hunstrete, Westfield, Corston, Farrington Gurney, Westmoreland, Claverton Village & Down.

Views Sought on Traveller Sites: Local people's views are being sought now on planning for the accommodation needs of the local Gypsy & Traveller population. The council is planning to provide 22 permanent residential pitches, 20 transit pitches and 1 travelling show people yard. Further information can be found on www.bathnes.gov.uk/planningfortravellers

St Thomas a Becket Church: Cllr Edwards has sent a copy of an email from Tracey Mock, Bereavement Services Manager who confirms that she has met with the secretary Judith Hillman and is satisfied that no new graves can be dug in the churchyard. The form will now be submitted to the Ministry of Justice.

Bus Stops: Jon King Public Transport Officer has confirmed that the Bus Stop sign in Woollard will soon be replaced and put back up in position. Clerk was asked to find out about the Electronic Time information signs which were going to be installed.

Remembrance Sunday: An email was sent to Inspector Stuckes asking him to pass on the Parish Councils thanks and gratitude to the officer who attended the parade. Inspector Stuckes replied thanking the Parish Council for taking the time to write.

Tipping Hursley Hill: An email received from the Environment Agency reported that they can find no record of any environmental permits or waste exemptions in place for this site. A Regional Environment Officer will now look into the matter and report back on the findings of their investigations. A letter was sent to Mr Hucker apologising for any embarrassment he may have been caused regarding the September Parish Council Minutes.

Highways: Highways were asked if the High Street could be considered for re-surfacing following the recent utility works, also as it has also been in a bad state of repair for a very long time and Parish Council have reported it many times to Council Connect. Trina Cummings replied that a high priority request for resurfacing the High Street has been made for the next financial year. The false footway will also be looked at and hopefully included in part of this work. I have also sent Trina a letter (copy of which all on email should have received) pointing out numerous problems around the village. A reply is still awaited.

Car Park - Church Street: Council Connect have been asked to put up a 'P' Parking sign in the car park.

Ward Councillors Initiative Fund: Clerk attended a meeting with Cllr

Edwards where we proceeded to fill out a form nominating Pensford Memorial Hall to be a beneficiary from the Ward Councillors Initiative Fund for funding towards their new stage curtains. Confirmation has been received that the Memorial Hall have been awarded £1,000 towards the stage curtains.

Pensford Primary School: Clerk awaits a response regarding the traffic lights/crossing.

Old Wall/A37 - No word received from Highways regarding any further works.

Pensford Car Sales: Following contact with the Environment Agency regarding concerns regarding the disposal of water from the car wash. The Enforcement Department have been alerted to persons present on site late at night.

War Memorial: Nothing to update at present.

Allotments: A letter has been sent to all allotment holders asking them to confirm that a) They still wish to continue with the allotment plot, b) They are still working their given plot and not passed it to another party, c) the Parish Council have the correct details for them. A very late £20 rental fee has been received since sending this letter out. A new gate is still desperately needed at the site. Fountain Forestry were suggested to contact for the cost of a new gate.

Ringspit Lane/Hursley Hill Lay-by: One of the large bollards recently installed by PROW has been removed, the other in situ is bent to one side. This has been reported to Public Rights of Way Department.

Web Site Enquiry: A Model Balloon Club in Bristol have contacted us via the web site asking who owns the field underneath the viaduct as they would like to fly under the viaduct. I have given them Guys Farm address to write to regarding permissions.

Recycling: Clerk requested some up-to-date information on what can be recycled and where - details passed to all at Parish Council meeting.
Woollard Lane: An email had been received raising concerns enquiring about the Log Cabin which is now being investigated by the Enforcement Department. It was also reported that direction signs are missing from a footpath along 'Devils Lane', Clerk to ask the Footpaths Officer to put up new signs.

Planning: Enforcement Issues: Broadoak Sidings: Butts Farm Parsonage Lane: Mountain Stables: Pensford Car Wash: Updates awaited for all of these.

7) Planning:

Application to discuss:

Mr D Clark 47 Hillcrest Pensford. Two storey side extension following demolition of existing. Parish Council Support.

Planning Outcomes:

11/003897/FUL Mr N Tibbs Belluton Cottage Stanton Road Pensford Bristol Bath and North East Somerset. Erection of two storey and single storey rear extensions following demolition of existing rear annex. **PERMIT**

11/04340/FUL Mr I Locke Woodland View Old Road Pensford. Rear Extension and internal alterations following removal of existing porch & garage. **WITHDRAWN**

8) Financial Matters:

Payments to be Authorised:

Mrs J Bragg	Clerk Salary November	555.04
Mrs J Bragg	Clerk Imprest	26.10
Mrs J Bragg	Computer Ink	10.99
	Remembrance Sunday - Bugler	25.00
Brownies	Donation	25.00
Poppy Wreath	Donation	50.00

Payments Received:

None to report.

The Responsible Financial Officer reported that the budgeted deficit may not be met. Parish Council members were asked to consider other projects which may require funding. It was agreed that a new allotment gate should be purchased. Clerk to obtain quotes for the gate and installation of it

9) Any Other Business:

Memory of Brian Watson: Suggestions had been made to the Chairman regarding remembering Brian. The possibility of naming a road after him or naming the Defibrillator once installed at Hillcrest after him. Parish Council agreed that a plaque of sorts should be put on the new Allotment Gate.

18 Hillcrest: It was reported that a large amount of building material is

being stored at this address.

Riverside Cottage: Concerns have been reported to the Parish Council regarding the amount of rubbish by this property. Vermin are reported to have been seen. The Environmental Department will be notified to follow up. The conifer trees around this property are overhanging the pavement once again and also causing concern regarding the War Memorial. Clerk has asked Highways to issue a Vegetation Order.

The Weirs: Mr King has documents relating to the Rising Sun & The Weirs behind. Clerk to ask for a copy of the documents. Parish Council can then follow up to try and get the Weirs repaired.

Area by Lock Up: The Footpaths Officer will be asked to clear the area by the Lock Up and around the Metal Bench.

Cllr Edwards joined the meeting at 8.30 pm and proceeded to re-iterate the importance of something being done about Pensford Hill.

10. Notice of Future Meetings:

Parish Cluster Group Meeting 18th January 2012, Saltford Hall, Avon Room
6.30p.m. - 8.00 pm.

DATE OF NEXT MEETING Monday 9TH JANUARY 2012 AT 7.15P.M.