

**MINUTES OF A MONTHLY MEETING OF PUBLOW WITH PENSFORD
PARISH COUNCIL HELD ON MONDAY 8TH JANUARY 2007 AT 7.15p.m.
AT THE CHURCH ROOM CHURCH STREET PENSFORD**

Present: Chairman: Mr T Heaford. Mrs B Bowes, Mr D Chilcott, Mr L Seymour, Mrs S Grimes, Mrs J Stephenson, Mrs S Loney, Mrs J Gully
Cllr P Edwards. Mr P Wareham, Clerk: Mrs J Bragg

At the start of the meeting Mr Heaford welcomed Mr Paul Wareham, who had accepted the invitation to be a co-opted member of the Parish Council.

1. Community Action/Parish Plan: Richard Snelling & Jacqui Ward from Community Action were welcomed to the meeting. An informative presentation from Richard Snelling was given on what aspects determine a good parish plan. A Parish Plan is used to address and identify the needs of the community and how the community would like to see their parish develop over 5 – 10 years. It is advised that the project is overseen by a separate Steering Group being made up of 8 – 12 people, two of which should be Parish Councillors. People representing the Community should be invited onto the steering group and consist of a cross section of skills or interests. The support and awareness of the community is vital for the process of producing a Parish Plan. Parish Plans' can take approximately 12 – 15 months to complete and funding is available through Quartet Community Foundation.

2. Members of the Public: There were no members present.

3. Apologies for Absence were received from Mr B Watson and Mr S Filer.

4. Minutes of Monday 11th December 2006 having been circulated and read were signed as being a true record. Chairman extended his thanks to Mr Watson for Chairing the November and December meetings.

5. Matters Arising from the previous minutes: Pensford Lock Up: There has been no contact from English Heritage to date. Clerk to follow up.

High Street, Traffic: It was reported that many emails have exchanged between Cllr Edwards, Clerk and B&NES regarding this ongoing problem. Further details are given under Clerks Progress Report.

6) Items for Discussion: a) Wick Lane Works: A new highway/vehicle access being created on land adjacent to the side and rear of Treetops Wick Lane was reported to the enforcement department on Tuesday 5th December. Concerns were raised with the parish council and Cllr Edwards regarding the vehicular access being dangerous, being located on a blind bend at the bottom of a very steep narrow lane. It was confirmed that the works required planning permission and that the owner would be written to by the enforcement department. Many Silver Birch trees had been removed and it was confirmed that these were outside of the Conservation area.

It was proposed that the Parish Council write to B&NES and identify issues where we have been dissatisfied with B&NES i.e. Hursley Hill, Parsonage Lane, Kelston Sparkes, Hinton Organics.

b) Quarterly Financial Report: The Financial Summary showing Bank balances and reconciliation to 31.12.06 were circulated with no questions arising. The income & Expenditure report was circulated and it was noted that all the Precept money is now in and we await income from the allotment rental. A draft budget had been prepared for consideration. It was agreed that this should be put forward for approval at the February meeting to allow

for any unexpected Village Hall Costs. On discussion it was agreed to raise the precept to £10,000.

c) Parish Council Web Site: The Parish Council agreed for Mr Grimes to pursue this on the Parish Councils' behalf. The site will have links to other community matters such as local events, church matters and it was suggested that Maps, Village Walks, photo's could be included. There is a cost of £94 to register and a charge of £100 per year.

d) Memorial Hall: As no further progress has been made Cllr Edwards agreed to speak to Property Services at B&NES in order to try and hurry operations along. Concerns over the deterioration of the hall were made. Until the specification is received the tender process cannot begin. A note will be placed again in the parish magazine to keep the community up to date.

e) Village Parking: A resident from Publow Lane Housing had lodged a complaint with Cllr Edwards regarding problems with their allocated parking, and other vehicles using these spaces whilst they are out. Clerk reported that she had telephoned Redland Housing who have agreed to make a site visit and review their signage and improve where necessary. They are large visible signs. Defining parking bays more clearly will also be done if thought necessary. Clerk awaits a report from Steve Atkinson.

f) Bristol International Airport Master Plan: A reply on the Parish Councils' behalf has been submitted to North Somerset. A full council debate will take place on 19th January 2007. A detailed reply has been made by the Parish Councils' Airport Association. The next PCAA meeting will be held on Tuesday 23rd January 2007.

7. Clerks Progress Report: Highways: Back Lane: Another request for this lane to be cleaned has been made.

Road Sign: The sign by the War Memorial has been turned around and is pointing the wrong direction to Bristol and Wells. This has been reported.

Hursley Hill: Traffic & Safety team are to review the problems with traffic continuing to turn right into Hursley Lane. Increasing the signage will be looked at.

High Street: The problems with congestion of traffic and the recent problem of an emergency vehicle unable to access Hillcrest was reported. David Swift & Mike Watson are to arrange an on-site inspection. They have offered to undertake measuring the road, and have suggested where they consider the road too narrow for parking they would enforce no parking. Parish Council agreed to support this should Traffic & Safety Team feel it is necessary. It was noted that to fully appreciate the parking problems a site visit should be made at 8.30am or between 6pm & 7pm. Clerk to pass on these comments.

Car Park: No update has been received from Ian Ramsden. Planning have been made aware of the possible enforcement issue in relation to the gates. The wood in the car park has also been reported to B&NES for clearing.

Road Reports: Clerk reported that she now receives a weekly road/highway report from B&NES regarding works taking place in our Parish. These will be reported to the Parish Council as necessary.

Keynsham Dial-a-Ride: Clerk reported that no interest has been shown in this service although a poster has been displayed in Woollard and on the notice board by the Post Office. Further contact will be made with Chris Bunton when he returns from holiday. An email has been received from the practice manager at Chew Magna Surgery offering an open surgery at 11.00am on a Thursday morning for anyone wishing to visit the surgery without needing an appointment. Clerk to follow up.

Youth Provision: Mr Rob Ruming-Pain has been invited to the February meeting to discuss Youth Provision in the Parish.

Allotments: Letters for annual rental are to be sent out.

Planning/Enforcement Issues:

The Enforcement Officer is arranging site visits throughout the parish and will notify clerk by e.mail/telephone an update of outstanding issues. A further possible enforcement issue the Officer has been asked to look at is The Old Stables, Belluton where Conservatory works are being undertaken.

Pensford Garage, Refused Application 06/00081/FUL: It was reported that a Planning Contravention Notice has been served on the owner. This is to be looked into further.

Parsonage Lane: It was agreed this should be included in the list of outstanding Enforcement Issues to be looked at.

Statement of Community Involvement Pre-Submission Draft – prepared by Planning Services has been responded to by the Parish Council.

Old Down, Stanton Drew: A planning application has been submitted to put up an Agricultural Building & Stables and change of use to part of the site for equestrian use. It was reported that the plan size is approximately 60m long and includes five stables and a tack room and a further lock up room with a Dutch Barn. There have been reports of another caravan being put on site closer to Byemills. Clerk to contact case officer and request a copy of the plans for consultation by the adjoining Parish Council.

Incoming Post:

- a) Clerk reported that a further letter from Avon ^& Somerset Constabulary had been received regarding the numbers of PCSO's limited to 16,000 nationally and the implications this will have for this District.
- b) Clerk distributed a new list of Register of Electors to those present at the meeting.
- c) An e.mail copy of The Local Government – Public Involvement in Health Bill had been received from ALCA and will be kept on file.

8. Planning: : Application to be looked at: 06/04208/FUL R L Stevenson Priestdown Farm Priestdown Lane Publow. Single storey conservatory/porch. Parish Council agreed to **Support**.

06/04350/VAR Mr & Mrs Sessford Site Location: 111 Wells Road Chelwood. Variation of condition no.6 of planning permission 05/01763/FUL to accord with the submitted road traffic report recommendations to meet reasonable levels of sound attenuation. **Support**.

Appeal Notice Received: 06/01579/FUL Mrs J Ford Use of land at Priestdown as a site for a mobile home as a temporary dwelling for five years in conjunction with new agricultural business. Clerk to re-iterate original comments made.

9) Financial Matters: Payments to be authorised:

Mrs J Bragg	Clerk Salary December	443.14
Mrs J Bragg	Clerk Imprest	25.13
B Gillett	Footpaths Clearance 83 Hrs @ £6	498.00
B Gillett	Service to Strimmer	61.33
B Gillett	Sharpening Shears	3.00

Payments Received:

Nat West	Reserve a/c interest	3.42
Nat West	Capital Reserve a/c interest	58.09

10) Any Other Business: Chairman proposed that the Parish Council should undertake a Spring Clean around the village. Mr Filer will be asked to initiate a working party.

Elections – 3rd May: Parish Councillors who wish to be re-elected were asked to notify Clerk. Mr Heaford and Mrs Grimes informed Clerk at the meeting of their wish to continue. Thanks to Cllr Edwards were extended for his excellent help over the past years.

Whitley Batts: It was reported that the Chevrons at the side of the A37 travelling South towards Chelwood Bridge are no longer at the side of the road, although the poles remain, this is an area which is badly lit at night. Clerk to report this as a matter of urgency.

11. Notice of Future Meetings: Parish Councils Airport Association Meeting, 23rd January 2007. B&NES ALCA Meeting 24th January 2007.

DATE OF NEXT MEETING: Monday 12th February 2007 at 7.15p.m.

Clerk: Mrs J Bragg 01275 333549 e.mail: braggs@tiscali.co.uk