

**MINUTES OF A MEETING OF PUBLLOW WITH PENSFORD PARISH COUNCIL HELD ON
MONDAY 9TH JANUARY 2012 AT THE CHURCH ROOM
CHURCH STREET PENSFORD**

Present: Chairman: Mr T Heaford. **Clerk:** Mrs J Bragg
Mr J Kelly, Mr L Seymour, Mrs J Gully, Mrs S Grimes, Cllr P Edwards.
Parish Council were pleased to see Cllr Edwards at the meeting. His current duties as Chairman of BANES Council keep him very busy.

1) Members of the Public: None present.

2) Apologies for Absence were received from Mrs J Jones, Mr S Filer, Mrs J Stephenson, Mr P Wareham.

3) Minutes of Monday 12th DECEMBER 2011 after being circulated and read were signed as a correct record.

4) Matters Arising from the previous minutes:

Parish Council were asked to give consideration for nominees for new members and also the position of Vice-Chairman. Proposals should be given to the Chairman prior to the February meeting.

Chew Valley Partnership Meeting: Will now take place on 15th February 2012, papers will be given to Mr Kelly.

Neighbourhood Planning: A meeting took place on December 12th regarding this. Neighbourhood planning will not be compulsory but if formalised within the parish council it will become a statutory document. Neighbourhood Plan could be set using a development boundary as an example and a parish council could then include a plan for affordable housing.

CPRE have been given part funding and are running workshops on Neighbourhood Planning. Clerk to book two places for the workshop in Long Ashton on 5th March.

Footpaths Strimmer: Strimmer has been purchased and John Wilkins will be notified. Clerk to sort Insurance and discuss with Footpaths Officer that there will be no insurance on strimmer if used outside of the Parish. Clerk to notify Colin Hudson at PROW of Footpaths Officer details.

5) Items for Discussion:

a) Affordable Housing: A meeting has been proposed for the 8th February to discuss the final version of the Survey. Clerk is surveying the allotment usage. Plots remain well used as present.

b) Diamond Jubilee Celebrations: Parish Council were asked to give thought to holding an event alone or jointly organising a whole village event. Parish Council will discuss with Memorial Hall Chairman at their next meeting.

c) Quarterly Financial Report/Budget 2012/13: Precept 2012/13: The Income & Expenditure Sheet for the 9months ended 31st December 2011 was

circulated and the Responsible Financial Officer ran through the figures. The internal and external audit totals had incurred an extra £400 which was due to the expenditure rising up a band. The Balance Sheet was circulated and there were no queries rising. The budgeted Income and Expenditure Account was circulated for the year to 31st March 2013. Parish Council agreed the figures and also agreed that the precept should stay the same as last year at £11,000. Clerk to send form to BANES.

d) Discretionary Expenditure to 31/3/2012: Parish Council was agreed to go ahead with the new allotment gate and have a plaque put on the gate in memory of Brian Watson. ("Brian Watson Gate"). Parish Council to speak to Memorial Hall regarding future funding for projects. Cllr Edwards reminded the Parish Council that in April 2012 the Chairman to the Councillors Award for 2012/13 will be available to apply for at a total of £1,500.

e) Village Agent Service: This scheme provides services to vulnerable members of the community. A representative from the Village Agent Scheme will be attending the February meeting. Parish Council were asked to give thought to any vulnerable people in the Parish who may benefit from the help of the Village Agent.

f) Allotment Gate: Two quotations had been obtained. Clerk to proceed.

g) Notice board replacement: Quotes are still awaited.

h) Pensford Hill Report: The proposed meeting with BANES, Police & a member of the Parish did not take place. Cllr Edwards will email both and try and arrange a meeting as soon as possible.

6) Clerks Progress Report:

Bus Stops: Jon King Public Transport Officer has been contacted regarding the electronic displays. He reports that the bus stops are still due to have electronic real time information displays and he believes they were installed just before Christmas although they have not been switched on yet?? The launch of this bus corridor takes place in mid March so the displays will be up and working a while before this date.

Tipping Hursley Hill: No update has been received from the Regional Environment Officer a follow up email has been sent. Parish Council briefly discussed the bad image that Hursley Hill Lay by gives to the entrance to the village and the danger to the highway that this tipping is creating.

Highways: Following my letter to Highways listing problems and concerns around the village a reply was received from the Highways Inspector on 21st December 2011. A copy of the email was been sent to all Parish Council members.

Ward Councillors Initiative Fund: The £1,000 has been received. A cheque will be raised and given to the Hall Committee.

Pensford Primary School: A further email has been sent asking if the lights on the traffic crossing have been looked at.

Old Wall/A37 - No word received from Highways regarding any further works.

Pensford Car Sales: No update at present a site visit is awaited. Details of the noise being suffered from this site and the amount of new signs appearing around the village have been re-iterated to Enforcement.

War Memorial: Nothing to update at present. Clerk was given details from The Sunday Telegraph regarding war memorials in need of repair. Clerk to follow up.

Allotments: A good response has been received from Allotment holders. A reply is still awaited from three tenants, and one tenant has informed Parish Council that she wishes to give up her plot.

Footpaths: The footpaths officer has been asked to put up the direction signs at Devils Lane. He has been asked to tidy around the Lock Up area. The strimmer has now been purchased at a cost of £695.00 including VAT.

Planning: Enforcement Issues: Broadoak Sidings: Butts Farm Parsonage Lane: Pensford Car Wash: Updates awaited for all of these.

Incoming Post:

1) Nominations are being sought for Buckingham Palace Garden Party. Clerk to return the form to NALC.

2) The Quarterly & Yearly inspection report for the Children's Play Area at the Memorial Hall had been received and copy sent to the Chairman. It was noted that there is still no sign in place at the Play Area.

7) Planning:

Planning Outcomes:

11/04814/FUL Mr Damone Clark 47 Hillcrest Pensford Bristol. Erection of two-storey side extension following demolition of existing single storey extension. PERMIT.

Public Footpath: CL17/22 (Part) Woollard, Publow with Pensford) Public Diversion Order. Order is CONFIRMED.

Notification of Tree Works: Mr Garner, The Old Bakery, High Street, Pensford. Crown reduction to Red Oak Tree by 40% and pollard an Oak Tree at Viaduct View Back Lane Pensford.

8) Financial Matters:

Payments to be authorised:

Mrs J Bragg	Clerk Salary September	555.04
Mrs J Bragg	Clerk Imprest & Computer Ink (10.99)	28.90
DCM Computers	Remote Support renewal	60.00
J Tibbs Ltd	New Strimmer for Footpaths Officer	695.00

Clerk to visit bank to obtain forms for updating the signatories on the bank account.

9. Any Other Business:

The Weirs: An email had been received from a Parishioner regarding the future of the Weirs behind the Rising Sun. It was suggested that it maybe a good time for the Parish Council to consider asking BANES to adopt the bridge or another historical body such as English Heritage. The history of the Weirs will be looked into further and a meeting will be arranged.

Back Lane: It was reported that the footpath is overgrown. Clerk to report. The mesh fencing still remains in situ at the bottom of Back Lane. Clerk to sort.

Tennis Club: Continues to do well with the Junior Coaching sessions. Vandalism had occurred to the hut, a racket had been burnt and tennis balls scattered around. An enquiry will be made with the Hall Committee regarding more secure storage.

Bus Stop: Now looking cleaner and tidier. Recently a passenger had to be dropped off at the turning to the High Street as the bus could not pull into the stop because of cars parked in the bus stop. Parking by and in the bus stop has got increasingly worse again.

Motorcycle Noise: A recent Saturday in January noise from Motorcycles in field in Publow caused a disturbance to neighbouring properties.

Cadbury Building - Keynsham: A proposal is in place to develop this site.

10. Notice of Future Meetings:

PCAA Meeting: 24th January 2012.

Memorial Hall Quarterly Meeting: 10th January 2012.

Memorial Hall Committee Meeting: 11th January 2012.

DATE OF NEXT MEETING MONDAY 12th FEBRUARY 2012 AT 7.15pm