

**MINUTES OF A MEETING OF PUBLLOW WITH PENSFORD PARISH
COUNCIL HELD ON MONDAY 13th SEPTEMBER 2010 AT 7.15p.m.
AT CHURCH ROOM CHURCH STREET PENSFORD**

Present: Chairman: Mr T Heaford Vice-**Chairman:** Mr B Watson
Mr L Seymour, Mrs S Grimes, Mrs J Stephenson, Mr P Wareham,
Mr J Kelly, Mrs S Loney.

1) Members of the Public: There were none present.

2) Apologies for Absence were received from Cllr Edwards, Mr S Filer and Mrs J Gully.

3) Minutes of Monday 12TH JULY 2010 after being circulated and read were signed as a correct record.

4) Matters Arising from the previous minutes:

Dial-a-Ride: Despite efforts made by the Clerk to contact Mr Jenkins there has been no reply to date. Problems with this service have recently been reported.

Railings by School: A letter was sent to the Traffic & Safety Team.

Noise Monitor: Has been in place since July. A date for removal is now awaited. TH to follow up.

Parish Magazine: Contact was made with the secretary of the PCC regarding the Parish Councils concerns that submissions were not being advertised in the magazine. A letter will now be sent to the Rector. Webmaster, Mr S Grimes has submitted a piece for the Parish Magazine.

5) Items for Discussion:

a) Defibrillator Update: Donations to date Total £5769.00 Comparison prices have been looked at. A meeting will now be arranged with Clive Setter regarding the purchase of the equipment and confirmations sought regarding the equipment including the Paediatric Pads. The new machines can now instruct the user of the equipment on how to administer CPR correctly. It was confirmed that VAT is recoverable. Clerk has spoken with HM Revenue and Customs. Sites still confirmed to be outside of the Post Office and inside the telephone box in Woollard. Clerk and Mrs Stephenson to proceed with the purchase of the telephone box from BT. It is hoped that BT will paint the kiosk before the purchase. Details of the correct paint to use have been obtained. Training will be arranged.

b) PACT Meeting Report from 14th July 2010: The PACT meeting was held at Pensford Memorial Hall and was well attended by Parish Council and parishioners. The promotion of the Neighbourhood Watch was discussed. Anti Social Behaviour is reported to have reduced considerably. High visibility patrols have been taking place.

Youth Group: Funding has been withdrawn. It was reported that a bus was parked at the Memorial Hall car park this week, however it was thought that it might be the Early Years Bus and not a Youth Bus.

Speeding in Bishop Sutton was discussed. New PACT priorities raised to be reported on at the next meeting are parking in Pensford and the problem with cars not stopping at the Red lights at the crossing by Pensford School.

Speed Camera was discussed; members of the public feel it is in the wrong place.

Mr Heaford reported that Keynsham Police Station is intending to review their Police requirements and undoubtedly there will be a reduction in the force. It was suggested that the Parish Council contact Inspector Stuckes informing him of the regular support and good work received from PC Simon Glanfield and the PCSO's considering the large areas which they have to cover. Mr Heaford to email Inspector Stuckes.

c) Planning Enforcement Workshop held on 13th July 2010 was attended by Mr Seymour. It was reported that the Planning Enforcement Department only has two officers to cover the District. Little was gained from the meeting. Many parishes reporting that they do not receive enough information back from the Enforcement Department.

d) Draft Core Strategy Rural Villages Meeting held on 28th July 2010 was attended by Mr Heaford. It has been confirmed that our Parish wishes to remain a Green Belt village. All information is now being gathered and will be put into the Core Strategy document which will be produced in November 2010.

e) Patient Participation Group Meeting held on 10th August 2010 was attended by Mrs Loney. Plans are pushing ahead for the new surgery. It was reported that Complimentary Medicines and a Dentist have been discussed for the future at the new site. Funding remains very vague at present. Questions raised following this report were 1) Who owns the existing doctors premises and what may happen to it when the move takes place? And 2) Who owns which parts of the car park?

f) Memorial Hall: The roof is now completed and no problems reported. The hut remains un-vandalised; the BMX track has been improved and is being used more. No signage has yet been put up. A new roundabout is to be installed at the Children's Play Area. An e.mail was received from the Community Project Officer at B&NES suggesting that the Parish Council should consider nominating the Hall Committee for a Chairman's Award. Parish Council fully supported this suggestion. Clerk to forward details.

g) Parish Councils Airport Association: A meeting was held in June. The PCAA have now updated their Aims & Objectives booklet and have also

produced a Working Procedures Book which will be considered at the meeting on 28th September 2010. (Paul Wareham confirmed that he will attend this meeting). The 2009 Operations Monitoring Report was discussed which can be obtained from the Bristol Airport Web Site. It contains information regarding night quotas, complaints, usage of runway etc.

h) ALCA Report: ALCA are currently in a difficult financial position due to larger Councils opting out of the ALCA membership. This in turn will mean an increase in subscriptions for the smaller parish councils. The Executive committee are considering dissolving the association and joining Somerset to give a larger group of parishes. Subscriptions for 2011/12 will change. The AGM takes place on 14th October 2010 at Filton Folk Club.

i) Footpaths: Parish Council discussed the proposal to divert a section of public footpath CL17/22 southwest of Woollard. It was reported by B&NES that the changes proposed are in the interests of the public and landowner as they would avoid potential conflicts. Cllr Edwards has submitted his objections to the proposal. Parish Council submitted two points to B&NES asking why the footpath was not dealt with at the time of the planning application for the arena and secondly the waiting list for footpath applications was reported to be four years. Parish Council general feeling was not to approve the move of the footpath. Concerns were raised regarding the fencing which has been put up. The conditions of the planning consent will be looked at.

j) Litter Campaign: B&NES are leading a community campaign to increase personal responsibility about disposing litter responsibly, and raising awareness that the fine for littering has increased to £75.00. Posters have been displayed on the notice boards by the Clerk. However the question rose was who will be enforcing the fines. Clerk has written to Charles Gerrish but to date a reply had not been received. Clerk to send a reminder letter to Cllr Gerrish, Cabinet Member for Service Delivery. It was reported at the meeting that a considerable amount of litter is generated by the rubbish lorries and the recycling lorries on their collection days. Dog fouling was also reported to be a massive problem.

6) Clerks Progress Report Highways:

Station Approach: Clerk reported to B&NES a dangerous raised manhole cover outside of no.5 Station Approach.

Hillcrest: PCSO's were asked to monitor a parking problem at Hillcrest. An elderly resident had problems with a car parking on the pavement outside of her property. The resident has now reported that this problem has ceased and sends her thanks to the PCSO's.

Parsonage Lane: The very poor state of the lane was reported again to B&NES. Highway Inspector has informed the Clerk that an order has been placed to attend to the Pot Holes.

Salters Brook: Clerk reported to B&NES the overgrown hedge along here.

Footpath from Travellers Rest to Top of Pensford Hill: Clerk has again e.mailed Highways to report the overgrown state and poor condition of the footpath. B&NES have reported that the Senior Engineer and Engineer are looking at footpaths on the consideration list for works, as this is one of them they will notify the clerk if they intend to carry out any work here. Clerk to re-iterate the importance of this footpath being kept clear as members of the public have to walk out in the road if it is not clear.

A37 by Turnpike Cottage: Flooding problem across the road was reported to BANES.

Unoccupied Housing Scheme: Clerk has obtained information from PC Simon Glanfield that although they feel this is a great initiative they are no longer willing to support it.

Traffic turning Right into Hursley Lane: An exchange of e-mails has again taken place on this subject. Cllr Edwards has e.mailed Wendy Linham and Charles Gerrish on the subject. Clerk e.mailed the Traffic & Safety Team. B&NES Traffic & Safety have reported to the clerk that they have tried over the years to reduce accidents along the full length of Hursley Hill and feel on the whole they have been successful however this bend is still an issue. The two options for this junction/location would be either 1) A NO ENTRY at the junction itself leaving the lane 2 way. Or 2) construct some physical measure to restrict the right hand turn, but due to the topography this would be expensive and may result in a banned right hand turn out of the lane. A meeting will be held with Traffic & Safety, Police and Tony Rutter from B&NES to discuss. The Parish Council will be informed when it is to take place.

Footpaths: A further complaint was received from Colin Hudson regarding the path CL17/18 in Birchwood Lane, it is again overgrown with bracken. B&NES agreed to clear the path last year free of charge on the condition it was kept clear by the footpaths officer.

Footpath by 148 High Street: It has been reported that a diversion sign has been put up. Clerk has e.mailed Colin Hudson to make a site visit. The Parish Council will now have to wait for his reply.

Allotments: Work has now been completed. Clearing work was undertaken and all rubbish taken off site, a new water trough has been installed, new fencing put up and chain link fencing to 6' high has been put up, Beech trees have been cut back. Signage will now have to be put up informing members of the public that there is no public right of way. A new gate will now be needed at the site and the existing gate is very old and broken. The Affordable Housing Scheme will be re-visited.

3 Hillside Cottages, Pensford Hill: An e.mail has been received reporting as follows: I refer to your complaints of 13th January 2009, I must apologise for the time it has taken to deal with the matter. Although planning permission

was refused in 2008 for the extension of existing dropped down kerb between 2 and 3 Hillside Cottages to allow parallel parking on hardstandings in front of gardens, however creation of hardstanding in front of properties, if the property is not listed or the permitted development rights taken away by Article 4 Direction, are permitted developments under GPDO.

In view of the above, I have come to the conclusion that the case be closed and no further action would be taken. However, if further information is required, please contact me directly on 01225 396126. Victor Oyewole Senior Planning Enforcement Officer. Parish Council not happy with this decision. Mr Heaford to telephone the Planning Enforcement Officer.

VAT Claim: A VAT Re-claim has been submitted for a total of £2,425.51 this is in respect of vat incurred on Re-cladding of the Memorial Hall Roof, Fencing at the Memorial hall and the annual Audit Fee.

ALCA: Clerk reported that she had contacted ALCA for advice when an offer of help was made by a member of public to help with litter picking, tidying up around the village. ALCA advised if the person was to be picking up litter in the children's play area he/she would have to be CRB checked and also risk assessments would have to be carried out on the work areas.

Parish Cluster Group Meetings: Are scheduled to restart Monday 17th January 2011.

Incoming Post:

- a) BANES are offering Free Electric Blanket Testing. Details on web site and notice boards.
- b) Bio-Aerosol monitoring at Hinton Organics: The Environment Agency report that monitoring of the site will be carried out on a quarterly basis for the first year until Spring 2011. Monitoring so far shows that Bio-aerosol levels have not exceeded permit conditions.
- c) Application forms have been received for nominations for Community Policing Awards. The award categories are Neighbourhood Beat Manager of the Year, PCSO of the Year, Special Constable of the Year, Neighbourhood Team of the Year and Outstanding Customer Service Award.
- d) Food Waste Recycling starts from 4th October 2010. Details were circulated at the meeting and notices have been put on notice boards.
- e) NHS B&NES Annual Report 2009/10 has been produced. Details given to Mrs Loney.
- f) West of England Joint Local Transport Plan Questionnaire has been produced. This has to be returned by 4th October 2010. Mr Heaford will look at it. West of England Joint Local Transport Plan has also produced their progress Report.

g) Clerk reported that Pixash Recycling Centre in Keynsham will be closed for essential resurfacing works for 6 weeks from Monday 11th October to Sunday 21st November 2010. Alternative Centres are Bath, Midland Road, Bath, BA1 3AT or Midsomer Norton Recycling Centre, Wheelers Hill Midsomer Norton. BA3 2AA

h) Housing Services at B&NES are offering all home owners and tenants who rent from a private landlord free loft & cavity wall insulation. To apply residents must phone Warm Streets 0800 512 012 Housing Services received this money as part of a Housing Renewal Funding bid, specifically to spend on energy efficiency. Details sent to Web Site and Parish Magazine.

7) Planning:

Applications discussed by Sub-Committee:

10/02800/FUL Mrs B Baber Hilltop Wells Road Chelwood Bristol. External insulation and cladding in render all elevations. Parish Council Support.

10/02620/FUL Mr J Rigby Holly House Hillcrest Pensford. Erection of dwelling following demolition of barn. Parish Council strongly object.

10/02667/OUT Publow Passion Alpacas Priestdown Lane Publow. Erection of an agricultural workers dwelling. Site visit by Parish Council made, letter sent to planning.

10/02622/FUL Church Farm Partnership, Church Farm, Peats Hill, Publow. Change of use of existing traditional building to provide B1 office to be used in connection with existing agricultural business together with associated landscaping works. Parish Council Support.

10/03510/TCA Miss C Batten 1 Wesley Terrace High Street Pensford. Fell Christmas Tree. Parish Council Support.

Planning Outcomes:

10/02382/FUL Mr & Mrs Grimes 11 Station Approach Pensford. **Permit.**

10/02800/FUL Mr Baber, Hilltop, Wells Road. **Permit.**

10/02564/FUL Mr G Carpenter Windyridge Woollard Lane. **Permit.**

10/02622/FUL Church Farm Partnership, Church Farm, Peats Hill Publow. Change of use of existing traditional building to provide B1 office to be used in connection with existing agricultural business together with associated landscaping works. **Permit.** It was noted that a new bridge is being installed on the footpath. Clerk to write to Colin Hudson.

10/02620/FUL Mr Julian Rigby Holly House Hillcrest Pensford. Erection of a dwelling following demolition of a barn. **Refuse.** Parish Council noted that an entrance has been made.

10/00981/FUL Bristol & Avon Transport & Recycling Ltd, Hinton Organics Ltd, Charlton Field Queen Charlton. Phased completion of restoration of former Queen Charlton Concrete Works on Charlton Field Lane, Keynsham using imported excavated materials and topsoil/compost. **Permit.**

Applications Discussed:

10/02901/FUL Mr & Mrs Britton Guys Farm Stanton Lane Pensford. Erection of extension of residential accommodation into attached single storey barn. Parish Council support.

8) Financial Matters:

The RFO Mr Kelly had produced a revised budget for the Income & Expenditure Accounts for the year ended 31st March 2011. It is not desirable for a Parish Council to have a surplus amount. There were no questions raised. The purchase of the new gate for the allotment was requested. Audit: Details still awaited from Mazars.

Parish Council await an invoice for the allotment work.

Payments authorised in July/August:

Mrs J Bragg	Clerk Salary July/Imprest & Computer Ink	576.74
County Fencing	Weldmesh Fencing at Memorial Hall	1392.38
APS Erection Ltd	Re-Cladding of Roof at Memorial Hall	14687.50
Underwood Lamb	Audit to 31/3/2010	205.63

Payments Received:

Memorial Hall	Donation to Fencing costs	1185.00
Memorial Hall	Donation to Re-Cladding of Roof	12500.00

Payments Authorised:

DCM Computer Services	Remote Support Service	60.00
Publow PCC	Donation to upkeep churchyard	50.00
Parish Council Airport Association	Subscription	50.00
Mrs J Bragg	Clerk Salary/Imprest August	556.08
Mr J Wilkins	Cutting Grass Triangle at Woollard	25.00

9. Any Other Business:

Triangle Woollard: It was commented on how well this has been cut.

Tennis Club: Twenty Two businesses have been written to seeking donations. Western Power has offered £200 towards new equipment. Grants have been applied for to help with the re-surfacing of the courts including Biffa – the skip company. A fund raising event is scheduled to take place. The tennis club can possibly find half of the re-surfacing costs. Parish Council agreed to make a donation. Amount will be considered.

Village: A good clean up is needed. Bus stop continues to suffer from a litter problem.

Wall, Old Road: No reply has been received from Structures Department regarding any further works. Clerk to follow up. The seat area is very overgrown with large trees blocking the view.

Birchwood Lane: Clerk to find out if the Barriers are still proposed.

10. Notice of Future Meetings:

DATE OF NEXT MEETING MONDAY 11th OCTOBER 2010 AT 7.15p.m.

Mrs Grimes gave her apologies for the October meeting.