

**MINUTES OF A MEETING OF PUBLAW WITH PENSFORD PARISH COUNCIL
HELD ON MONDAY 10th SEPTEMBER 2012 AT 7.15p.m. AT CHURCH ROOM
CHURCH STREET PENSFORD**

**Present: Chairman: Mr T Heaford Vice-Chairman: Mrs J Stephenson,
Mrs S Grimes, Mr J Kelly, Mr S Filer. Clerk: Mrs J Bragg**

1) Members of the Public: Attended to inform Parish Council of a planning application which will shortly be submitted in relation to their property. A site visit for the Parish Council was offered.

2) Apologies for Absence were received from Cllr Edwards, Mr L Seymour, Mr P Wareham, Mrs J Gully.

3) Minutes of Monday 9th JULY 2012 after being circulated and read were signed as a correct record

4) Matters Arising from the previous minutes:

Railway Bungalow: There has been no update.

Log Cabin Woollard Lane: Enforcement action has been taken by the planning authority. An appeal has been made against the enforcement action.

Church Farm Footpath: Mrs Stephenson to progress.

Hydraulic Fracturing was discussed at the July meeting. It was reported that there are plans to drill for gas at a location near Hicks Gate roundabout.

Salmon & Strawberry Event: Was a success although the weather was poor.

B&NES Core Strategy: The Inspectors preliminary conclusion is available on the B&NES web site.

5) Items for Discussion:

a) Gypsy, Travellers & Travelling Show people Site: The Cabinet meeting takes place on Wednesday 12th September at Broadlands School, Keynsham at 6.30p.m. Following which there will be public meetings at Stanton Drew on Thursday 13th and Pensford Memorial Hall on Friday 14th September. Mrs Stephenson will attend the Cabinet Meeting. The recent Cabaret Evenings were a success and raised over £3,000 the Green Belt Day raised over £6,000 and was very well attended. There is a Dog Race Evening being held on 29th September at Swindon. A letter of thanks had been received from the SWAG Team for the support given to the SWAG Campaign and the Parish Council donation.

b) Affordable Rural Housing Conference : The housing conference was well attended by all parishes. Community Land Trust was the main point to come out of the conference. Community Land Trusts would have greater control over land and who and what it is sold for/to. People may be more keen to sell to a Community Trust than a Housing Group. A Community Trust Event is being held on Monday 24th September in Long Ashton. Mrs Stephenson and Mr Kelly will attend.

c) Allotments: The allotments are very overgrown again. The combination lock had been cut off of the gate. Allotment rentals were discussed. It was agreed to convene a meeting to discuss the future of the allotment site. Clerk to arrange for an October meeting at the Memorial Hall.

d) Chairman's Community & Business Awards: Nominations were discussed for the Volunteer Team and Good Neighbour awards. Clerk to progress.

e) Bristol Airport Consultative Committee Meeting 25th July 2012: This was the Annual meeting. Peter Lacey remains Chairman until 2012. It was reported that the 2003 Code of Conduct had been replaced under the Localism Act 2011. There is evidence of the increased use of the Bristol Flyer Service by passengers and staff. This is based on a schedule of 10 minute intervals. Passenger numbers for the quarter to the end of June showed a small increase. The numbers of flights were slightly down this is due to airlines using larger aircraft. Also in this quarter there were 46 complaints lodged 15 related to night noise. The next meeting takes place on 7th November 2012.

f) The Weirs: This area now looks very impressive following the hard work undertaken by a working party. An application could be made through B&NES Public Rights of Way which could take up to four years. However proof has to show that the bridge was used as a Right of Way prior to 1960. The Old Mill was also cleared.

g) Planning - Enforcement: Covered under Matters Arising (Log Cabin)

h) Financial: The accounts for the 3 months ended 30th June 2012 had been circulated. Payments were in line with budget with the exception of the allotment costs which comprised of skip hire, new gate, signs, chain and lock and the cost of the fencing. The Balance Sheet showed a snapshot of assets and liabilities of the council at 30th June which has increased compared to the March total due to the first part of precept being received and the payment for the footpaths officer.

l) Hinton Organics: The Environment Agency have ordered that the site has to be re-instated in accordance with the 1990 planning consents. B&NES are giving Hinton Organics time to prepare their Environment Statement for their new planning application and have stated that whilst this is being undertaken it would not be expedient to take enforcement action against the tipping which is taking place at the site. An appeal has been lodged by Bristol & Avon Recycling.

j) Ward Councillors Initiative Donations: Pensford Primary School were awarded £1,000 towards an all weather Canopy. Pensford Tennis Club were awarded £500 towards the cost of providing new equipment for Juniors.

k) Code of Conduct: Further details are awaited but the main change will be liability of Councillors.

6) Clerks Progress Report Notice board Replacement: A meeting was held with Richard Stevenson, Priestdown Farm following his quote for two solid oak notice boards at a cost of £650.00 or £590.00 for softwood. Mr Stevenson will proceed with making the boards, one to be put outside of the post office and the second by the gate to the allotment site. Clerk obtained a verbal quote for re-pointing the whole of the wall by the post office where the current notice board is situated. The cost would be £475.00 plus vat. On discussion it was agreed that the Clerk should obtain three written quotations for the re-pointing of the wall.

Yellow Lines Hillcrest: A member of the public contacted the Clerk to advise the Parish Council that in their opinion the yellow lines have made a massive improvement to road safety on this part of the road since installed. Parked cars used to cause a dangerous obstruction to visibility when pulling out of Hillcrest and motorists were often pulling out of the junction into the path of oncoming vehicles. A member of the public confirmed that any further traffic calming measures would be welcomed at this location as cars continue to speed through Hillcrest/High Street and Old Road. Clerk has written to Traffic & Safety re-iterating these concerns and also asking for an update on the position of a traffic count which was promised before the summer months.

Cutting of Village Green, High Street: The insurance company have confirmed that anyone undertaking the cutting of the green must be carrying out this work for the Parish Council and will only be covered under our insurance in very precise circumstances - using our equipment, wearing appropriate clothing, no hazards left i.e. grass cuttings. This information has been passed on.

Surface Dressing Programmer 2012 - 13: Following this programmer of works clerk wrote to Highway Design Team to report that notice of road works were not being put up early enough to warn members of the public that road works were imminent/ being undertaken to avoid long delays thus allowing enough time to seek an alternative route. Clerk also raised concern and disappointment that still the High Street Pensford was not included in the schedule of works. Highways replied apologising that they are only the Design Team and do not have a say over which roads make the list. With regard to signage Highways reported that it is up to the driver to either take a chance on delays or find alternative route. Apologies were made for not having delays ahead signs in Bromley Road, Stanton Drew which lead to problems. Highways reported that to include specific printed road signs ahead of road works would increase the cost of the works both in manpower and the cost of the signs and it would then reduce the budget

quite considerably. The signage was marginally better when surfacing was carried out in Chew Magna. Many signs remain around the parish. Clerk will ask for these to be collected.

Police: An email was circulated reporting that Beat Manager PC Simon Glanfield is on sick leave and PC Gemma Hill has now been appointed to cover the Chew Valley Beat Area. Gemma can be contacted on 01225 842730 or email Gemma_hill@avonandsomerset.police.uk

Lock Up: An enquiry was made via the web site from a member of the public who lives in Yorkshire who is researching the history and whereabouts of existing village lock-ups. Clerk has sent further information from Parish Council files regarding the lock up to this gentleman regarding its Grade II listing and works which have been carried out in the past. It was agreed that the Clerk should be key holder for the Lock Up. Once Clerk has the key an inspection of the condition of the inside of the Lock Up will be undertaken.

The Weirs: Punch Taverns emailed clerk to say they would not share any information in relation to the Purchaser of The Rising Sun or any details regarding ownership over The Weirs.

ALCA Training: Following the Parish Council showing an interest in courses for Localism, Neighbourhood & Community Plans ALCA have confirmed that they would come out to the Parish Council rather than us having to wait until a central course is arranged. A minimum of 3 participants are required and if there is an adjacent council in need of the same training they suggest getting together for a joint training session. Further help or information can be obtained from Jane Griffiths 07774199862 or email Malcolm Watson m@malcolmwatson.me.uk

War Memorial: The Conservation Officer at the War Memorials Organisation reports that the War Memorial appears relatively clean although the name panels may benefit from a light clean using water and natural bristle brush. Such work would not be fundable through a grant scheme as it is considered maintenance and was previously funded as part of a project when we had a name added to the war memorial. The officer has advised looking at maintenance of works to the surrounding trees as these are overhanging and are likely to be the cause of soiling. The Officer also reported that some of the pointing to the wall at the base of the memorial has been lost and that this was previously cementitious in nature. Works to repair the wall may be eligible for funding. Details of grants have been given to the clerk. This is still progressing.

Wall by Bus Stop: Still no update from structures again regarding the piece of missing concrete on the bridge and the condition of the wall on the bridge.

Highways: Following last month's email to Highways a further email was sent to Trina with the following questions and answers received.

Highways were informed that Parish Council would like to get the War Memorial cleaned at the end of Church Street, but with the conifers still overhanging obviously are reluctant to do so? What is happening? The owner has been asked to cut back the conifers in the next two weeks. If not B&NES will cut them and raise an invoice for the work.

The High Street remains in a dreadful state, the false pavement is virtually worn away now and consists of many holes and uneven patches - please can something be done here as a matter of urgency. The gang were in last week filling as many pot holes as possible. It should be re-surfaced in the next financial year. A job has been raised to sort out a water problem.

Footways: There does not appear to have been any works on the pavement from Hursley Lay by to Pensford as yet, please can the Parish Council be informed as to when this will take place - also now the footway from the Travellers Rest to the turning for Chew Magna is very overgrown, this looked lovely last year when it was cleaned up and re-surfaced. There is a ticket in for the footway to be cut back and weeds sprayed on the path by Belluton.

Stanton Lane: Is there any progress with the landowners as to when they will be cutting back the overhanging vegetation from their hedges.

Finger Post: Has the new finger post arrived yet for Publow Lane? The new finger came in but could not be fitted. The whole post will now have to be lifted and taken back to the yard and dismantled, the new finger will be put on, the sign will be cleaned and returned.

Priestdown: It was reported to Highways that whoever did the work at Priestdown they had left behind a pile of sticks, stones and general detritus. Highways reported that they passed the details to the engineer who dealt with the landslide. Concerns were also raised regarding a series of pipes carrying water from the Batch onto the lane.

Overgrown Footpath: It was reported to Highways that the pedestrian footpath surrounding the post box on the A37 directly opposite Station Approach is overgrown. There are brambles projecting across the footpath which make walking difficult. The overhanging foliage makes the footpath very narrow around the post box. This means pedestrians have to walk very close to the edge of the kerb to post letters, which is very dangerous due to heavy lorries that regularly speed past the pedestrian bollards opposite the post box. the shrubbery appears to be coming from the land on the other side of the wall. All details were given to Council Connect with a copy to Highways. Nothing appears to have been done about this as yet. A follow up has been made.

Church Street: Following a request this had been swept.

Blackrock Lane: Following a request this had been swept although the 20mph signs still remain. Clerk to follow up.

Pensford Memorial Hall Playing Field: An email was sent to B&NES by a member of the public with a copy to Parish Council regarding the Hut on the Memorial Playing Field and the condition it is in asking for it either to be repaired and the graffiti removed or for it to be pulled down. Clerk has sent this email to Graham Evans at B&NES who was originally involved with the Play Area and BMX Track. Graham was also asked about the signs which in April 2009 were reported to be in their final stages of design? So far no reply has been received.

The Community Bus: Further emails have been exchanged regarding this service which has now ended. It was reported to the Parish Council that the Community Bus received a grant from the Government in excess of £60,000. Parents felt disappointed that the bus could continue to visit places such as Paulton and not consider alternating with different rural villages even if they only visited Pensford once a month. The story was issued in the Chew Valley Gazette. Clerk has requested a copy of the accounts.

Planning Enforcement:

An email was sent to Enforcement regarding the complaint of a new building that has been erected on site at Two Acres, Hursley Hill. A septic tank was also on site possibly ready for installation. Previous to this building there has only been two small stables in the field next to the sports ground. Mr Allard from Enforcement confirmed that he has written to the owners who live in Bristol concerning the points raised and is awaiting a reply.

Holly House: Further concerns were raised regarding a single track being laid at the bottom of the garden of this property starting from the adoptive road. It was reported that this track does not appear to be a temporary one. Parish Council raised concerns to Enforcement regarding this back in March 2012. Enforcement carried out a site visit on 29th August 2012. They have since formally written to the owner on this matter and are currently awaiting a reply.

Incoming Post & Email:

Don't Bin it, bring it and win it - electrifying road shows: There will be three road shows being held by B&NES to help residents understand the importance of recycling small waste electrical items. Council staff will be handing out a scratch card for every small waste electrical item brought to the road shows. The local road show takes place at Chew Valley School on Saturday 15th September 2012 10am - 2pm. Details are on the notice boards.

7) Planning:

Applications discussed by Sub-Committee:

12/02290/LBA Mr P Baxter Former St Thomas A Becket's Church. External alterations for the installation of a porch gate. Parish Council Support.

12/02645/FUL Mr N Tibbs Belluton Cottage Stanton Road Pensford. Provision of a vehicular access. Parish Council object in principle.

12/03393/FUL Ms K Summerhays Waterside Restaurant Church Street. Conversion of property to 2no. Dwellings. Parish Council support with comments.

12/03328/RES Mr S Haines Hillgarth Hillcrest Pensford. Approval of reserved matters with regard to outline application 11/05430/OUT for the erection of a dwelling following partial demolition of existing bungalow accommodation. Parish Council Support.

12/02768/FUL Mr K Dawe Church Farm Peats Hill Publow. Erection of an agricultural barn. Parish Council Support.

Planning Outcomes Planning Outcomes:

12/01381/FUL Mr E McMahon Fairfield House Woollard Lane Publow. Replacement of existing felt flat roof at first floor with fibreglass covering and replacement of 7m section of retaining wall with glass balustrade. PERMITTED.

12/02191/FUL Mr I Locke Woodland View Old Road Pensford. Rear extension front porch and internal alterations following removal of existing porch (Revised submission). PERMITTED

12/01547/FUL Mr R Fegan Riverside Publow Lane. Agricultural barn for animal shelter and food storage. PERMITTED

12/01548/FUL Mr R Fegan Riverside Publow Lane. Double garage following demolition of single garage. REFUSED

12/02498/FUL Mr J Beacham Chapel Mill Lane Woollard. Change of use from building (Chapel) to a private studio. Retrospective. REFUSED

12/02322/FUL Dr K Fallon Hill House Pensford Hill. Garden Room. Permitted.

12/02290/LBA Mr P Baxter Former St Tomas A Becket's Church. External alterations for the installation of a porch gate. PERMITTED

12/02768/FUL Mr K Dawe Church Farm Peats Hill. Agricultural Building. PERMITTED

12/02645/FUL Mr N Tibbs Belluton Cottage Stanton Road. Provision of Vehicular Access. REFUSED

Notification of Tree Works:

12/03314/TCA Mr Cogan 138 High Street. Fell 1 x Fraxinus Excelsior Tree.
Parish Council Support.

8) Financial Matters:

Payments authorised in August:

Mrs J Bragg	Clerk Salary July	581.36
Mrs J Bragg	Clerk Imprest	
32.46		

Payments to be Authorised:

Mrs J Bragg	Clerk Salary August	581.36
Mrs J Bragg	Clerk Imprest/computer ink	
38.00		
HM Revenue & Customs PAYE Charge		213.01
Underwood Lamb Audit		216.00

Payments Received:

HM Revenue & Customs VAT Refund	529.60
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9. Any Other Business:

Remembrance Sunday: Clerk has in hand.

Change of Venue for Parish Meetings: It was suggested that Parish Council should revert to holding their meetings at the Memorial Hall. Parking in Church Street is a problem. Clerk to check availability of the Pavilion Room.

Allotments: Mr Filer offered to help with the upkeep of the allotments in the future.

Recycling Open Day: Mrs Stephenson attended and reported on a very interesting visit. A furniture Sale will also take place at Pixash Lane on 29th September 2012.

St John's Ambulance: A letter of thanks was received from St John's Ambulance for the Parish Councils donation of £50. The money will help fund a trip for a group of Ghanaians to visit the UK.

Woollard Bridge Railings: In need of re-painting. Clerk to progress.

Overgrowth of Trees: Trees which are on the bank of Church Farm property encroaching onto the property of Mill House. Advice given was to contact the Environment Agency.

10. Notice of Future Meetings:

ALCA AGM 6th October 2012 10.30am Brook Way Activity Centre Brook Way
Bradley Stoke BS32 9DA.

Memorial Hall Meeting, 10.00am 13th September 2012: Clerk & Mr Heaford
attending.

PCAA - 25TH September 2012: Mrs Grimes to attend.

Chew Valley Partnership Meeting 19th September 2012: Clerk to attend.

B&NES ALCA Meeting 26th September 2012: Mrs Stephenson to attend.

DATE OF NEXT MEETING MONDAY 10th OCTOBER 2011 AT 7.15 pm