

**MINUTES OF A MEETING OF PUBLOW WITH PENSFORD PARISH COUNCIL
HELD ON MONDAY 9th JULY 2012 AT 7.15p.m. AT
CHURCH ROOM CHURCH STREET PENSFORD**

Present: - Chairman - Mr T Heaford Vice-Chairman - Mrs J Stephenson
Mr J Kelly, Mr L Seymour, Mrs J Gully, Mrs S Grimes, Clerk: Mrs J Bragg.
Members of the Public present: Mr Whitcombe, Mrs Hallett, Mr Beacham.

1) Members of the Public:

The Chapel Woollard: Concerns were raised regarding the current application for this property. The Chapel does not benefit from a parking space, should people be staying there where will they park as the Highway and lay-by is already very congested. The Chapel has no vehicle access to it on the Title Deed. The Chapel has no land and therefore no provision for a proper soak away for drainage. Chairman confirmed that it has not been changed from its D1 Classification.

The Chapel Mill Lane: The current owner of the Chapel gave a brief update of the Chapel up until he purchased it four years ago. Since then the owner reported that it had been completely refurbished. BANES Enforcement Department looked into a report of unauthorised development; a request has been made by enforcement for the current retrospective application.

Yellow Lines, Hillcrest: Member of the public attended the meeting to ask why the yellow lines were put down at the top of the High Street on the corner turning into Hillcrest. Parish Council reported it was to deter parking on the corner preventing oncoming traffic coming into contact with parked vehicles. It was reported by the member of the public that since the lines went down the traffic is now able to speed through a clear section of the road making it dangerous for pedestrians and children. Parish Council confirmed that concerns of speeding have been reported to Traffic & Safety Team at BANES and traffic calming measures have been asked for. Parish Council to re-iterate concerns again to BANES.

High Street: The appalling condition of the road surface was discussed and would again be drawn to the attention of BANES.

2) Apologies for Absence were received from Mr P Wareham, Mr S Filer, Cllr P Edwards.

3) Minutes of Monday 11th JUNE 2011 after being circulated were amended to read Mr Kelly as being present at the May Meeting the minutes were then signed as a correct record.

4) Matters Arising from the previous minutes:

Railway Bungalow: Papers were received prior to the beginning of the meeting from Mr Wilcox. Chairman to review the documents and add to the September Agenda for discussion.

Hinton Organics: Hinton Organics now have to submit an Environmental Impact Assessment to the Council before 17th July 2012.

Log Cabin Woollard Lane: Formal enforcement action for the removal of the log cabin was made on the 24th May 2012. An appeal is now in place and the Planning Inspectorate await further information in relation to the appeal.

Web Site: Chairman has been in touch with Webmaster in relation to information regarding the Gypsy & Traveller Site Proposals.

Car Wash Pensford Garage: The car wash has now closed. It was reported that one sign had been left behind.

Gypsy Site Woollard Lane: BANES have apologised as they now agree that this site is a Greenfield Site which puts it in a completely different category than that originally determined.

Church Farm, Footpath: Mrs Stephenson & Mrs Gully to walk this path.

5) Items for Discussion:

a) Affordable Housing: A report has been prepared for the Parish Council. The report was scheduled for discussion at the Curo (previously Somer) Housing Appraisal Group meeting on 4th July 2012. Parish Council await an update.

b) Parish Cluster Meeting: Mrs Grimes attended this meeting on 28th June 2012. Discussions mainly related to issues for Saltford and Corston. A question put forward by Whitchurch Parish Council was how often are the grass verges on the highway due to be cut. Prior to the first cut the grass was approximately four feet high causing some visibility issues. BANES report that the 1st cut takes place in May/June and the 2nd cut takes place in Aug/Sept. The officer in charge is George Bottin. Mr Bottin can also help with Ragwort issues.

Street Lights: BANES are looking into the possibility of LED lights for the street lights and turning them off in the early hours.

c) Parish Liaison Meeting Report: Mr Heaford attended this meeting which was held at the Guildhall in Bath. A presentation was received on the new Broadband Scheme between BANES & Devon & Dorset. BANES will be introducing a new web site shortly. A discussion took place on the Core Strategy which is all ongoing.

Neighbourhood Planning: A document has been sent out to all parish councils regarding Neighbourhood Planning & Community Tools Survey. Clerk to circulate to all Parish Council members to complete and return to BANES.

Hydraulic Fracturing: Council members were concerned about the Fracturing process and if allowed on the Mendips how it may possibly impact on the water courses which feed Baths' Spa.

d) Parish Councils Airport Association Meeting: The meeting took place on 26th June, Mr Heaford attended. The AGM & Accounts were approved.

Yatton Parish Council has now resigned and Stowey Sutton were welcomed back as a delegate. The PCAA will now focus on noise monitoring and traffic.

e) The Community Bus - www.thecommunitybus.org.uk : Clerk reported that conversations have taken place with the Staff on the Community Bus. At present it visits Pensford on the 2nd & 4th Thursday of each month. The Play Bus will cease visiting Pensford as from September. Firstly due to funding and secondly due to the fact that Pensford is not seen as a “Needy” village as it has its’ own toddler group and pre-school (albeit in another village). The Community Bus would require a donation of £3,000 to carry on its visits to Pensford. On discussion the Parish Council agreed that as this sum of money is 25% of the precept it would be difficult to support with this level of contribution. Clerk to reply but also to ask for a copy of the yearly accounts.

f) Chairman’s Community & Business Awards 2012/13: Chairman asked Parish Council to give thoughts to nominees for these awards. The deadline for submissions is 12th October. It was suggested to make more than one nominee as there are seven categories in all, and to discuss at the September meeting.

g) Consultation on Supported Bus Service Contracts: Clerk to reply that Parish Council consider our current bus services to be well used and would not like to see them diminished.

h) Memorial Hall update: A meeting was held on 28th June 2012. Chairman of the Memorial Hall reported that bookings for the hall remain very good. The new stage curtains are now up. The Climbing frame is still to be painted by the Dads’, the BMX Track is not used very much and is need of re-surfacing. Quotes are to be obtained for having the hall floor sanded and re-sealed. A visit had been made to Bishop Sutton to look at the hall floor there. A dishwasher for the kitchen is being looked into. There are a number of events taking place for SWAG for which no charge is being made for hall hire. There is a Toddlers Fun Day on 1st September and a Christmas Fair is being organised. The arrangement is working well with the new licensees in charge of the bar. A choir are to be booked to perform at St Thomas a Becket Church in October. The proceeds will be split 50/50 to the Memorial Hall and the Tower Restoration Fund.

i) Gypsy & Traveller Site Update: Chew Magna Parish Council is now aware of the possible impact this proposal may have on their parish. They are hosting an open evening on 11th July 2012 6pm -m 8pm. Whitchurch are hosting their exhibition on Tuesday 10th July 3pm - 5pm. Parish Council members were urged to support the exhibitions and the up and coming fund raising events. All members of the public are urged to submit their forms by 18th July 2012. Care should be taken when submitting forms that the appropriate site is specified.

j) Affordable Rural Housing Conference: This takes place on 1st August 2012 at Ubley Parish Hall. It was agreed that Mr Heaford, Mr Kelly & Mrs Bragg would attend. Clerk to reply.

k) Priestdown: Following a recent bank collapse this is now being repaired and the road should be open again by the end of the month.

l) Chew Valley Area Partnership: This meeting was not attended.

m) Salmon & Strawberries: Takes place at the Grange on Sunday 15th July 2012. Proceeds will go towards the Memorial Hall.

6) Clerks Progress Report:

Railway Bungalow: No update from Mr Wilcox following the June meeting. A message was left for Mr Wilcox seeking an update, which arrived prior to the start of the meeting.

Notice board Replacement: A quote has been received from Richard Stevenson, Priestdown Farm. His price for two solid oak notice boards is £650.00 or £590.00 for softwood. Clerk has been on-line at the Notice board Shop, their best seller is also a solid oak board costing £1067.84 for one notice board. Parish Council approved for Mr Stevenson to go ahead and make the notice boards.

War Memorial: No update still progressing.

Wall by Bus Stop: No update from structures again regarding the piece of missing concrete on the bridge and the condition of the wall on the bridge.

Highways: Following a long email sent to Trina Cummings re-listing all of the current problems a reply is as follows:-

“The Conifers on the corner by the war memorial, The first stage of the process has been served, unfortunately there has been a larger gap than normal in sending out the 2nd notice which is for 14 days (as I was on leave for the last couple of weeks) but that will go out by the end of this week. If after that they don’t cut it back then we will have to do it and try to recharge property owner.

Footway from Hursley Hill to Pensford - in hand

High Street - all Highways can do at the moment is keep patching and doing the potholes, as you are aware Highways were led to believe it was due to be surfaced this year, however this is now not the case we believe due to funding cuts. Highways understand you have separately emailed your concern over this and it has been passed to our senior engineer. (I do have a job for the gang to try and sort out this water issue, (I have had the jetter in a few weeks ago who confirmed that our drainage system is running and clear,)

Stanton lane, I have done the land search and received the info back, and sent the letters out, 1 of the owners has come back to us as he lives so far away he wants us to do the work and recharge him, our tree gang will be going out to have a look at let me know what the cost will be so I can contact the owner.

Finger post. It has been ordered. I have just checked with our contractor to see if it had been delivered yet (He is going to chase the manufacturer). Apologies for taking so long in replying, I have a really bad habit of leaving emails on my draft file and forgetting to send them.”

High Street: A separate email has been sent to Head of Highways Department regarding the current state of the High Street. Chris James has also emailed Highways regarding the condition of the High Street.

Cutting of the Village Green: Clerk has emailed the Insurance Company asking about public liability. A reply is awaited.

'The Triangle, Woollard: A request was made to Council Connect to have the Triangle looked at. It was reported to the clerk that a lorry had driven over it and left large ridges in the grass. Some patching of the grass has now been undertaken. It is understood that Highways own the Triangle.

New Sign for The Orchard: A request has been made for a No Through Road Sign for The Orchard. It has been confirmed by BANES that a new street nameplate has been ordered and will be installed on the left hand side which will incorporate a No through road "T" symbol. The request for an HGV sign has been passed to the Traffic & Safety Team for attention.

Overgrown Footpath: It was reported to the clerk that the pedestrian footpath surrounding the post box on the A37 directly opposite Station Approach is overgrown. There are brambles projecting across the footpath which make walking difficult. The overhanging foliage makes the footpath very narrow around the post box. This means pedestrians have to walk very close to the edge of the kerb to post letters, which is very dangerous due to heavy lorries that regularly speed past the pedestrian bollards opposite the post box. The shrubbery appears to be coming from the land on the other side of the wall. All details have been given to Council Connect with a copy to Highways.

Water Mains Renewal. The second scheme for Bristol Water is planned to start in the middle of July on the A37 Hursley Hill/Bristol Road for approximately two weeks. The work will be completed using 2 way traffic control signals.

Water Supply at the Allotments: A meter reading taken on 8th May shows that the bill issued to the Parish Council in November was based on an incorrect reading. An amended bill has been received which shows a £19.93 credit reading.

Planning Enforcement: An email was sent to Enforcement regarding the demolition of buildings in a conservation area. Enforcement have made a site visit within the Conservation Area and report that they were informed the works being undertaken are stabilising a building which at present is in a dangerous state, there is no intention to demolish the building. The works to date do not require consent.

Incoming Post & Email:

ALCA Training: The Training Team are meeting soon to arrange a programme of training. ALCA would like to know if our Parish Council has any requirements for training. The courses being considered are Allotments & Graveyards, Budgeting & Precept, Charing Skills, Dealing with the media, Engaging with the Community, Localism, Managing and Monitoring Parish Council Expenditure, Neighbourhood and Community Plans, Participatory Budgeting. Clerk to reply as the Parish Council would be interested in Localism and Neighbourhood & Community Plans training.

Keynsham Library: Keynsham Library will be closing temporarily and relocated to opposite the Leisure Centre. The building where the library is currently housed is to be demolished at the end of the summer to make way for new modern retail space, a new civic building that will include a one stop shop where people can access council services and other public sector organisations and library and a town square and market. This forms part of the councils regeneration programme.

Housing Associations: As from the 2nd July 2012 Somer, Redland & Shape Housing will be known as Curo.

7) Planning:

Applications discussed by Sub-Committee:

12/02322/FUL Dr Fallon Hill House Pensford Hill. Single Storey Garden Room. Parish Council Support.

12/01548/FUL Mr Fegan Riverside Publow Lane Publow. Double Garage following demolition of single garage. Parish Council support.

12/01547/FUL Mr Fegan Riverside Publow Lane Publow. Agricultural barn for animal shelter and food storage. Parish Council support.

Applications to be looked at:

12/02498/FUL Mr J Beecham Chapel, Mill Lane, Woollard. Change of use from building (Chapel) to a private studio (Retrospective): Parish Council objected to the application. Concerns were raised in respect of parking, drainage and waste issues. It was noted that Chew Cottage did not receive a Neighbour notification letter.

Planning Outcomes:

11/04937/FUL Mr & Mrs Haines Butts Farm Parsonage Lane Publow. Erection of 3no.timber construction stables for Shire Horses with covered walkway (retrospective). PERMIT A drainage issue raised by the Parish Council has now been taken up with Wessex Water.

8) Financial Matters:

Payments to be authorised:

Mrs J Bragg	Clerk Salary June	£581.36
Mrs J Bragg	Clerk Imprest	£ 28.74
Stanton Wick Action Group	Donation	£700.00
D J Phillips	Fuel/tools/strimmer line footpaths	£130.80
J Wilkins	Footpaths Officer 27hrs @£8 & £15.62 fuel	£299.62

Signatories: It was agreed that Mr Kelly and Mrs Grimes would be added to the signatories list with the Bank. Clerk has obtained forms and these will be completed in due course.

Audit: A quarterly set of accounts had not been completed as all accounts books are currently with the Auditor. This will be completed and circulated
Clerk Salary: Parish Council supported Scale Point Rise for the Clerk from SCP 24 to SCP 25. This should take effect from January 2012.

9. Any Other Business:

Surgery Bus: Not being well utilised.

Allotments: The plot for the school has been handed over to David Evans and Barry Gillett.

A Boards: The George & Dragon were informed about the new regulations in respect of A Boards next to the Highway and on a footway.

Manhole cover by the School Gate needs attention.

Pavement from the Garage up as far as Nursery Corner has a lot of overhanging vegetation.

PACT Meeting: Parish Council received no notification of the recent PACT meeting. A submission was put in the Parish Magazine regarding vandalism at the Memorial Hall and anti social behaviour. Police are to keep an eye on the Memorial Hall.

Dog roaming: The Jack Russell dog continues to be allowed to roam around Woollard.

Priestdown: The road leading to Priestdown is now known as Priestdown Lane.

Electoral Role: Clerk has a poster to put on notice board reminding members of the public to return their forms for their right to vote.

10. Notice of Future Meetings:

Memorial Hall Management Committee Meeting Wednesday 11th July.
Gypsy & Traveller Site Exhibition Tuesday 10th July 3pm - 5pm at the United Reform Church, Whitchurch

DATE OF NEXT MEETING: MONDAY 12th SEPTEMBER 2011, 7.15p.m.